

**Stated Meeting
National Capital Presbytery
November 18, 2025
6:00 PM via Zoom
We Gather in Community**

6:00 PM	CALL TO ORDER	Elder Jesy Littlejohn, Moderator
	OPENING PRAYER AND DEVOTION	Elder Mark Stunder, Budget and Finance Committee
	SEATING OF COORSPONDING MEMBERS	Elder Jesy Littlejohn, Moderator
6:05 PM	FORMATION OF THE ROLL, DOCKET, OMNIBUS MOTION (p.3)	Rev. John Molina-Moore, Stated Clerk Elder Jesy Littlejohn, Moderator
6:10 PM	NECROLOGY (p.4)	Rev. Rachel Landers Vaagenes, Vice Moderator
6:15 PM	TRANSITIONS	Rev. John Molina-Moore, General Presbyter
6:30 PM	ELECTION OF STATED CLERK SEARCH TEAM SLATE (p. 7)	Rev. Jeri Fields
6:35 PM	ELECTION OF 2026 GENERAL ASSEMBLY COMMISSIONERS (p.8)	Rev. Katie Murchinson Ross, Chair, Nominating Committee
6:40 PM	MISSION BUDGET (p.9) AND OPERATING BUDGET (p.13)	Rev. Jeri Fields Chair, Leadership Council
7:10 PM	NEW BUSINESS	Elder Jesy Littlejohn, Moderator
7:15 PM	CHARGE AND BLESSING	Elder Jesy Littlejohn, Moderator

Meeting Leaders

Rev. John Molina-Moore, General Presbyter and Acting Stated Clerk
Elder Jesy Littlejohn, Moderator
Rev. Jeri Fields, Leadership Council Chair
Rev. Rachel Landers Vaagenes, NCP Vice Moderator
Rev. Katie Murchinson Ross, Nominating Committee Chair
Elder Mark Stunder, Budget and Finance Committee Chair

*This document, the Packet, contains the **action items** for the Stated Meeting.
Please refer to the additional reports posted on the NCP website
for important information about the work of our officers and committees.*

OMNIBUS MOTION FOR THE NOVEMBER 18, 2025 PRESBYTERY MEETING

From the Stated Clerk

- The Stated Clerk recommends the **APPROVAL** of the minutes of the September 23, 2025 NCP meeting.
- The Investigative Committee has been trained and has begun its work.

From the Nominating Committee

To move the following for nomination:

Administrative Commission on Church Property

- Charles Barber (RE, Northeastern), c/o 2028

Bills and Overtures

- Mark Eakin (RE, Warner Memorial), c/o 2026

Personnel Committee

- Jacquelyn Moore (RE, Sargent Memorial), c/o 2028

Committee on Representation

- Mitchell Fulton (RE, Pilgrims), c/o 2028
- Gina Kim (Lay member, NYAPC), c/o 2027

Mission Coordinating Committee

- Mark Gaskill (TE, Good Samaritan), c/o 2026

Leadership Council

- David Douthett (TE, Catoctin), c/o 2028

From Leadership Council

To move the following for nomination:

Nominating Committee

- Juli Wilson-Black (TE, Fairlington), c/o 2027

Chairs of Committees for 25-26

- Mark Eakin (RE, Warner Memorial), Bills and Overtures
- Mark Gaskill (TE, Good Samaritan), Mission Coordinating Committee
- Mitchell Fulton (RE, Pilgrims), Representation
- Julia McBee (RE, St. Matthew), Session Records

National Capital Presbytery Necrology Report -2025

Church	Elder	Date of Death	Date of Ordination
Arlington Presbyterian Church	Wayne Wesley Frost	10/4/2025	
Berwyn Presbyterian Church	Elder Godlove Nche Mbah	8/29/2025	1/18/2015
Brentsville Presbyterian Church	Charlotte Michael	8/18/2024	
Capitol Hill Presbyterian Church	Sue Van Slyke	11/27/2024	2/7/1971
Catoctin Presbyterian	Robert E. Carr	3/29/2025	2/1/1976
Chevy Chase Presbyterian Church	John Charles Weicher	12/12/2024	4/2/2006
Chevy Chase Presbyterian Church	Lorna Joan Sniegowski	12/23/2024	1/8/1978
Chevy Chase Presbyterian Church	Joseph Manley Anderson	1/4/2025	6/10/1993
Chevy Chase Presbyterian Church	Glenda Joan Calkins	2/28/2025	1/6/1974
Chevy Chase Presbyterian Church	Julia Norton Fegley	5/26/2025	1/4/1976
Chevy Chase Presbyterian Church	Bruce Duncan Carlson	7/26/2025	4/20/2008
Church of the Pilgrims, DC	Jerry McPike	2/12/2025	1/28/1996
Colesville Presbyterian Church	Carl Gunderson	9/30/2025	5/25/1982
Colesville Presbyterian Church	David Williams	12/10/2024	1/8/1989
Colesville Presbyterian Church	Synthia Dang	9/12/2025	1/5/1992
Colesville Presbyterian Church	Anne Gunderson	1/18/2025	
Darnestown Presbyterian Church	Ben Daughtry	12/29/2024	1/19/1986
Darnestown Presbyterian Church	Sally Roberts	11/6/2024	1/19/1969
Darnestown Presbyterian Church	Frances Mills	10/9/2025	1/26/1975
Fairfax Presbyterian Church	Gerald Cook	11/17/2024	1/14/2001
Fairfax Presbyterian Church	John (Jack) McGaughy	1/13/2025	1/1/2000
Fairfax Presbyterian Church	Malcom (Mac) Mercer	9/10/2025	1/1/1983
Falls Church Presbyterian Church	William F. Lanier	6/28/2025	1/9/1972
Gaithersburg Presbyterian Church	Pam Elaine Smith Carlson	2/25/2025	
Gaithersburg Presbyterian Church	Theodore Edward Farrand	4/17/2025	
Gaithersburg Presbyterian Church	Mary Kay Richter Travis	3/31/2025	
Gaithersburg Presbyterian Church	Gerry Norman Wixson	4/8/2025	
Georgetown	Ian McDonald	7/15/2025	2/15/1987
Good Samaritan	Debra Kohler	4/21/2025	6/27/1987
Grace Lanham	Crecy Che Tawah	4/14/2025	3/5/2000
Greenwich	Francis Lynn	10/16/2024	6/28/1970
Greenwich	Trentwell White	8/26/2025	1/8/2001
Greenwich	Josephine Ryan	10/24/2024	12/19/1982
Greenwich	Barbara Jackson	12/29/2024	1/6/2002
Greenwich	Richard Stonbraker	5/7/2025	1/4/2004

Greenwich	William White	8/26/2025	1/8/2001
John Calvin	Fred August Wulff	12/17/2024	1/11/1987
Knox Presbyterian, Falls Church	Dorothy Jackson	12/3/2024	10/10/1999
Leesburg Presbyterian Church	Betty Lowenbach	5/30/2025	
Lewinsville Presbyterian Church	Jane Edmondson	9/19/2025	5/4/2003
Lewinsville Presbyterian Church	Janet Jacewicz	1/3/2025	4/27/2008
Lewinsville Presbyterian Church	Lois Dokken	4/26/2025	5/8/2016
Little Falls Presbyterian Church	Virginia Bole MacEwen	10/10/2025	12/18/1988
Little Falls Presbyterian Church	Nancy C. Gordon	2/25/2025	12/12/1981
Manassas Presbyterian Church	Nancy Copeland	12/20/2024	
Manassas Presbyterian Church	Tom Franco	6/12/2025	
Manassas Presbyterian Church	June Smith		
National Presbyterian Church	Jeanne Carr	7/5/2025	
New York Avenue Presbyterian Church	Phil Hanna	2/26/2025	1/24/1965
New York Avenue Presbyterian Church	Mary Krug	11/1/2024	1/24/1999
Northminster Presbyterian Church	Willie H.C. Brown	8/21/2025	1/3/1971
Northminster Presbyterian Church	Daniel R. Acker, Jr.	12/22/2024	1/3/1971
Oaklands Presbyterian Church	Royce "Sam" Lloyd	3/5/2025	
Old Presbyterian Meeting House	Gerald Cooper	7/13/2025	5/1/2011
Old Presbyterian Meeting House	Nancy Van Gulick Cooper	12/14/2024	5/7/1989
Old Presbyterian Meeting House	Peggy Jeens	6/2/2025	1/11/1981
Old Presbyterian Meeting House	Frank (Mitch) Michener	12/26/2024	10/17/2021
Old Presbyterian Meeting House	Donna Richards	9/13/2025	4/30/2000
Patuxent Presbyterian Church	Paul Manchak	1/20/2025	1/10/1993
Riverside Presbyterian Church	Kourtney Haake	7/22/2025	
Rockville United Church	Beth Pattison	12/23/2024	
Rockville United Church	Joan Hartranft	7/21/2025	
Saint Mark Presbyterian Church	Alice Miller	7/5/2025	
Saint Mark Presbyterian Church	Mary Jo Mountain	10/10/2025	
Saint Mark Presbyterian Church	John Hagner	3/13/2025	
Saint Matthew Presbyterian Church	Bruce McPherson	6/24/2025	10/10/1965
Saint Matthew Presbyterian Church	Norm O. Hammer	5/12/2025	1/2/1983
Sargent Memorial Presbyterian Church	Dr. Luvenia George	12/28/2024	3/4/1991
Sargent Memorial Presbyterian Church	Leslie Tillery	8/26/2025	2/18/2025
Sixth Presbyterian Church	Major General Roger Reckling Blunt Sr.	5/5/2025	2/5/1989
Sixth Presbyterian Church	Elder Chief Mrs. Joyce Onwuka Ukwa	9/23/2025	1/11/2009
St. Matthew Presbyterian Church	Bruce W. McPherson	6/24/2025	2/12/1963

St. Matthew Presbyterian Church	Norman O. Hammer	5/12/2025	2/7/1982
Takoma Park Presbyterian Church	William Hosick (Bill) Hassler	2/13/2025	1/22/1989
Trinity - Herndon	Marcia W. Stirewalt	6/6/2025	11/26/1972
Trinity - Herndon	William "Bill" Harrison Squires, Jr.	10/14/2025	2/22/1998
Trinity (Arlington)	George Graham	11/21/2024	
United Parish of Bowie	Elsie Jane Carroll	1/30/2025	1/1/2019
Westminster Alexandria	Lanny Griffith	3/25/2025	5/7/1995
Westminster Alexandria	Betty Ellis	3/8/2025	
Westminster Alexandria	Raja Nasr	4/17/2025	
Westminster Alexandria	Robert Siclari	5/18/2025	
Westminster Alexandria	Kay Meade	8/19/2025	

Teaching Elder/Minister	Date of Death	Date of Ordination
Rev. Dr. Matthew M.K. Whong	4/4/2025	7/21/1963
Rev. Mark Tidd	2/22/2025	6/5/1983

ACTION ITEMS FOR NOVEMBER 18, 2025 NCP MEETING

ACTION ITEM #1

Recommendation from Leadership Council

MOTION: The Leadership Council MOVES that the Presbytery APPROVE the Stated Clerk Search Team slate of:

Elder Jerome Farley (*Adelphi*)
Elder Jesy Littlejohn (*Oaklands*)
Elder Drew Luten (*Falls Church*)
Rev. John Molina-Moore
Elder Jacquelyn Moore (*Sargent Memorial*)
Rev. Julie Wilson-Black

Rationale: Rev. David Baer has resigned from his position as Stated Clerk. According to the Presbytery's Manual of Administrative Operations, "When there is a vacancy for General Presbyter or Stated Clerk, the Leadership Council shall propose to the Presbytery a slate of teaching and ruling elders to be elected to serve as a Search Committee."

ACTION ITEM #2

ELECTION OF GENERAL ASSEMBLY COMMISSIONERS

MOTION: The Nominating Committee nominates the following to be commissioners to the 2024 General Assembly; the Moderator and Vice Moderator are commissioners by virtue of their office:

NCP Moderator: Jesy Littlejohn (Oaklands)

NCP Vice-Moderator: Rev. Rachel Landers Vaagenes (Capitol Hill)

Ruling Elders

Kristen Ford (New York Avenue)

Beverly Johnson (Lewinsville)

Jackie Moore (Sargent Memorial)

Alternate: Le Quan Turner (Westminster DC)

Ministers of Word and Sacrament

Rev. Elizabeth Brookens-Sturman (Retired)

Rev. David Douthett (Catocin)

Rev. Emma Horn (Immanuel)

Alternate: Rev. Charles Van Gorder (At Large)

Young Adult Advisory Delegate

Sofia Turkman (Saint Mark)

ACTION ITEM #3

Recommendation from the Leadership Council

MOTION: The Leadership Council recommends a \$992,964.16 mission budget for 2026.

ACTION ITEM #4

Recommendation from the Leadership Council

MOTION: Leadership Council recommends a \$1,297,178.68 operating budget for 2026, which reflects the following change in per capita rates from 2025:

	<u>2026 Per Capita Rate</u>	<u>2025 Per Capita Rate</u>
General Assembly	\$11.08	\$10.44
Synod	\$1.50	\$1.15
National Capital Presbytery	\$38.70	\$38.56
<hr/>		
Total	\$51.28	\$50.15

**Stated Meeting
National Capital Presbytery
November 18, 2025**

Presbytery Reports

The reports in this section contain information about the work undertaken by the Presbytery’s committees, commissions, and officers. Items requiring action by the Presbytery have been included in the separate Presbytery Packet document.

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**Administrative Commission for
Warner Memorial Presbyterian Church
National Capital Presbytery
November 2024**

During this season of Thanksgiving, it is with much gratitude to God that the Administrative Commission for Warner Memorial Presbyterian Church requests that National Capital Presbytery dissolve our commission at the November 19, 2024 meeting of the Presbytery, to be effective upon the adjournment of the commission's final meeting on December 8, 2024.

For the past 11 months the AC has spent significant and prayerful time listening to current and former staff members and members of the congregation, as well as elders and other church leaders, all in an attempt to better understand the conflict that had been experienced with the church's now former pastor. The AC had a listening session with the church's leadership team, the COM had listening sessions with members of the congregation, and the AC chair had several one-on-one conversations with the pastor. In the end, the AC discerned that, given the irreparable damage these relationships had suffered and the unlikelihood of achieving reconciliation, it was in the best interest of both the church and the pastor for the pastoral relationship to be dissolved.

Terms of the dissolution were easily agreed upon, and at a congregational meeting in August 2024 the pastoral relationship was dissolved. The AC, along with several elders from the church, then immediately began interviewing several extremely qualified candidates to serve as a Stated Supply pastor, and on October 1 the Rev. J.C. Cadwallader was hired.

Warner Memorial is a vibrant and faithful congregation, with gifted and capable people who are eager to serve. A new session is in the process of being trained; and they will be examined and installed at a joint congregational and AC meeting and worship service on Sunday, December 8th. Jurisdiction will be returned to the session at that time, and the AC is confident that by the grace of God, and under the capable leadership of J.C., Warner Memorial will move forward and thrive in the coming months and years.

(Members of the AC: The Rev. Dr. Bob Melone (chair), Elder Phil Boyer, the Rev. Eric Forsyth, the Rev. Pat Futato, and Elder Barbara Shaw.)

Report From the Administrative Commission on Congregational Property
9/20/2024

Important Information for Churches

G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order

a. Selling or Encumbering Congregational Property

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

b. Leasing Congregational Property

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

All leases executed by NCP Sessions must contain the following language:

"Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and (ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

If your church is considering leasing, selling, or encumbering real property please contact the Director of Business Affairs, Heather Deacon, hdeacon@thepresbytery.org.

- Western Presbyterian Church (Washington, DC)

Heard and approved a request to enter into an MOU with Miriam's Kitchen allowing them to explore options related to expansion and renovations of their worship property.

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) grants approval for Western Presbyterian Church to enter into an MOU with Miriam's Kitchen stating their desire to explore options related to renovating and/or expanding the worship property located at 2401 Virginia Ave NW, Washington, DC. ACCP authorizes Heather Deacon, Director of Business Affairs/NCP Treasurer to sign said MOU. This approval and authorization contingent upon receipt of congregational approval of authorizing this action.

Report of the Stated Clerk

The Stated Clerk reports the following as items of information. Items for action by the presbytery are included in the omnibus motion, which can be found in the Presbytery Packet.

Administrative Commissions

In accordance with the Presbytery's PNC/Session Handbook, the Stated Clerk has approved the formation of the following commission:

- To install the Rev. Yena Hwang as Pastor of Falls Church Presbyterian Church. (The Presbytery, at its September Stated Meeting, approved an exception allowing Rev. Hwang, who has been serving as Interim Pastor, to be called by the congregation and installed.)

Date and Time: October 13, 2024, 4:00 p.m.

Place: Falls Church Presbyterian Church

Members: Elder Lou Durden (Moderator), Rev. Jessica Tate, Rev. Casey Thompson, Rev. Casey Wait, Rev. Gloria Yi, Elder Jesy Littlejohn (Oaklands), Elder Carolyn Bruce (Falls Church)

Other Participants: Rev. Eun Joo Kim (Long Island Presbytery), Rev. Tara Spuhler McCabe, Jen James

Roster of Former Permanent Judicial Commission Members

As required by *Book of Order* D-3.0602b, the Stated Clerk reports the roster of members of the Presbytery's Permanent Judicial Commission whose terms have expired in the past six years.

- Cassandra Havard (Ruling Elder, class of 2023)
- Yena Kathryn Hwang (Teaching Elder, class of 2023)
- Heemoon Youn (Teaching Elder, class of 2023)
- David Gray (Teaching Elder, class of 2021)
- Rocky Laha (Teaching Elder, class of 2021)
- Don Meeks (Teaching Elder, class of 2019)
- Patricia Petty Morse (Ruling Elder, class of 2019)
- Michael Rankin (Ruling Elder, class of 2019)

Book of Order Amendments

The Office of the General Assembly has released a [booklet](#) containing twelve proposed amendments to the Book of Order, and a proposed Episcopal-Presbyterian Agreement on Local Sharing of Ministries. Each item requires the affirmative votes of a majority of the presbyteries of the PCUSA in order to take effect. The Bills and Overtures Committee

anticipates presenting the first of these items at the January Stated Meeting, which will be held at 5:00 p.m. at National Presbyterian Church on **Thursday**, January 23, 2025.

Rev. David A. Baer, NCP Stated Clerk

Commission on Ministry
Report to Presbytery
November 19, 2024

Exams

Tyler-Williams, Angela – sustained the examination of Rev. Angela Tyler-Williams on October 2, 2024 and recommend she be received as a minister member of National Capital Presbytery. [eVote October 8, 2024, pending ratification]

Rodriguez, Adrian – sustained the examination of examination of Candidate Adrian Rodriguez on October 7, 2024 and recommend he be received as a minister member of National Capital Presbytery pending ordination. [eVote October 14, 2024, pending ratification]

Contracts/Terms of Call

Turner, Le Quan – approved the agreement for Commissioned Ruling Elder Relationship between the session of Adelphi Presbyterian Church and CRE Le Quan Turner effective October 1, 2024 through September 30, 2025. [eVote September 17, 2024, pending ratification]

Hwang, Yena – approved the This eVote is to approve the Terms of Call between Yena Hwang and Falls Church Presbyterian Church, effective October 6, 2024. [eVote September 30, 2024, ratification pending]

Manning, Peter – approved the Stated Supply Contract between the Session of Lewinsville Presbyterian Church and Rev. Peter Manning effective for one year beginning September 22, 2024. [eVote October 14, 2024, ratification pending]

Peace, Dwight – approved the stated supply contract between the Rev. Dwight Peace and New Hope Presbyterian Church, for a period of four years, effective January 16, 2024, and subject to the following *exceptions* to NCP policy:

- A period of four years, exceeding the NCP policy limit of one year for stated supply contracts.
- Board of Pensions medical dues are waived, as the minister receives medical coverage through Tricare. (NCP Compensation Policy ordinarily requires medical benefits for a position with 20 or more hours per week. Under the Book of Order, medical benefits are required for installed pastors but may be waived for ministers in temporary pastoral relationships.)

[eVote October 22, 2024, ratification pending]

Crawford, Adele – approved the stated supply contract between the Rev. Adele Crawford and Chevy Chase Presbyterian Church, for a period of three months effective November 1, 2024, and

subject to an *exception* to NCP policy that requires medical and pension dues. [eVote October 30, 2024, ratification pending]

COM Motions

Motion: approved a waiver for Rev. Yena Hwang to be excused from a COM theological exam. Rationale: At a CTC meeting this summer, members discussed waiving the COM exam for Yena Hwang. CTC members indicated a willingness to waive the exam in this case but chose not to vote until the presbytery granted an exception. Current policy is that ministers who have been NCP members longer than 10 years are subject to repeat the COM theological exam. Yena is just one year over the 10 years since taking the exam for her call to Fairfax PC. If approved, the e-vote to waive the exam will allow Falls Church to vote on the call at a congregational meeting scheduled for October 6. The Session scheduled the congregational meeting pending presbytery approval of an exception, and CTC approval of the terms of call and the waiver. [eVote September 30, 2024, ratification pending]

Commission on Preparation for Ministry

The Commission met on November 4, and reports that it has:

- Conducted a final assessment of Candidate Kristin Franke (National) on October 30, and certified her ready for examination (G-2.0607).
- Received Hananiel Setiawan (Bradley Hills) as an Inquirer.
- Approved Inquirer Diane Maloney (Falls Church) to Candidacy for expedited process.
- Moved Inquirer VLC Vanlathriatrenga (Gaithersburg) to Candidacy, via expedited process, pending receipt of documents.
- Approved a proposal to spend our remaining \$2,000 in scholarship money to distribute equally among those in the care process who are currently in seminary/taking classes.

Rev. Blair Moorhead, Chair

Minutes of the Leadership Council

Stated Meeting, September 4, 2024, via Zoom teleconference

Attendance: Miriam Dewhurst, Lou Durden, Michael Rankin, Shani McIlwain, Sterling Morse, Diane Walton-Hendricks, Dina Bickel (staff), Tara Spuhler-McCabe (staff), Tempest Davis (staff), John Molina-Moore (staff), Mary Rodgers, Shelby Harasty, Chris Deacon, Heather Deacon (staff), David Douthett, Nancy Neal, Le Quan Turner.

The meeting convened at 12:31 p.m. and was led in its opening devotions by the chair, Elder Miriam Dewhurst.

The minutes of the June 5, 2024, meeting of the Leadership Council was APPROVED.

MOTION: That the November stated meeting be held in person at National Presbyterian Church, the Presbytery staff being empowered to investigate the feasibility of so doing and to move forward with plans accordingly. Moved, seconded, approved. **Stayed** until October's LC Meeting.

MOTION: To place Heather Deacon in nomination before the Presbytery for election as Treasurer, for a three-year term to begin September 24, 2024. Moved, seconded, approved.

Approve all committee chairs except Mark Eakin. The Leadership Council asks that the General Presbyter speak with him before it will consider consenting to his nomination to serve as chair of Bills and Overtures.

Next Blessing Fund: Funds came from the sale of Trinity Presbyterian Church, dedicated to ensuring that other churches did not reach this position. The language establishing the fund provides that it will revert to the general fund in November of this year. The staff has been exploring options for designating a purpose for this money.

One possibility: hire a pastor to serve on the presbytery staff, who will be assigned to do brief, intensive discernment work with churches. This person could also provide gap coverage to churches that are without a pastor.

MOTION: To propose the following AMENDMENT to the purpose of the Next Blessing Fund for approval by the presbytery. The current text is to be replaced with the following:

Next Blessings Fund This fund is established upon dissolution of Trinity Presbyterian Church, Bethesda, by action of the National Capital Presbytery at its November 18, 2014, meeting. This fund is to provide support for struggling churches through discerning their future sustainability. The fund will subsidize a presbytery staff position of a pastor/facilitator to work with churches is assessing their current and future vitality. This position will work with multiple churches, congruently, and provide realistic routes for

churches to pursue. These routes could include but will not be limited to; developing new community-based mission and ministry, redeveloping church property, merging with other churches, closing. Use of these funds will be approved by the Leadership Council. Any unused funds remaining in the “Next Blessings Fund” on September 24, 2029, will revert to the Board Designated Unrestricted funds of the Presbytery.

The General Presbyter provided a brief update on the Missional Incubator. Two cohorts have been formed and have begun working with Brian Clark.

Tara Spuhler-McCabe previewed the table discussions to be held at the September Stated Meeting as a follow-up to the Landscape survey that members of the presbytery community took in the spring.

Heather Deacon, the NCP Director of Business Affairs and Presbytery Treasurer, provided an update on the litigation to secure the property previously held by Garden Memorial Presbyterian Church, which was dissolved by the Presbytery last year. A member of the dissolved congregation made several motions to intervene, which were denied by the court. An attorney who had been opposing the Presbytery’s claim has made a motion to withdraw from the case. It is not clear what party or parties he had been representing.

SC report. MOTION: To APPROVE the celebration of Communion during worship at the September Stated Meeting. Moved, seconded, approved.

Miriam Dewhurst spoke about the Matthew 25 Mini-Summit, which is sponsored by NCP’s Dismantling Racism Team and Baltimore Presbytery.

Shani McIlwain expressed her appreciation for Miriam Dewhurst as chair of Leadership Council, and other members followed suit.

The meeting adjourned with prayer led by the Rev. Dr. Sterling Morse at 2:37 p.m.

Stated Meeting, October 2, 2024, via Zoom teleconference

In attendance: Elder Lou Durden, Rev. Dr. Diane Hendricks, Rev. Judge Michael Rankin, Rev. Jeri Fields, Rev. Nancy Neal, Rev. Mary Rodgers, Elder Shani McIlwain, Rev. Shelby Harasty, Rev. David Douthett, Rev. Dr. Sterling Morse, Elder Jesy Littlejohn

Staff Attendance: Rev. David Baer, Dina Bickel, John Molina-Moore, Heather Deacon, Tempest Davis

Opening Devotion: Rev. Jeri Fields

Share testimony of seeing “Christ’s Light in This Dim World”

Motion: To approve the September 4, 2024, meeting minutes. Motion presented by Rev. Fields. Approved unanimously.

Mark Stunder, Chair of Budget & Finance, presents 2025 Operating and Mission Budgets.

Motion: To approve the Operating Budget for 2025. Rev. Fields moves to approve the motion. Elder Durden seconded. Rev. Neal moves the motion. Motion carried.

Motion: To approve the Mission Budget for 2025. Rev. Harasty moves to approve the Mission Budget for 2025. Motion carried.

24c Discernment- In-person October 19th, 2024 (prior to the Installation Service), November Pre-Presbytery Meeting of Discernment, Prayer and Discernment meeting in December 2024, Pre- Presbytery meeting January 2025, and an In-Person Meeting at National Presbyterian Church January 28th, 2025. Motion: Shelby moves. Lou seconds. Unanimously approved by LC.

Updates: From John Molina-Moore, David Baer, Heather Deacon

Motion: Strategic Meeting on January 8th at Saint Mark's Presbyterian Church moved by Rev. Shelby Harasty. Seconded by Rev. Dr. Hendricks. Motion carried unanimously.

New Business: Rev. Jeri Fields shares plans for shared devotion

Closing Prayer: Rev. Shelby Harasty

National Capital Presbytery, Inc.
Statement of Financial Position Summary
September 30

	<u>2024</u>
Assets	
Cash	
Presbytery Cash	\$ 335,534.03
General Directors Cash	1,003,720.59
Receiving Center Cash	463,671.51
Total Cash	<u>1,802,926.13</u>
Investments	
Presbytery	337,550.51
Garden	10,479.01
General Directors	193,078.39
PM	170,624.77
Resurrection	5,324,879.23
Other	1,867,165.26
Church Funds	7,082,707.12
New Growth	2,215,034.92
Scholarships	1,287,236.46
Total Investments	<u>18,488,755.67</u>
Receivables	
Office Security Deposit	9,477.08
General Directors - Loans Receivable	172,226.36
PCUSA - Mortgage Grants Receivable	34,300.00
Total Receivables	<u>216,003.44</u>
Fixed Assets	<u>26,341.04</u>
Total Assets	<u>\$ 20,534,026.28</u>
Liabilities & Net Assets	
Current Liabilities	
Taxes Payable	\$ 6,019.72
Annuity	95.93
Insurance Payable	-
FSA Payable	534.84
Total Current Liabilities	<u>6,650.49</u>
Other Liabilities	
Funds Held for Arlington - Presby Foundation	6,956,395.77
Funds Held - Arlington Collateral	126,329.84
Total Other Liabilities	<u>7,082,725.61</u>
Total Liabilities	<u>7,089,376.10</u>

National Capital Presbytery, Inc.
Statement of Financial Position Summary
September 30

	<u>2024</u>
Net Assets	
With Donor Restrictions	1,437,339.53
Without Donor Restrictions	
Board Designated	1,091,054.51
Prior Years' Net Balance	9,604,936.86
Current Year Net Balance	<u>1,311,319.28</u>
Total Without Donor Restrictions	<u>12,007,310.65</u>
Total Net Assets	<u>13,444,650.18</u>
Total Liabilities & Net Assets	<u><u>\$ 20,534,026.28</u></u>

Cash Available for General Operations	
Cash & Cash Equivalents	\$ 20,291,681.80
Less:	
Current Liabilities	6,650.49
Net Assets With Donor Restrictions	1,437,339.53
Net Assets With Board Designations	<u>1,091,054.51</u>
Total Unavailable	<u>2,535,044.53</u>
Total Cash Available for General Operations	<u><u>\$ 17,756,637.27</u></u>

National Capital Presbytery, Inc.
Statement of Activities Summary
For the 9 Months Ending September 30, 2024

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget
OPERATING					
Income					
Operating Income	\$ 320,871	\$ 1,932,861	\$ 1,169,354	\$ (763,507)	165%
Transfers - Non-Revenue	-	-	271,558	271,558	0%
Total OPERATING ACTIVITY Income	320,871	1,932,861	1,440,912	(491,949)	134%
Expenses					
Per Capita / Assessments	-	199,667	287,369	87,701	69%
Office Expense	15,166	203,099	221,500	18,401	92%
Commission on Preparation for Ministry	(979)	47,779	53,050	5,271	90%
Care Team	-	788	3,000	2,212	26%
Transitions Team	-	53	500	447	11%
Relations Team	-	-	4,000	4,000	0%
Other	82	1,365	4,000	2,635	34%
Middle Governing Body	2,412	93,618	125,100	31,482	75%
Administrative Staff Costs	11,503	418,412	742,324	323,912	56%
Total Operating Expenses	28,183	964,782	1,440,843	476,061	67%
Change in Operating Net Balance	292,688	968,079	70	(968,010)	1392519%
MISSIONS					
Income					
Missions Income	39,799	631,468	1,073,840	442,371	59%
Expenses					
New Things Team	2,340	297,942	393,332	95,390	76%
Intercultural Ministries	12,700	26,500	63,000	36,500	42%
Transforming Congregations	13,675	65,612	136,000	70,388	48%
CDC Resources	5,869	17,313	29,500	12,187	59%
Spiritual Formation Team	-	1,000	7,000	6,000	14%
Committee Support	30	243	1,500	1,257	16%
Local Ministry Congregational Vitality	-	19,020	24,500	5,480	78%
Presbytery Collaboration	-	61,500	88,000	26,500	70%
Network Support Global Mission	-	15,000	54,000	39,000	28%
Other Networks	-	19,750	27,000	7,250	73%
Other Missions	-	11,303	41,000	29,697	28%
Mission Staff Costs	62,115	261,901	209,008	(52,893)	125%
Total Operating Expenses	96,729	797,084	1,073,840	276,755	74%
Change in Missions Net Balance	(56,930)	(165,616)	-	(276,755)	N/A
OTHER ACTIVITIES					
Other Activities Income	-	969,401	-	(969,401)	N/A
Other Activities Expense	110	460,545	-	(460,545)	N/A
Change in Other Activities Net Balance	(110)	508,856	-	(508,856)	N/A
Combined Change in Net Balance	\$ 235,648	\$ 1,311,319	\$ 70	\$ (1,753,621)	1886248%



November 12, 2025

Dear Partners in Ministry,

After months of work by our committee and commissions, I am pleased to present, on behalf of the Budget & Finance Committee, the 2026 Operating & Mission Budget Drafts, as well as the 2026 Budget Presentation. I hope that as you prayerfully review them, you feel the spirit moving in their intentions. Our budgets are yet another thing that connects our churches and communities to each other and so, in reviewing them, you are invited into that connection.

Please mark your calendars for Monday, November 17 at 7:00 PM via Zoom as we will have an Action Item Dialogue, ahead of the November Presbytery Meeting (Tuesday, November 18 at 6:00 PM via Zoom). To receive the Zoom link, register for the Action Item Dialogue through the website [HERE](#).

You are also welcome to email any questions you might have, and we will make sure that they are answered before the November Presbytery meeting (Register for the Presbytery Meeting [HERE](#)). Questions can be emailed to hdeacon@thepresbytery.org.

Blessings,

Heather Deacon
Senior Director of Finance & Operations

Attachments include:

- 2026 Mission Budget Highlights, 2026 Mission Budget, 2026 Operating Budget Highlights and 2026 Operating Budget
- [2026 Budget Presentation - YouTube video](#)

2026 Mission Budget Summary

Unified Mission Giving

- Project 10% decrease in giving over 2025.

Funds/Transfers

Fund Name	Balance 9/30/2025	Anticipated Balance 12/31/2025	Proposed Transfer	
DC Resurrection Fund	\$ 1,080,747.88	\$ 1,061,375.88	\$ 38,176.00	DECREASE
NCP Resurrection Fund	\$ 4,660,018.57	\$ 4,585,862.57	\$ 166,177.77	INCREASE
New Growth Fund	\$ 1,144,247.41	\$ 837,200.23	\$ 411,650.84	DECREASE
Mission Reserves	\$ 276,577.12	\$ 195,209.84	NO TRANSFER	DECREASE

- New Growth Fund draw is lower due to PC(USA) grant of \$50,000 for the Missional Incubator Program.
- Pulled Mission Incubator expenses out of Seed Money for New Projects to allow greater transparency.
- Not using Mission Reserves to balance the Mission Budget for 2026. This allows reserves to be accessed for shortfalls in Unified Mission Giving.

MCC/CDC Expenses

- MCC and CDC again prepared a combined budget for 2026.
- Their combined expenses were reviewed against historic spending (2019-2024) and then the budget was aligned with that spending. This resulted in a 16.9% reduction in budgeted funds over 2025. At their committee meeting, we discussed the ways they could access additional funds if a project presented itself that they could not fund out of their budget.

Personnel Expense

- Personnel saw an increase in their budget to account for COLA and rising benefit costs.
- Increase in Mission Calibration to account for increased staff time and events that directly tie to Mission. We have not made a substantive increase in the Mission Calibration factor since its inception over 15 years ago.

2026 Mission Budget Motion

The Leadership Council recommends a \$992,964.16 mission budget for 2026.

National Capital Presbytery
Mission Budget & Receiving Center
2026- Proposed

7

			<u>2025</u>	<u>Proposed 2026</u>
Total Anticipated Receipts			\$ 426,394.82	\$ 383,755.34
Presbyterian Mission Agency	14.80%	14.80%	\$ 63,106.43	\$ 56,795.79
National Capital Presbytery	85.20%	85.20%	\$ 363,288.39	\$ 326,959.55

Mission Budget
2025 Budget with 2026 Proposed

	<u>2025</u>	<u>Proposed 2026</u>
37010 Unified Mission Giving (Benevolence Income)	\$ 363,288.39	\$ 326,959.55
37020 Benevolence Interest Income	<u>\$</u>	<u>\$</u>
Total	\$ 363,288.39	\$ 326,959.55

Transfers - Non Revenue

11610 NCP Resurrection Funds	\$ 148,312.00	\$ 166,177.77
11510 DC Resurrection Funds	\$ 38,744.00	\$ 38,176.00
38039 New Growth Funds	\$ 443,047.18	\$ 411,650.84
38049 Mission Fund Balance Un-Restricted	\$ 81,367.28	\$ -
NEED GL Miscellaneous Income	<u>\$ -</u>	<u>\$ 50,000.00</u>
 Total Income	 \$ 711,470.46	 \$ 666,004.61
 Total Funds Available for Mission Budget	 \$ 1,074,758.85	 \$ 992,964.16

CDC and MCC Combined Budget

Committee Support

70810 Committee Support	\$ 2,000.00	\$ 2,000.00
70610 Research Services	\$ 12,000.00	\$ 12,000.00
70420 Leadership Training Events	<u>\$ 15,000.00</u>	<u>\$ 10,000.00</u>
	\$ 29,000.00	\$ 24,000.00

Grants - General

	<u>2025</u>	<u>Proposed 2026</u>
70705 Grants for Individual Leaders	\$ 15,000.00	\$ 15,000.00
70730 Grants for Congregations	<u>\$ 175,000.00</u>	<u>\$ 80,000.00</u>
	\$ 190,000.00	\$ 95,000.00

Grants - Specific

70129 Seed Money for New Projects/New Thing Teams	\$ 430,000.00	\$ 215,000.00
NEW LINE Missional Incubator		\$ 220,212.00
70210 Intercultural Support Grants	\$ 20,000.00	\$ 20,000.00
70220 Immigrant Fellowship Grants	\$ 40,000.00	\$ 15,000.00
71220 College/Campus Ministry Support	\$ 70,000.00	\$ 70,000.00
70430 Youth/Young Adult Ministries	\$ 30,000.00	\$ 15,000.00
71710 Leadership Council Anti-Racism Team	\$ 35,000.00	\$ 25,000.00
71720 Black Presbyterian Caucus	\$ 6,000.00	\$ 6,000.00
71230 PCUSA Office of Public Witness	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
	\$ 637,000.00	\$ 592,212.00

Total CDC and MCC Combined	\$ 856,000.00	\$ 711,212.00
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Mission Staff Costs

71900 Mission Staff Calibration	<u>\$ 218,758.85</u>	<u>\$ 281,752.16</u>
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Total Mission Staff Costs	\$ 218,758.85	\$ 281,752.16
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Total Mission Budget Expenditures	\$ 1,074,758.85	\$ 992,964.16
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Total Mission Budget Income	\$ 1,074,758.85	\$ 992,964.16
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Total Mission Budget Expenditures	\$ 1,074,758.85	\$ 992,964.16
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Surplus / Deficit	\$ (0.00)	\$ -
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2026 Operating Budget Summary

Membership

- 2024 membership declined 646 members from 2023

Per Capita Proposal

Body	2026	2025	2024	2023	2022	2021	2020	2019
General Assembly	\$ 11.08	\$ 10.44	\$ 9.80	\$ 9.85	\$ 8.98	\$ 8.98	\$ 8.95	\$ 8.95
Synod	\$ 1.50	\$ 1.15	\$ 1.15	\$ 1.15	\$ 1.15	\$ 1.15	\$ 1.15	\$ 0.85
National Capital Presbytery	\$ 38.70	\$ 38.56	\$ 37.61	\$ 36.13	\$ 32.54	\$ 32.54	\$ 32.54	\$ 31.93
	\$ 51.28	\$ 50.15	\$ 48.56	\$ 47.13	\$ 42.67	\$ 42.67	\$ 42.64	\$ 41.73

Transfers

Fund Name	Balance 9/30/2025	Anticipated Balance 12/31/2025	Proposed Transfer	
Office Fund	\$ 417,137.47	\$ 307,137.47	\$ 110,000.00	NO CHANGE
Scholarship Fund	\$ 1,252,920.21	\$ 1,205,383.21	\$ 48,696.00	INCREASE

Office Expenses

- Slight Reduction in overall expenses (2% decrease)
- Minimal changes to individual lines.

Committee on Preparation for Ministry (CPM)

- Increase due to volume of people entering the call process.

Commission on Ministry (COM)

- Increase due to desire to provide more workshops/training opportunities.

Middle Governing Body

- Insurance increases due to rising premiums and holding congregational property.
- Continuing Education Retreat moved out of budget as it is self-funding with support from Retreat Fund.
- Worship & Theology funding moved to Presbytery Events as previous funding was used primarily to support expenses associated with Presbytery Meetings and other NCP Gatherings.

Administrative Staff Costs

- Personnel budget reflects 1.35% COLA (COM recommended 2.7).
- Increase in Annuity & Health Insurance due to increase in insurance premiums.
- We anticipate a search for Stated Clerk in the first quarter of 2026 as well as having 2 staff up for sabbatical in 2026. Savings for vacant Stated Clerk position will likely be eliminated by paying part-time staff and moving expenses. Increase in supplemental expenses to hedge against that.
- Continue to practice unifying our budget by moving mission staff into operating and offsetting with a calibration.
- Mission calibration increased this year due to significant increase in staff time supporting mission related activities.

2026 Operating Budget Motion

Leadership Council recommends a \$1,297,178.68 operating budget for 2026, which reflects the following change in per capita rates from 2025:

	<u>2026 Per Capita Rate</u>	<u>2025 Per Capita Rate</u>
General Assembly	\$11.08	\$10.44
Synod	\$1.50	\$1.15
National Capital Presbytery	\$38.70	\$38.56
Total	\$51.28	\$50.15

National Capital Presbytery
Operating Budget
2026 - Proposed

Based on 2024 Total Active Members: 21,811

General Assembly	\$11.08	\$ 241,665.88
Synod of Mid Atlantic	\$1.50	\$ 32,716.50
National Capital Presbytery	\$38.70	\$ 844,085.70
Total Assessment	\$51.28	\$ 1,118,468.08

Operating Budget
2025 Budget with 2026 Proposed

		<u>2025</u>	<u>Proposed 2026</u>
Per Capita / Other Income			
30100	Assessments/Per Capita	\$ 1,126,218.55	\$ 1,118,468.08
30110	Prior Years Assessments/Per Capita	\$ 22,000.00	\$ 20,000.00
32010	Interest Earned on Accounts	\$ 1,400.00	\$ -
32020	Investment/Dividend Income	<u>\$ 4,600.00</u>	<u>\$ -</u>
Total Per Capita / Other Income		\$ 1,154,218.55	\$ 1,138,468.08
Other Sources (Transfers Non Revenue)			
34010	Income Transfers - Office Funds	\$ 110,000.00	\$ 110,000.00
34020	Retreat Funds	\$ 30,000.00	\$ -
34030	CPM Seminary Scholarships	<u>\$ 47,537.00</u>	<u>\$ 48,696.00</u>
Total Transfers		\$ 187,537.00	\$ 158,696.00
Total Income / Transfers		\$ 1,341,755.55	\$ 1,297,164.08
Assessment Payments			
40010	General Assembly Assessments/Per Capita	\$ 234,451.08	\$ 241,665.88
40020	Synod Assessments/Per Capita	\$ 28,825.55	\$ 32,716.50
40030	Allowance for Unpaid Per Capita 2025	<u>\$ 30,000.00</u>	<u>\$ 40,000.00</u>
Total Payments Assessment/ Per Capita		\$ 293,276.63	\$ 314,382.38
Total Anticipated for Operations		\$ 1,048,478.92	\$ 982,781.70

		<u>2025</u>	<u>Proposed 2026</u>
Office Expense			
41010	Postage	\$ 1,000.00	\$ 1,500.00
41020	Copier Lease & Maintenance charges	\$ 5,000.00	\$ 5,000.00
41030	Office Supplies	\$ 4,000.00	\$ 4,000.00
41040	Office Equipment Purchases	\$ 5,000.00	\$ 5,000.00
41050	Office Equipment Maintenance	\$ 2,500.00	\$ 500.00
41060	Telephone Service	\$ 7,000.00	\$ 5,300.00
41070	Computer Programs Subscriptions	\$ 18,000.00	\$ 18,000.00
41080	Internet Service	\$ 4,000.00	\$ 3,600.00
41090	Credit Card Processing Fees	\$ 1,500.00	\$ 1,500.00
41100	Computer Maintenance Contracts	\$ 9,000.00	\$ 9,000.00
41110	Office Rent	\$ 74,237.00	\$ 76,835.30
41130	Parking	\$ 5,500.00	\$ 4,500.00
41140	Investment Management Fees	\$ 700.00	\$ -
Total Office Expense		\$ 137,437.00	\$ 134,735.30
Commission on Preparation for Ministry			
42010	Career Counseling	\$ 9,786.00	\$ 11,000.00
42030	CPM Scholarships	<u>\$ 47,537.00</u>	<u>\$ 48,696.00</u>
Total Commission on Preparation for Ministry		\$ 57,323.00	\$ 59,696.00
Committee on Ministry			
Care Team			
43110	Clergy Support	\$ 2,000.00	\$ 2,000.00
43120	Coaching/Spiritual Direction	\$ 1,000.00	\$ 1,000.00
Transitions Team			
43210	Liaison Expenses	\$ 500.00	\$ -
Relations Team			
43310	Workshops/Training	\$ 2,000.00	\$ 3,500.00
Other			
43410	Background Checks	\$ 1,000.00	\$ 1,000.00
43420	COM Discretionary	<u>\$ 3,000.00</u>	<u>\$ 3,500.00</u>
Total Committee on Ministry		\$ 9,500.00	\$ 11,000.00

		<u>2025</u>	<u>Proposed 2026</u>
Middle Governing Body			
47010	Insurance	\$ 14,500.00	\$ 16,675.00
47020	Audit Fees	\$ 28,000.00	\$ 28,000.00
47030	Professional Expenses	\$ 23,000.00	\$ 22,000.00
47040	Governing Body	\$ 1,000.00	\$ 1,000.00
47050	Continuing Education Retreat	\$ 30,000.00	\$ -
47060	Presbytery Events	\$ 3,500.00	\$ 8,000.00
47080	Permanent Judicial Commission	\$ 250.00	\$ 250.00
47090	Investigating Committee	\$ 250.00	\$ 250.00
47100	Legal Fees	\$ 12,000.00	\$ 12,000.00
47110	Response Training	\$ 4,000.00	\$ 4,000.00
47120	Communication	\$ 17,620.00	\$ 17,620.00
47130	Stewardship & Interpretation	\$ 3,000.00	\$ 2,500.00
47140	Worship & Theology Committee	\$ 6,000.00	\$ -
47150	Leadership Council	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>
	Total Middle Governing Body	\$ 145,120.00	\$ 114,295.00
Administrative Staff Costs			
50010	Staff Salaries	\$ 609,790.00	\$ 622,785.00
50020	Annuity & Health Insurance (BOP)	\$ 215,828.06	\$ 218,654.30
50040	Social Security Expense	\$ 47,576.12	\$ 48,582.86
50210	Continuing Education & Travel - Non Exempt	\$ 2,400.00	\$ 2,000.00
50220	Continuing Education & Travel - Exempt	\$ 27,100.00	\$ 25,500.00
50310	Personnel Costs	\$ 3,500.00	\$ 3,000.00
50320	Staff Recognition	\$ 5,000.00	\$ 5,000.00
50340	Supplemental Expenses	\$ 2,500.00	\$ 12,500.00
50350	Training/Staff Development	\$ 6,800.00	\$ 6,800.00
50360	Mission Budget and Staff Calibration	<u>\$ (218,377.78)</u>	<u>\$ (281,752.16)</u>
	Total Administrative Staff Costs	\$ 702,116.40	\$ 663,070.00
	Total Operating Expenses	\$ 1,344,773.03	\$ 1,297,178.68
	Current Surplus / Deficit	\$ (3,017.48)	\$ (14.60)
			\$ (0.00)