

September 19, 2025



Siblings in Christ,

As we prepare to gather for our September Presbytery meeting, one phrase keeps running through my head and it comes from my favorite animated heeler pup, Bluey: “*Let’s do this!*” Whether facing an adventure or a difficult task, Bluey uses those words to steady herself for what’s ahead. We’ve got this. We can do this. *Let’s do this!*

I am both excited and a little nervous as I begin my term as Moderator of National Capital Presbytery for 2025–2026. I’m not afraid of the responsibilities or the challenges before us, nor of making the occasional misstep with Robert’s Rules. What I do feel is a deep desire to do this well. And I imagine that’s what we all want: To do well in the ministries, conversations, and decisions entrusted to us.

Looking at the docket and the transitions unfolding across our presbytery, I anticipate both excitement and trepidation. Congregations and leaders alike are discerning new paths for where God is calling them. Even the items before us that may appear procedural — like amending rules or updating documents — have been prayerfully and carefully considered as steps toward a healthier, more equitable future for the whole body.

As we enter this season together, may we approach our work with humility and grace, remembering that every motion and every vote is ultimately about strengthening the missional, pastoral, and prophetic witness of this presbytery. It won’t always be easy, and it won’t always be perfect; but together, we can do this well.

So, friends ... *let’s do this!*

In grace and peace,

Elder Jesy Littlejohn (They/Them)

Moderator-Elect, National Capital Presbytery



September 19, 2025



Siblings in Christ,

Rev. David Baer is on leave, and we ask that his privacy be respected at this time. Per NCP policy the General Presbyter will serve as Stated Clerk in the absence of the elected Stated Clerk. To help assist in that work The Leadership Council is recommending the appointment of a Co-Acting Stated Clerk to work along side me during this time. The person that Leadership Council is putting forward for you to elect is Rev. Elissa Bailey, who is a member of Great Rivers Presbytery. Rev. Elissa Bailey is the Stated Clerk of the Presbytery of Great Rivers and the Stated Clerk of East Iowa Presbytery. She has a tremendous amount of experience in serving the role of Stated Clerk and comes highly recommended from many colleges both inside and outside of NCP.

Below is Elissa's bio:

Rev. Elissa Bailey was ordained as a PCUSA Teaching Elder in July of 2009. In 2012, she began her role as the Acting Stated Clerk in Great Rivers. Two years later, this role turned into the elected Stated Clerk role. In April of 2022, the Presbytery of East Iowa partnered with the Presbytery of Great Rivers to extend a 3/4 time call to Elissa. At that point, Elissa left her role as a congregational minister to focus on the role of Stated Clerk. During this time, Elissa also received her Master's in Mental Health Counseling and became a licensed professional counselor in the state of Iowa, where she works at Evergreen Coaching and Counseling part-time.

Rev. Elissa lives in Bloomington, IL with her three amazing children: Grace (almost 13), Sophia (11), and Mitchell (8). In addition to all of the amazing time spent with her children (and three cats), Elissa enjoys crocheting and other arts and crafts. Elissa has always enjoyed the work of the Stated Clerk. She fell in love with polity in Seminary and hasn't looked back since. She is also grateful for the opportunity to be bi-vocational and do all the work that she loves.

I am excited to work alongside Elissa in the coming days. Please join me in welcoming her to this role. If you have any questions, please feel free to reach out to me.

In Christ,

Rev. John Molina-Moore
General Presbyter and Acting Stated Clerk

**Stated Meeting
National Capital Presbytery
September 23, 2025
5:00PM at National Presbyterian Church
Streaming Link: <https://nationalpres.org/watch/>
We Gather in Community**

5:00	CALL TO ORDER	Elder Lou Durden
	FORMATION OF THE ROLL, DOCKET, OMNIBUS MOTION (p. 4)	Rev. John Molina-Moore
	SEATING OF CORRESPONDING MEMBERS	
	ELECTION OF CO-ACTING STATED CLERK	Rev. Jeri Fields & Rev. John Molina-Moore
5:10	WORSHIP (pp. 5-6) Elder Lou Durden, Preaching; Joya Follette, Pianist & Vocalist (Northminster) • Installation of Commissioned Ruling Elder, Elder Shawn Richmond • Installation of Elder Jesy Littlejohn as Moderator, and Rev. Rachel Vaagenes as Vice Moderator	
5:50	TRANSITIONS / LIFE OF THE PRESBYTERY	Rev. John Molina-Moore
6:10	REPORT OF THE COMMISSION ON PREPARATION FOR MINISTRY (pp. 7 & 8)	Rev. Blair Moorhead
6:20	LEADERSHIP COUNCIL (p. 9-11)	Rev. Jeri Fields
6:30	NEW BUSINESS	Elder Jesy Littlejohn
6:35	CLERK'S REPORT	Rev. Elissa Bailey
6:40	CELEBRATION OF THE LORD'S SUPPER	Elder Jesy Littlejohn & Rev. Rachel Vaagenes
7:00	HYMN #276 (Blue hymnal) "Great is Thy Faithfulness"	Joya Follette
7:05	CHARGE AND BLESSING	Elder Jesy Littlejohn

*This document, the Packet, contains the **action items** for the Stated Meeting.
Please refer to the additional reports posted on the NCP web site
for important information about the work of our officers and committees.*

OMNIBUS MOTION FOR THE SEPTEMBER 23, 2025, PRESBYTERY MEETING

From the Office of the Stated Clerk

The Acting Stated Clerk recommends the **APPROVAL** of the minutes of the Stated Meeting held on May 20, 2025.

The Acting Stated Clerk recommends the **DISMISSAL** with thanks of the Administrative Commission to First Presbyterian Church of Annandale.

From the Nominating Committee

The Nominating Committee places the following names in nomination for election:

Chairs of Committees (with concurrence of LC)

- Barbara Mitchell (RE, National), Personnel
- Karl Hoffman (RE, New York Avenue), Investments
- Charles Van Gorder (RE, Member at Large), Permanent Judicial Commission
- Mark Harper (TE, Takoma Park) & Henry Brinton (TE, Fairfax), COM Transition Commission
- Carla Gorrell (TE, Honorably Retired), Committee on Ministry

Administrative Commission on Church Property

- LeAnn Hodges (TE, Gaithersburg), c/o 2028

COM Transition Commission

- Mark Harper (TE, Takoma Park), c/o 2028

Personnel

- Barbara Mitchell (RE, National), c/o 2028

Investments

- Karl Hoffman (RE, New York Avenue), c/o 2028

Leadership Council

- Leslie Klingensmith (TE, St. Matthew), c/o 2028

**National Capital Presbytery
Stated Meeting – National Presbyterian Church**

**Order of Worship
September 23, 2025**

Call to Worship

Disciples of Christ, we are invited into the ministry of God.

We accept the invitation to love our neighbors as ourselves.

Disciples of Christ, we have gathered to celebrate the ministry of God.

We accept the commission to proclaim the good news, with words if necessary!

Disciples of Christ, let us offer our thanksgiving!

Let us worship with praise and thanksgiving, for the ministry of God!

Hymn # 379 (Blue Hymnal): “My Hope Is Built on Nothing Less”

Call to Confession

We live fractured lives in a fractured world. God seeks not to punish us for those faults, but to reconcile and restore us. Trusting in God’s grace and mercy, let us then make our confession together.

Prayer of Confession (*in unison*) – adapted from Howard Thurman

Lord, open unto us – light for our darkness, courage for our fear, hope for our despair, peace for our turmoil, strength for our weakness, wisdom for our confusion, forgiveness for our sins. Open unto us thy Self for our self. Lord, Lord, open unto us. Amen

Assurance of Pardon

Hear the Good News: we are forgiven! We are set free to go out into the world and be the loving, gracious, hopeful, and faithful people of God!

Alleluia! Amen.

Passing of the Peace

Prayer of Illumination

God, by your Holy Spirit, open our minds that as the Scriptures are read and your Word is proclaimed, we may be led into your truth and taught your will. Amen

Scripture 1 Corinthians 9:19-23

Sermon “Don’t Be Afraid of Marketing”

Elder Lou Durden

Prayer (*in unison*)

Let us pray together

Startle us, O God, with your truth. Open our minds to your Spirit, that we may be one with Christ our Lord and serve as faithful disciples. Amen.

Installation of Ruling Elder to Service at Prince George's Community Church

Questions to the Candidate

Moderator Lou Durden

Questions to the Presbytery

Vice Moderator Jesy Littlejohn

Do you, members of National Capital Presbytery, confirm the call of God to our sibling, Shawn Richmond, to serve as a Commissioned Ruling Elder in the service of Jesus Christ? **We do.**

Will you support and encourage Shawn in this ministry? **We will.**

Installation of Moderator and Vice Moderator

Constitutional Questions of Elder Jesy Littlejohn & Rev. Rachel Vaagenes

Moderator Lou Durden

Constitutional Questions to all present

Moderator Lou Durden

Do you, members of National Capital Presbytery, confirm the call of God to Elder Jesy Littlejohn and Rev. Rachel Vaagenes to serve as National Capital Presbytery Moderator and Vice Moderator in the service of Jesus Christ? **We do.**

Will you support and encourage Jesy and Rachel in this ministry? **We will.**

ACTION ITEMS FOR SEPTEMBER 25, 2025 NCP MEETING

ACTION ITEM #1

Recommendation from the Commission on Preparation for Ministry

MOTION: The Commission on Preparation for Ministry MOVES that Connie Moore be allowed to enter the expedited candidate process according to the Book of Order G-2.0610 “When a Presbytery concludes there are good and sufficient reasons for accommodation to the particular circumstances of an individual seeking ordination, it may by three-fourth vote, waive any of the requirements for ordination in G-2.06, except G-2.0607d (ordination exams).”

Note: Approval of this accommodation requires a three-fourths majority. The Book of Order requires that the candidacy phase last at least one year (G-2.0602). The expedited process simply removes this time requirement.

Rationale: Connie has already completed her Master of Divinity degree from Union Presbyterian Theological Seminary, and she has passed the five ordination exams. CPM is recommending that we waive the one-year requirement so that she can be certified ready for ministry within the next year. She is a candidate in good standing with Catoclin Presbyterian Church and is under care of the National Capital Presbytery’s Commission on Preparation for Ministry.

ACTION ITEM #2

Recommendation from the Commission on Preparation for Ministry

MOTION: The Commission on Preparation for Ministry MOVES that the Presbytery APPROVE alternate-means ordination exams for Ministry Candidate Nat Amarquaye according to Book of Order G-2.0610.

G-2.0610 Accommodation to Particular Circumstances

When a presbytery concludes there are good and sufficient reasons for accommodations to the particular circumstances of an individual seeking ordination, it may, by a three-fourths vote, waive any of the requirements for ordination in G-2.06, except for those of G-2.0607d. If a Presbytery judges that there are good and sufficient reasons why a candidate should not be required to satisfy the requirements of G-2.0607d, it shall approve by three-fourths vote some alternate means by which to ascertain the readiness of a candidate for ministry in the areas covered by the standard ordination exams. A full account of the reasons for any waiver or alternate means to ascertain readiness shall be included in the minutes of the presbytery and communicated to the presbytery to which an inquirer or candidate may be transferred.

The CPM is seeking approval of the following alternate exams for Candidate Amarquaye:

Theology Exam: The CPM will prepare a scenario in which Candidate Amarquaye will have a mock meeting with a church member who is considering becoming an elder. The meeting will include the member’s questions about what Presbyterians believe and whether they can affirm those beliefs in getting ordained as an elder.

Worship and Sacraments Exam: The CPM will ask Candidate Amarquaye to plan and lead a worship service centered around a baptism, pointing to the meaning and importance of baptism as a sacrament in the Reformed tradition.

Note: Approval of these alternate-means examinations requires a three-fourths majority.

Rationale: Alternative exams are a way to support individuals for whom the written ordination exams have not been successful. As the PC(USA) Advisory Handbook on Preparation for Ministry states, “This provision recognizes written examinations are not appropriate means by which to assess some individuals’ ministry competence” (p. 59). When individuals take the exams multiple times with the same result, it is our goal to support them in finding an alternate way to assess the same knowledge and pastoral readiness.

ACTION ITEM #3

Recommendation from the Leadership Council

MOTION: National Capital Presbytery agrees to redesignate the remaining amount of its \$159,156 donation to the Ministry Crisis Fund (approved at the March 2023 Presbytery Meeting) to the Ministry Crisis Fund 2.0.

Ministry Crisis Fund Background Information/Rationale

National Capital Presbytery's Ministry Crisis Fund (MCF) has been a staple in how the Presbytery walks alongside congregations and clergy in difficult times. For decades, it has primarily been funded through collections taken up at installations.

Recently, we became aware of a donor designation issue. The language in our Financial Policies lists the funds are to be used in the following manner:

ORIGINAL LANGUAGE: "The Ministry Crisis Fund is a longstanding financial resource which provides emergency assistance to ministers and/or their families when other resources are not sufficient. The fund is operated by Committee on Ministry. Income is primarily from the offering taken at all installation services. Assistance is provided in the form of grants or loans; where a loan is provided, ordinarily a promissory note is required."

At some point (likely 15-20 years ago), the following language began to be circulated through the Presbytery regarding how MCF monies were to be used:

CIRCULATED LANGUAGE: "The Ministry Crisis Fund is a longstanding financial resource of National Capital Presbytery. It has two purposes: To assist in responding to emerging crisis in the lives of clergy, church professionals and employees and others involved in our joint ministry. To assist congregations as they deal with emerging ministry crisis, primarily in the area of conflict involving staff and/or members."

It appears that all involved with the fund believed this language had been appropriately approved and NCP has been disbursing funds based on this 'updated' but unapproved language.

Because the donations are designated by the donor, the MCF is considered a donor-restricted fund. As such, any change in its designation must be approved by the donor. The Committee on Ministry, Leadership Council and Presbytery do not have any authority in changing the designation of these monies – only the donors are able to do that.

While the MCF is primarily funded through collections taken up at installations, at the March 2023 Presbytery Meeting, the body voted to designate funds from the dissolution and property sale of Riverdale Presbyterian Church for the MCF. The amount of those funds was \$159,156.

At Leadership Council's September 3, 2025 meeting, Leadership Council voted to create a new fund, Ministry Crisis Fund 2.0, using the circulated language above as its disbursement criteria.

The intent is to use the monies currently in the original MCF as indicated in its original fund language until such time that it is depleted. No new monies will be added to the original fund, all new collections will go into Ministry Crisis Fund 2.0 with its broader disbursement language. This will allow us to honor the original restrictions of the fund while enabling us to be responsive to the changing landscape of ministry.

In order to facilitate the depletion of the original fund (Ministry Crisis Fund) and provide monies for new fund (Ministry Crisis Fund 2.0), we respectfully request that National Capital Presbytery vote to redesignate the remaining amount of its donation made in March of 2023 into the Ministry Crisis Fund 2.0.

As of 8/30/2025, the balance in the original Ministry Crisis Fund is \$159,169.58. There is an additional \$18,000 in outstanding loans to the fund.

ACTION ITEM #4

Recommendation from the Leadership Council

Following the presentation of the first reading at the May 20, 2025 presbytery meeting, the Leadership Council MOVES the following amendment to NCP Standing Rule #3. (Text to be inserted is shown in underlined italics. Text to be removed is ~~struck through~~.)

Standing Rule # 3 (SR-3)

A Special Rule of Order for the consideration of proposed amendments to the Book of Order

When proposed amendments to the Book of Order are before the presbytery for debate and vote, the Chairperson of Bills and Overtures Committee shall present the committee's judgment and recommendation in the form of a report, not a motion.

The committee's report may designate one or more amendments to be included in a consent agenda. Following the presentation of the committee's report, an opportunity shall be given to any voting member of the assembly to remove items from the consent agenda for regular consideration. Once all such removals have been made, the Moderator shall declare that the items not removed have been answered in accordance with the committee's recommendations.

Immediately thereafter, the Moderator of the meeting shall *proceed with each of the items in the committee's report that the presbytery has not yet acted upon, saying:*

"Amendment ____ is now before the presbytery. (And, following discussion and debate, the Moderator shall continue) All in favor of Amendment ____ say "aye"; all opposed say "no". Amendment ____ is approved/is not approved."

The third option which is available, "take no action" would require a motion to the effect "I move that the presbytery take no action on Amendment ____" which would be made before the Moderator has called for the vote on the Amendment. It would be handled in the same manner as any main motion.

Rationale: The last two General Assemblies sent many proposed amendments to the presbyteries for consideration. As NCP engaged in discernment with respect to these proposed amendments, it emerged that only a small number required the careful review and debate of the whole body of the presbytery. To expedite voting on the amendments, the Bills and Overtures Committee each time recommended that the Standing Rules be suspended so that most items could be approved by means of a consent agenda. Suspension of the standing rules requires a two-thirds majority and is rightly perceived as a course deviating from the standard practice. The proposed amendment regularizes this process without abridging the right of any voting member of the assembly to require individual consideration, including a period of discussion, for any item presented by the Bills and Overtures Committee.

**Stated Meeting
National Capital Presbytery
September 23, 2025**

Presbytery Reports

The reports in this section contain information about the work undertaken by the Presbytery's committees, commissions, and officers. Items requiring action by the Presbytery have been included in the separate Presbytery Packet document.

Contents

Report of the Administrative Commission on Congregational Property	2
Commission on Ministry	6
Investments Committee	9
Minutes of the Leadership Council	10
Financial Statements	16

Report From the Administrative Commission on Congregational Property

09/17/2025

Important Information for Churches

G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order

a. Selling or Encumbering Congregational Property

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

b. Leasing Congregational Property

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

All leases executed by NCP Sessions must contain the following language:

"Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and (ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

If your church is considering leasing, selling, or encumbering real property please contact the Senior Director of Finance & Operations, Heather Deacon, hdeacon@thepresbytery.org.

- Falls Church Presbyterian Church (Falls Church, VA)

June 18, 2025

Heard and approved a request to sell non-worship property.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **grants approval** to Falls Presby Church Presbyterian Church to sell their non-worship property at 209 E Broad Street, Falls Church, VA. Approval contingent on receipt and review of all closing documents, purchase/sale agreement, review of intended purchaser's financials and appraisal as outlined in ACCP Manual.

Note: If the contracted sales price is less than \$1,068,750, FCPC will return to ACCP for subsequent approval.

ACCP authorizes NCP Treasurer to review all closing documents, clear contingencies, and sign all documents on behalf of National Capital Presbytery.

- Knox Presbyterian Church (Falls Church, VA)

July 17, 20205

Heard and approved a request to obtain a loan against its worship property for the purpose of renovations associated with launching a preschool/daycare.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **grants approval** to Knox Presbyterian Church to borrow \$330,000 from the Investment & Loan Program of the Presbyterian Foundation for a term of 20 years with an initial rate of 5.35%, adjustable every 5 years. Loan to be secured by first mortgage on worship property located at 7416 Arlington Blvd, Falls Church, VA. The purpose of the funds is to renovate the building in order to launch a preschool/daycare. Approval is contingent upon receipt of congregational resolution approving the project and loan as well as signed Certificate of Agreement with NCP Loan Guarantee Policies.

ACCP further authorizes Senior Director of Finance & Operations to sign on behalf of the Presbytery in her capacity as Corporation Treasurer.

- Rockville Presbyterian Church (Rockville, MD)

July 17, 2025

Heard and denied a request to sell non-worship property. Notification of denial included alternative options for consideration to congregation.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **denies** a request from Rockville Presbyterian Church to sell their non-worship property located at 215 W Montgomery Ave, Rockville, MD.

- First United Presbyterian Church of Dale City (Woodbridge, VA)

July 17, 2025

Heard and approved a request to obtain a loan against its worship property for the purpose of a new HVAC System, solar panels and other renovations.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **grants approval** to First United Presbyterian Church of Dale City to borrow \$350,000 from the Investment & Loan Program of the Presbyterian Foundation for a term of 20 years with an initial rate of 4.289%, adjustable every 5 years. Loan to be secured by first mortgage on worship property located at 14391 Minnieville Road, Woodbridge, VA. The purpose of the funds is to replace HVAC, upgrade lighting, replace carpet in sanctuary and install solar panels. Approval is contingent upon receipt of congregational resolution approving the project and loan as well as signed Certificate of Agreement with NCP Loan Guarantee Policies.

ACCP further authorizes Senior Director of Finance & Operations to sign on behalf of the Presbytery in her capacity as Corporation Treasurer.

- Leesburg Presbyterian Church (Leesburg, VA)

August 26, 2025

Heard and subsequently approved request to enter into a 10-year power purchase agreement to include installation of solar panels on its worship property.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **grants approval** for Leesburg Presbyterian Church (LPC) to enter into a

10-year power purchase agreement with Sunspots, to include the installation of a solar panel system on the church roof with final approval contingent upon inclusion of provision in contract specifying inspections and maintenance will not be performed during worship services, review of purchase agreement by LPC legal counsel, receipt of contractor liability insurance, and approval by local government and/or review boards.

- Gaithersburg Presbyterian Church (Gaithersburg, MD)

August 26, 2025

Heard and approved a request to enter into an MOU with <<NAME WITHHELD FOR CONFIDENTIALITY PURPOSES>> to explore possibility of opening a 24-hour emergency shelter.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **grants approval** to Gaithersburg Presbyterian Church to enter into an MOU with << NAME WITHHELD FOR CONFIDENTIALITY PURPOSES >> stating their desire to explore options related to renovating and opening a 24-hour emergency shelter at worship property located at 610 S Frederick Ave, Gaithersburg, MD. Approval contingent upon the receipt of congregational approval authorizing this action.

ACCP further authorizes Senior Director of Finance & Operations to sign on behalf of the Presbytery in her capacity as Corporation Treasurer.

**Committee on Ministry
REPORT to Presbytery
September 23, 2025**

Exams

- Richmond, Shawn- If the way be clear COM moves to sustain the examination of Dr. Shawn P. Richmond and recommend that she be received as Commissioned Ruling Elder of National Capital Presbytery and serve at Prince George's Community Church. [Exam: 06/17/2025; CTC: 09/04/2025]
- Wilson Martin, Lisa- Sustained the examination of Rev. Lisa Wilson Martin on July 30, 2025, and recommended that she be received as a minister member of National Capital Presbytery to be installed as Pastor at Heritage Presbyterian Church. [Exam 7/30/2025; CC: 09/16/2025]
- Piedmonte, Mark- Sustained the examination of Rev. Mark Piedmonte on August 13, 2025, and recommended that he be received as a minister member of National Capital Presbytery to serve in a temporary pastoral role at Brambleton Presbyterian Church. [Exam: 08/13/2025; CC: 9/16/2025]
- Narcisse, Joshua- Sustained the examination of Rev. Joshua Narcisse on August 29, 2025, and recommend that he be received as a minister member of National Capital Presbytery to be installed at Pastor at Gaithersburg Presbyterian Church. [Exam: 08/29/2025; CC: 09/02/2025]
- Culp, Caitlin- Sustained the examination via e-Vote of Rev. Caitlin Culp on May 19, 2025, and recommend that she be received as a minister member of National Capital Presbytery to serve in a temporary pastoral role at Church of the Covenant. [Exam: 05/19/2025; CC: 05/28/25]

Contracts/Terms of Call

- Heritage/ Wilson Martin, Lisa- Approved the Terms of Call between Rev. Lisa Wilson Martin and Heritage Presbyterian Church [CTC: 8/25/25]
- Redeemer/ Morse, Sterling- Approved the part-time State Supply Contract between Rev. Dr. Sterling Morse and the session of Church of the Redeemer Presbyterian Church from 9/1/2025 to 8/31/2026 [CTC: 9/4/2025]
- Fifteenth/ Bellis, Alice- Approved Stated Supply Contract between Rev. Alice Bellis and Fifteenth Street Presbyterian Church with 2025 NCP Compensation Policy exceptions beginning 3/1/2025 [CTC: 9/4/2025; CC: Exceptions approved on 9/8/2025]

- Little Falls/ Simpkins Hoffman, Glenda -Approved Stated Supply Contract between Rev. Gloria Simpkins Hoffman and Little Falls Presbyterian Church from June 1, 2025 to May 31, 2026 [CTC: 6/5/2025]
- First Pres. Arlington/Manning, Peter- Approved the Stated Supply Contract between Rev. Peter Manning and First Presbyterian Church of Arlington from October 6, 2025 to October 6, 2026. [CTC: 8/28/2025]
- Southminster/Neal, Nancy- Approved the Stated Pulpit Supply Contract between Rev. Nancy Neal and the session of Southminster Presbyterian Church for one year from April 28th, 2025 to April 27th, 2026. [6/2025]
- National/Larsen, Lisa- Approved Terms of Call form B between Rev. Lisa Larsen and National Presbyterian Church. [6/18/2025]
- Christ Presbyterian Church of Arlington/Lee, Sung- Approved the Stated Supply Contract between Rev. Sung Lee and Christ Presbyterian Church of Arlington for one year from August 12th, 2025 to August 11th, 2026. [CTC: 9/4/2025]

PNCs

- Georgetown- Approved the request of Georgetown Presbyterian Church to form PNC
- Chesterbrook Taiwanese-Approved the request of Chesterbrook Taiwanese Presbyterian Church to form PNC
- Emmanuel Indonesian- Approved the request of Emmanuel Indonesian Presbyterian Church to form PNC
- Rockville Korean- Approved the request of Rockville Korean Presbyterian Church to form PNC

Policy Exceptions

- Fifteenth/ Bellis: Approved the exceptions to the NCP 2025 Compensation Policy for the Rev. Alice Bellis, Stated Supply Pastor at Fifteenth Street Presbyterian Church.
- Christ Pres. Fairfax/Lee: Approved the exceptions to the NCP 2025 Compensation Policy for Rev. Sung Lee, State Supply Pastor at Christ Presbyterian Church.

CREs

- Elder VLC, (VANLALHRIATRENGA VANLAL CHHANGTE), resigned as Commissioned Ruling Elder for Mizo Presbyterian Church, effective August 17, 2025. [CC 7/15/25]

COM Motions:

- Approved the 2026 Compensation Policy, and authorized the COM leadership to update the minimum cash salary based on the Board of Pensions median salary figure, once it is available. [CC 7/15/25]

NCP Leadership Council Meeting

September 23, 2025

Investment Committee Report 2024

- Current Investment Committee members:
 - Karl Hoffman, Chair
 - Tack Richardson
 - Jason Howell
 - Heather Deacon, Staff
- Account Review:
 - Current amounts in each account (12/31/2024)
 - Current make-up of each account (equities/bonds/REITS)
 - Recent investment performance

State of Accounts:

Current amounts in each account with asset allocation*:

		EQUITY		FI	RE	Cash
	<u>12/31/2024</u>	<u>US</u>	<u>Non-US</u>			
NCP - ST	4,009,767	0.0%	0.0%	97.3%	0.0%	2.7%
NCP - Endow	6,562,202	34.8%	28.7%	27.7%	6.8%	2.0%
Arlington	6,721,870	39.7%	17.2%	38.1%	0.0%	5.0%

*Percentages may not add up to 100.0% due to rounding

Performance of accounts:

	2024	Since Incept thru 12/31/24	Incept Date*
NCP - ST	4.9%	2.1%	3/29/2018
NCP - Endow	7.8%	4.7%	3/26/2015
Arlington	11.6%	7.9%	03/01/2020

National Capital Presbytery Leadership Council

DRAFT Minutes

June 4, 2025

The Leadership Council of National Capital Presbytery held a meeting via Zoom teleconference on June 4, 2025. The meeting was called to order by the chair, the Rev. Jeri Fields, at 12:30 p.m., and Rev. Fields led the Leadership Council in its opening devotions, focusing on 1 Corinthians 12:12.

In Attendance: Rev. Jeri Fields, Elder Lou Durden, Elder Mike Rankin, Elder Jesy Littlejohn, Rev. David Douthett, Rev. Dr. Diane Walton Hendricks, Elder Shani McIlwain, Rev. Nancy Neal, Rev. Shelby Etheridge Harasty

Also Present: Rev. Blair Moorhead, Chair of CPM

NCP Staff: Dina Bickel, Heather Deacon, Rev. David Baer, Rev. John Molina-Moore.

Excused: Rev. Mary Rodgers; Rev. Dr. Chris Deacon; and Tara Spuhler-McCabe (NCP staff)

The Leadership Council APPROVED the docket and the Minutes of the May Leadership Council Meeting. The Leadership Council RATIFIED the eVote approval of the Memorandum of Understanding between National Capital Presbytery and Christ the King Presbyterian Church regarding the use of the property formerly held by Northwood Presbyterian Church. The text of the Memorandum is attached to these minutes.

The Rev. Blair Moorhead, chair of the CPM, presented that Commission's recommendations regarding the distribution of scholarship funds.

MOTION: That the Leadership Council APPROVE the distribution of scholarship funds at the recommendation of the Commission on Preparation for Ministry (CPM) as follows:

- John Curran - \$5,100
- Emma Marshall - \$3,600
- Erin Sanzero - \$2,650
- Diane Maloney - \$1000
- Hannah Day Donoghue - \$5,100, pending inquiry
- Daniel Simpkins - \$2,650, pending Inquiry
- Jiseong Son - \$3,600, pending Inquiry

The Leadership Council VOTED to APPROVE the recommendation of the CPM.

The Leadership Council ELECTED Rev. Jeri Fields to serve as Chair and Elder Lou Durden to serve as Vice Chair of Leadership Council.

MOTION: That the Leadership Council APPROVE the formation of a Property Task Force for Greenwich Presbyterian Church, with members to be appointed by the Leadership Council Chair, in accordance with the NCP Disaffiliation Policy.

Elder Lou Durden, the Presbytery Moderator, reviewed the evaluations of the May Stated Meeting of the Presbytery.

Greenwich Discernment Team recommendation

The chair recognized Rev. Shelby Harasty, who reviewed the functions entrusted to the Committee on Representation. She is the Nominating Committee liaison to the COR, and in that role she asked for the Leadership Council's help in identifying persons to serve on this committee and in making the committee a fuller expression of the presbytery's commitment to diverse representation.

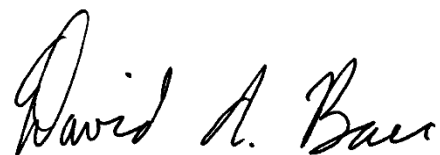
The Rev. David Baer, Stated Clerk, reported on the work of the Administrative Commission for the First Presbyterian Church of Annandale.

The NCP Treasurer, Heather Deacon, provided an update on Garden Memorial Presbyterian Church. Though the court had accepted the presbytery's claim and granted title to the property to the presbytery, an appeal was filed by the Grays one day after the deadline. It is expected that the appeal will be dismissed, but in the meantime the presbytery's attorneys are in the process of filing a deed.

Ms. Deacon also informed the Leadership Council about a proposed property sale currently under review by the Administrative Commission on Congregational Property.

For the closing devotional, Rev. Fields invited members of the Leadership Council to reflect on things for which they are grateful. She adjourned the meeting with prayer at 1:45 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "David A. Baer". The signature is written in a cursive, flowing style.

Rev. David A. Baer, Stated Clerk

National Capital Presbytery Leadership Council

DRAFT Minutes

June 18, 2025

The Leadership Council of National Capital Presbytery held a **special meeting** via Zoom teleconference on June 18, 2025. The meeting was called by the chair, the Rev. Jeri Fields, for the purpose of acting on a recommendation from the NCP Treasurer. Rev. Fields called the meeting to order with prayer at 12:31 p.m.

In Attendance: Rev. Jeri Fields, Rev. Dr. Chris Deacon, Elder Lou Durden, Elder Mike Rankin, Elder Jesy Littlejohn, Rev. David Douthett, Rev. Dr. Diane Walton Hendricks, Elder Shani McIlwain, Rev. Nancy Neal, Rev. Mary Rodgers, Rev. Shelby Etheridge Harasty

NCP Staff: Dina Bickel, Tempest Davis, Heather Deacon, Rev. David Baer, Rev. Tara Spuhler McCabe.

Rev. Fields recognized the NCP Treasurer, Heather Deacon, who presented the following recommendation:

As reported at the June Leadership Council meeting, our attorney recommends we record the deed in our name (based on the March ruling) while we wait to hear if the Court of Appeals will grant Mr. Gray standing. Despite the order reading that fees relating to the recording of the deed should be waived, DC Recorder of Deeds will not record the deed without payment of the fees. Our attorney recommends that we pay the fees under protest and then work to have them refunded. The fees amount to \$164,108.10 (based on a tax assessed value of \$5,658,900.00).

We do not have sufficient funds in the Property Management Fund to pay the total due. Additionally, given we are currently paying upkeep on the Northwood Presbyterian Church property, it is unwise to drain the Property Management Fund. Therefore, I recommend that we pay the full amount of the fees out of the Office Fund and then reimburse the Office Fund when either the fees are refunded or the property sells, whichever happens first. The Office Fund is advisable because it has sufficient funds AND because it falls solely under the direction of Leadership Council (meaning Leadership Council has the authority to designate the funds).

Below is relevant financial information to assist in decision making:

Property Management Fund – Replenished by proceeds of property sales, up to a threshold of \$350,000. Balance as of April 30: \$156,472.07

Office Fund – Replenished by vote of Presbytery. Annual draw supports official business of the Presbytery and minimizing per capita increases. Balance as of April 30 (included deduction of 2025 budget draw of \$110,000): \$461,968.31

Garden Memorial Expenses Year to Date: \$125,868.55

Garden Memorial Expenses 2022 -2025: \$434,549.12

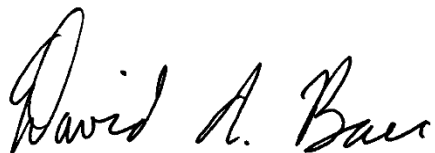
Rev. David Baer, the Stated Clerk, suggested language for a motion that was made and seconded. During the discussion, an amendment to the motion was adopted, and the final form of the motion is given below:

MOTION: That the Leadership Council AUTHORIZE the expenditure of \$164,108.10 from the Office Fund for the full amount of the fees related to recording the deed for Garden Memorial Presbyterian Church, with the funds to be reimbursed to the Office Fund when either the fees are refunded or the property sells, whichever happens first.

Following the period of discussion, the Leadership Council VOTED to approve the motion.

Rev. Fields adjourned the meeting with prayer at 1:00 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "David A. Baer". The signature is written in a cursive, flowing style.

Rev. David A. Baer, Stated Clerk

Leadership Council Meeting Minutes
9.3.2025 12:30 pm
Via Zoom

Attending: Rev. Jeri Fields, Rev. Mary Rodgers, Rev. Dr. Sterling Morse, Rev. Dr. Chris Deacon, Rev. Dr. Diane Hendricks, Elder Jesy Littlejohn, Elder Michael Rankin, Elder Lou Durden, Rev. Nancy Neal, Elder Shani McIlwain

Excused: Rev. Shelby Ethridge Harasty

Staff: Rev. David Baer, Dina Bickel, Heather Deacon, Rev. John Molina-Moore, Rev. Tara Spuhler McCabe, Tempest Davis

12:45 pm- Audit Report

Heather Deacon

Rev. Mary Rodgers Moved to approve; Elder Lou Durden Seconded Motion Approved Unanimously

1:00pm-1:10pm **ACTION ITEMS:**

MOTION: To AUTHORIZE the celebration of the Lord's Supper at the stated meeting on September 23rd, 2025. Mary Rodgers Moves to approve the Lord's Supper- Approved

MOTION: To AUTHORIZE the Rev. Keith Thompson to celebrate the Lord's Supper in his ministry with UKirk of Maryland as needed through September 30, 2026, and to DIRECT the Rev. Mr. Thompson to report to his supervisor, the NCP Director of Congregational Development and Mission, all such celebrations so that they may be recorded in the Minutes of NCP. Approved Unanimously

MOTION: To AUTHORIZE Christ the King Presbyterian Church to move its location to 1200 University Blvd W, Silver Spring, MD 20902.

Rationale: This is the location of the former Northwood Presbyterian Church. The Leadership Council previously approved a Memorandum of Understanding allowing CTK to use the property. It is necessary for LC to take this additional action on behalf of the presbytery so that the congregation's move can be reported to the PCUSA.

Rodgers Move; Shani Seconds -Motion Approved

MOTION: To APPROVE the following nominations to be presented to the Presbytery:

Chairs for 2025-26 committees (concurrence with Nominating Committee)

- Barbara Mitchell, Personnel

- Karl Hoffman, Investments
- (Others expected to be referred by Nominating after their meeting on the morning of September 3.)
- Rev. Mark Harper Takoma Park Pres. and Rev. Henry Brinton Fairfax Pres. Co-chairs for CTC
- Rev. Carla Gorrell (retired) continue as CTC-COM

Mary Rodgers moves motion forward; seconded Approved unanimously

Ministry Crisis Fund

MOTION: To APPROVE the formation of the Ministry Crisis Fund 2.0

Motion was properly made and seconded. Approved Unanimously.

National Capital Presbytery, Inc.
Statement of Financial Position Summary
July 31

	2025
Assets	
Cash	
Presbytery Cash	\$ 677,114.19
General Directors Cash	853,042.85
Receiving Center Cash	230,025.32
Total Cash	<u>1,760,182.36</u>
Prepaid Expense	<u>-</u>
Investments	
Presbytery	304,213.22
Garden	11,003.96
General Directors	202,815.34
PM	174,149.67
Resurrection	5,402,038.09
Other	1,557,244.80
Church Funds	7,058,899.67
New Growth	2,008,122.53
Scholarships	1,298,090.15
Total Investments	<u>18,016,577.43</u>
Receivables	
Other Receivables	25,663.90
General Directors - Loans Receivable	149,726.36
PCUSA - Mortgage Grants Receivable	34,300.00
Total Receivables	<u>209,690.26</u>
Fixed Assets	<u>26,341.04</u>
Total Assets	<u>\$ 20,012,791.09</u>
Liabilities & Net Assets	
Current Liabilities	
Accounts Payable	\$ -
Taxes Payable	6,848.98
Annuity	517.62
Insurance Payable	3,455.20
FSA Payable	9,118.97
Total Current Liabilities	<u>19,940.77</u>
Other Liabilities	
Funds Held for Arlington - Presby Foundation	6,932,038.72
Funds Held - Arlington Collateral	126,339.68
Total Other Liabilities	<u>7,058,378.40</u>
Total Liabilities	<u>7,078,319.17</u>

National Capital Presbytery, Inc.
Statement of Financial Position Summary
July 31

	<u>2025</u>
Net Assets	
With Donor Restrictions	1,450,349.05
Without Donor Restrictions	
Board Designated	1,095,507.68
Prior Years' Net Balance	10,188,955.79
Current Year Net Balance	<u>199,659.40</u>
Total Without Donor Restrictions	<u>11,484,122.87</u>
Total Net Assets	<u>12,934,471.92</u>
Total Liabilities & Net Assets	<u><u>\$ 20,012,791.09</u></u>

Cash Available for General Operations	
Cash & Cash Equivalents	\$ 19,776,759.79
Less:	
Current Liabilities	19,940.77
Net Assets With Donor Restrictions	1,450,349.05
Net Assets With Board Designations	<u>1,095,507.68</u>
Total Unavailable	<u>2,565,797.50</u>
Total Cash Available for General Operations	<u><u>\$ 17,210,962.29</u></u>

National Capital Presbytery, Inc.
Statement of Activities Summary
For the 7 Months Ending July 31, 2025

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget
OPERATING					
Income					
Operating Income	\$ 51,506	\$ 764,986	\$ 1,148,219	\$ 383,233	67%
Transfers - Non-Revenue	164,108	163,985	187,537	23,552	87%
Total OPERATING ACTIVITY Income	215,614	928,971	1,335,756	406,785	70%
Expenses					
Per Capita / Assessments	13,862	148,541	290,277	141,736	51%
Office Expense	10,502	80,738	136,737	55,999	59%
Commission on Preparation for Ministry	11,350	35,856	57,323	21,467	63%
Care Team	-	-	3,000	3,000	0%
Transitions Team	-	-	500	500	0%
Relations Team	-	2,000	2,000	-	100%
Other	57	688	4,000	3,312	17%
Middle Governing Body	6,362	29,155	145,120	115,965	20%
Administrative Staff Costs	89,744	391,823	702,116	310,293	56%
Total Operating Expenses	131,877	688,801	1,341,073	652,272	51%
Change in Operating Net Balance	83,737	240,170	(5,317)	(245,487)	N/A
MISSIONS					
Income					
Missions Income	268,141	452,202	1,074,759	622,557	42%
Expenses					
Mission Coordination Committee	599	10,476	29,000	18,524	36%
Grants - General	3,835	50,660	190,000	139,340	27%
Grants - Specific	-	186,062	637,000	450,938	29%
Mission Staff Costs	3,296	119,192	218,759	99,566	54%
Total Operating Expenses	7,730	366,391	1,074,759	708,368	34%
Change in Missions Net Balance	260,411	85,811	-	(708,368)	N/A
OTHER ACTIVITIES					
Other Activities Income	-	5,725	-	(5,725)	N/A
Other Investment Income	29,545	594,416	6,000	(588,416)	9907%
Other Activities Expense	407,266	726,462	630,803	(95,659)	115%
Change in Other Activities Net Balance	(377,721)	(126,322)	(624,803)	(498,482)	N/A
Combined Change in Net Balance	\$ (33,573)	\$ 199,659	\$ (630,121)	\$ (1,452,337)	N/A

**Stated Meeting
National Capital Presbytery
May 20, 2025
5:00PM at National Presbyterian Church
We Gather in Community**

APPROVED Minutes (9/23/25)

The 322nd Stated Meeting of National Capital Presbytery was called to order with prayer at 5:01 PM by the moderator, Elder Lou Durden, in Stone Hall at National Presbyterian Church. There were 177 participants registered and present.

The Moderator recognized the Stated Clerk, the Rev. David Baer, who noted that a QUORUM was present. The roll was formed by the pre-registrations to the meeting and first-time commissioners were welcomed.

MINISTERS PRESENT (85):

Allman, Rob	Hackett, J. Campbell	Moorhead, Blair
Anderson, T. Denise	Harper, Mark	Nabinger, Matt
Austell, Robert	Hendricks, Diane	Neal, Nancy
Baer, David	Hodges, LeAnn	Olson, Dana
Batten-Carbaugh, Laura	Horn, Emma	Park, Ill Jong
Bolton, Jacob	Hunnicutt, Patrick	Patterson, Olivia
Braunstein, Leslieanne	Hylton, Raymond	Peace, Dwight
Braxton, Beth	Ivory, Elenora Giddings	Rodawla, Jacob
Brown, Meghan	Jervis, Madeline	Rodgers, Mary
Brown, Jean	Kapp, Deborah	Rodriguez, Adrian
Clark, Brian	Kathleen, Mulvihill	Smoot, Jonathan
Crawford, Adele	Kemery, Amanda	Spuhler McCabe, Tara
Deacon, Chris	Kenkeremath, Lisa	Stanford, Katherine
Diaab, Denise	Klose, Megan	Teichert, Molly
Douthett, David	Kluttz, Billy	Tewell, Alice
Ensign, David	Larsen, Lisa	Thompson, Lewis
Etheridge Harasty, Shelby	Lee, Jong	Thompson, Keith
Evans, Abigail	Longbrake, Derek	Tilley, Carolyn
Fields, Jeri	MacKenzie, Jeanne	Trawick, Ben
Fitzgibbon, Laura	Manning, Peter	Tyler-Williams, Angela
Fox, Quinn	McAuliffe, Christopher	Ulmer, Holly
Fulp-Eicksteadt, Aaron	McCollum, Brian	Vaagenes, Rachel
Fulp-Eicksteadt, Judith	McDonald, Jim	Van Gorder, Charles
Gaskill, Mark	McDonald, Dean	Walker, Elizabeth
Gorrell, Carla	McMurtry, Kori	Wilder, Susan
Graceson, Susan	Meek, Craig	Williams, David
Gray, David	Melone, Bob	Wilson-Black, Juli
Guthrie, Juan	Molina-Moore, John	Yoon, Taekhan

MINISTERS EXCUSED (33):

Brinton, Henry	Byrd, Cameron	Cargal Timothy
----------------	---------------	----------------

Cunningham, Laura
Douthett, Molly
Futato, Pat
Gordon, Norm
Goss, Beth
Heck, Barbara
Herlin, Ann
Jokela, William
Jordan-Haas, Connie
Lawrence, Mary Beth

Lee, Sung
Lee, Hope
Looker, Chris
Lundeen, Allison
MacDonald, Shawn
Meeks, Don
Park, Yeonik
Phillips, Paul
Pooley, Matt
Reimers, Christine

Smith-Cobbs, Stephen
Stanton-Hoyle, Lynn
Strednak Singer, Katie
Sutton, Todd
Swayze, Bev
Swayze, Jr., Richard
Wayland, Rose
Wellington, Robbie
Yearick, Carrie

COMMISSIONED RULING ELDERS PRESENT (2):

Maldarelli, Kris
VLC, Vanlalhriatrenga

FELLOWSHIPS and NEW WORSHIPING COMMUNITIES PRESENT:

Creekside

ELDER COMMISSIONERS PRESENT (82):

Russell	Norma	Boys	Melberg	Evi	Gaithersburg
Gaffney	John	Bradley Hills	Tracy	Mindy	Good Samaritan
Holcomb	Bonnie	Bradley Hills	Amatuzzi	Nicholas	Grace Springfield
Postlewaite	R. Craig	Burke	Hayes	Edward	Heritage
McAvoy	Susan	Capitol Hill	Pote	Frank	Heritage
Nadig	Claudia	Capitol Hill	Johannsen	Rick	Immanuel
Blackshaw	Hille	Church of the Covenant	Eplee	Gene	Laurel
Tarr	Susan	Church of the Covenant	Renner	Heidi	Leesburg
Basham	Jennifer	Clifton	Gale	Janet	Lewinsville
Bybee	Ashley	Clifton	Johnson	Beverly	Lewinsville
Herman	Lynne	Colesville	Kohler	Alan	Lewinsville
Patrick	Susan	Colesville	Hodgdon	Patricia	Manassas
Rogers	Diane	Colesville	Massie	Kathleen	Manassas
Stunder	Mark	Creekside	Shriver	Jeff	Manassas
Frenck	Roland	Darnestown	Lewis	Peggy	National
Summers	Janis	Darnestown	Mack	David	National
Ellis	Anita	Emmanuel Indonesian	Roe	Price	National
Hutabarat	Meirina	Emmanuel Indonesian	Schottke	David	National
RoeGiantho	Hareanoiann	Emmanuel Indonesian	Smiley	Lucille	National
Suryanto	Ari	Emmanuel Indonesian	Yamate	May	National
McIlwain	Shani	Faith	Yanisko	George	New Hope
Sarver	Marnie	Falls Church	Dewhurst	Miriam	New York Avenue
Volpe	Michael	Falls Church	Ford	Kristin	New York Avenue
Ellis Jones	Sharon	Fifteenth Street Church	Hoff	David	New York Avenue
Washnitzer	Margaret	Fifteenth Street Church	Durden	Lou	Northeastern
LaGanga	Scott	First Arlington	McCray	Valerie	Northeastern
Mitchell	Rick	First United Dale City	Davis	Lorethea	Northminster
Porter	Robert	First United Dale City	Littlejohn	Jesy	Oaklands
Porter	Sara	First United Dale City	Olson	William	Old Presbyterian Meet-

Parker	Jenny	ing House	Bennett	Nancy	Trinity, Arlington
Winslow	William	Old Presbyterian Meet-	Rosenberger	Clare	Trinity, Arlington
Daugherty	Nancy	ing House	Miller	Priscilla	Trinity, Herndon
Kopp	Leta	Pilgrims	Allen	Charles	Vienna
Sims	Michele	Rockville United	Eakin	Mark	Warner Memorial
Walker	Johnny	Church	Recchia	Nancy	Warner Memorial
McGeehan	Janis	Sargent Memorial	Farr	Susie	Western
White	Don	Sargent Memorial	DeWitt	Martha Bess	Westminster, Alexandria
Mcbee	Julia	Southminster	Griffin	Adrienne	Westminster, Alexandria
Hoefner	Ferd	St. Matthew	Helm	Susie	Westminster, Alexandria
Martin	George	Takoma Park	Hamer	John	Westminster, DC
		Takoma Park	Kerr III	George	Westminster, DC
			Swan	Barbara	Westminster, DC

CHURCHES NOT REPRESENTED BY ELDER COMMISSIONERS:

Adelphi, Aldie, Arlington, Ashburn, Bealeton, Berwyn, Bethesda, Burke, Bush Hill, Calvary, Catoctin, Chesterbrook Taiwanese, Chevy Chase, Christ Presbyterian, Christ the King, Christian Community, Clarendon, Covenant, Eastminster, Ebenezer, Fairfax, Fairlington, First Annandale, Furnace Mountain, Geneva, Georgetown, Grace Lanham, Greenwich, Hermon, Hope, Idlywood, John Calvin, Kirkwood, Knox, Korean Presbyterian Church of Rockville, Litchfield, Little Falls, Mizo, Mount Vernon, Northern Virginia Korean, Northminster, Patuxent, Poolesville, Potomac, Prince George's Community, Providence, Redeemer, Riverside, Rock, Rockville, , Saint Mark, Silver Spring, Sixth, St. Andrew, Taiwanese Presbyterian, , United Korean, United Christian Parish of Reston, United Parish of Bowie, Wheaton

The Stated Clerk, the Rev. David Baer, presented the proposed docket, which was distributed with the meeting materials. The Presbytery APPROVED the docket by consent.

Rev. Baer presented the omnibus motion. The omnibus motion was APPROVED by the presbytery.

OMNIBUS MOTION

From the Stated Clerk

- The Stated Clerk recommends the **APPROVAL** of the minutes of the NCP Stated Meetings held on January 23, 2025, and March 25, 2025. [NB: Due to an oversight, the January minutes were not posted in advance of the March meeting and therefore still need to be approved.]
- The Stated Clerk recommends the **DISMISSAL** with thanks of the Commission to install the Rev. Adrian Rodriguez as Associate Pastor at Vienna Presbyterian Church on March 30.
- The Stated Clerk recommends the **DISMISSAL** with thanks of the Commission to install the Rev. Dr. Chris Deacon as Pastor at Laurel Presbyterian Church on May 4.
- The Stated Clerk recommends the **DISMISSAL** with thanks of the Commission to install the Rev. Olivia Patterson as Associate Pastor at Westminster Presbyterian Church (Alexandria) on May 11. (This Commission was formed in accordance with the Presbytery's PNC/Session Handbook, as reported in the Stated Clerk's Report of the Reports document for this meeting.)

From the Nominating Committee

The Nominating Committee places the following names in nomination for election:

Chairs for 2025-26 committees (with the concurrence of the Leadership Council)

- Mike McAdoo Chair, ACCP
- Mark Stunder (RE, Boyds) for Chair of Budget and Finance
- Mark Gaskill (TE, Good Shepherd) for Chair of CDC
- Blair Moorhead (TE, Immanuel) for Chair of CPM

ACCP

- Madison Kloster (RE, Lewinsville), ACCP c/o 2028

Budget and Finance Committee

- Matt Baker, TE Providence, for Budget & Finance c/o 2028

Congregational Development Commission

- Casey Wait, TE John Calvin, for CDC c/o 2028
- Dorothe Ngo Ikoula (RE Silver Spring), CDC c/o 2028

Committee on Preparation for Ministry

- Molly Douthett (TE, Furnace Mountain), c/o 2028
- Matt Pooley (TE, Patuxent), c/o 2028
- Denise Diaab (TE, Bradley Hills), c/o 2028
- Eve Jelstrom (RE, Lewinsville), c/o 2028
- Amanda Kemery (TE, St. Andrew), c/o 2028
- Mary Casper (RE, St. Mark), c/o 2028

Mission Coordinating Committee

- Marco Grimaldo (RE, NYAPC), c/o 2028

From the Leadership Council

The Leadership Council places the following names in nomination for election:

Nominating Committee c/o 2028

- Katie Murchison Ross (TE Grace Springfield)
- Jen Dunfee (TE Lewinsville)
- Mike Volpe (RE Falls Church)
- Denise Anderson (TE specialized ministry)

Nominating Chair for 25-26

- Katie Murchison Ross (TE Grace Springfield)
-

WORSHIP

The Presbytery proceeded to worship God, led by the General Presbyter, the Rev. John Molina-Moore, preaching, and the Rev. Billy Kluttz, Pastor of First Presbyterian Church of Arlington, providing musical accompaniment. The Presbytery celebrated the Lord's Supper, with Rev. Molina-Moore presiding.

TRANSITIONS / PRAYERS OF INTERCESSION

Following worship, the Moderator, Elder Durden, assumed the chair again and recognized the Rev. John Molina-Moore, General Presbyter. Rev. Molina-Moore called attention to coming events and recent transitions in the life of the Presbytery, inviting the Rev. Brian McCollum, Stated Supply Pastor at Sargent Memorial Presbyterian Church, to address the assembly, and noting the retirement of the Rev. Susan Wilder (specialized ministry). Rev. Molina-Moore led the assembly in prayer.

REPORT OF THE NOMINATING COMMITTEE

The report of the Nominating Committee was presented by the chair, the Rev. Patrick Hunnicutt. On behalf of the committee, Rev. Hunnicutt placed in nomination:

- Elder Jesy Littlejohn (Oaklands), for the office of Moderator (Sept. 2025-Sept. 2026)

- The Rev. Rachel Vaagenes, for the office of Vice Moderator (Sept. 2025-Sept. 2026)

There were no nominations from the floor. Upon a motion properly made and seconded, the Presbytery voted that the nominations be CLOSED, and those nominated by the committee were thereby ELECTED. The Moderator and Vice Moderator will be installed at the September Stated Meeting.

Rev. Hunnicutt informed the Presbytery that the Nominating Committee was seeking ruling elders and teaching elders to serve as commissioners to the 227th General Assembly in 2026. He invited those who might be interested in serving in this role to get in touch with the Nominating Committee.

The Moderator offered a prayer of thanksgiving for the work of the Nominating Committee.

REPORT OF THE COMMISSION ON MINISTRY

The Rev. Juli Wilson-Black presented the commission's report. On behalf of the commission, she moved the following:

MOTION: The Commission on Ministry, pursuant to Book of Order G-2.0504(c) and the Presbytery's Policy on Changes in Pastoral Roles within a Congregation, recommends that the Presbytery **GRANT** an **EXCEPTION** to allow the Rev. Lisa Larsen, who is currently serving as an Associate Pastor (Stated Supply) at National Presbyterian Church, to be eligible to be called and installed as Associate Pastor.

NOTE: Approval of this exception requires a three-fourths majority.

Rationale: The Book of Order states that a pastor serving in a temporary pastoral relationship is "ordinarily" not eligible to become the installed pastor (G-2.0504b), but allows the presbytery to grant an exception by a three-quarters vote (G-2.0504c). The NCP Policy on Changes in Pastoral Role provides a process whereby the CTC is able to bring such a recommendation for a minister who has been serving for at least 12 months.

The Rev. Lisa Larsen began serving as Associate Pastor (Stated Supply) for Care in February 2022. In accordance with this policy, Rev. Larsen communicated her request in writing and consulted with representatives of the CTC, which then approved the request to explore this change in pastoral role and advised the session on conducting a discernment process with the congregation of National Presbyterian Church. This discernment process was completed in March, and the session reported the results in a letter to the CTC.

The session reports that in her more than three years of service at the church, Rev. Lisa Larsen "has cultivated strong relationships with members of NPC. Many members express gratitude for her guidance, support, and compassionate care. During her tenure she has revitalized our Deacon ministry, established a vital Prayer Team, and restarted the impactful Grief Support program for those experiencing profound loss. ... Comments received from congregants and staff ... confirm that members of the NPC community do not view Lisa as a temporary pastor. Indeed, numerous participants in the discernment process have expressed surprise that she is not already an installed pastor. Accordingly, we believe that members and staff alike would enthusiastically welcome her becoming a called-and-installed pastor at NPC and would have no difficulty adjusting to her transition from a temporary pastoral role to an installed position." The session also noted its desire to support and continue the initiatives Lisa has undertaken, and weighed her strong performance in her role against the uncertain possibility of finding an equally satisfactory candidate in an open search.

For these reasons, the COM recommends that the Presbytery grant the requested exception.

Following a period of discussion, the Presbytery **VOTED** to **GRANT** the exception, by the required three-fourths majority.

The Moderator recognized the Rev. Carla Gorrell, co-chair of the Commission on Ministry, who spoke briefly about the work of the COM. She highlighted opportunities for “wellness visits,” which allow sessions to share their successes and challenges with the presbytery outside of the context of a pressing problem. She spoke of the work of the COM in guiding churches through transitions in pastoral leadership, and of the various working teams responsible to the COM. She asked that in the event of conflict, churches contact the presbytery early for support. She reminded pastors to seek the approval of COM before sabbaticals and for changes in pastoral role. Pastors who are retiring or otherwise departing should consult with the General Presbyter, who will work with the COM.

REPORT OF THE LEADERSHIP COUNCIL

The Moderator recognized the Rev. Jeri Fields, the chair of the Leadership Council. Rev. Fields presented a proposed amendment to the Presbytery’s Standing Rules for a first reading:

(Text to be inserted is shown in underlined italics. Text to be removed is ~~struck through~~.)

Standing Rule # 3 (SR-3)

A Special Rule of Order for the consideration of proposed amendments to the Book of Order

When proposed amendments to the Book of Order are before the presbytery for debate and vote, the Chairperson of Bills and Overtures Committee shall present the committee’s judgment and recommendation in the form of a report, not a motion.

The committee’s report may designate one or more amendments to be included in a consent agenda. Following the presentation of the committee’s report, an opportunity shall be given to any voting member of the assembly to remove items from the consent agenda for regular consideration. Once all such removals have been made, the Moderator shall declare that the items not removed have been answered in accordance with the committee’s recommendations.

Immediately thereafter, the Moderator of the meeting shall proceed with each of the items in the committee’s report that the presbytery has not yet acted upon, saying:

“Amendment ____ is now before the presbytery. (And, following discussion and debate, the Moderator shall continue) All in favor of Amendment ____ say “aye”; all opposed say “no”. Amendment ____ is approved/is not approved.”

The third option which is available, “take no action” would require a motion to the effect “I move that the presbytery take no action on Amendment ____” which would be made before the Moderator has called for the vote on the Amendment. It would be handled in the same manner as any main motion.

Rationale: The last two General Assemblies sent many proposed amendments to the presbyteries for consideration. As NCP engaged in discernment with respect to these proposed amendments, it emerged that only a small number required the careful review and debate of the whole body of the presbytery. To expedite

voting on the amendments, the Bills and Overtures Committee each time recommended that the Standing Rules be suspended so that most items could be approved by means of a consent agenda. Suspension of the standing rules requires a two-thirds majority and is rightly perceived as a course deviating from the standard practice. The proposed amendment regularizes this process without abridging the right of any voting member of the assembly to require individual consideration, including a period of discussion, for any item presented by the Bills and Overtures Committee.

In accordance with Standing Rule #1, any amendments to the proposal offered at this meeting—along with less formal feedback—will be referred to Leadership Council for consideration. The proposed amendment will be presented for final approval at the September Stated Meeting.

A period for questions and feedback was offered. In accordance with Standing Rule #1, no action was taken at this meeting.

NEW BUSINESS

No new business was offered.

CHARGE AND BLESSING

The Vice Moderator, Elder Jesy Littlejohn, adjourned the meeting with a closing prayer at 6:25 PM.

Faithfully submitted,

A handwritten signature in cursive script that reads "David A. Baer". The ink is dark and the signature is fluid, with a large initial 'D' and a stylized 'A'.

Rev. David A. Baer, Stated Clerk