

**Stated Meeting
National Capital Presbytery
November 18, 2025**

Presbytery Reports

The reports in this section contain information about the work undertaken by the Presbytery's committees, commissions, and officers. Items requiring action by the Presbytery have been included in the separate Presbytery Packet document.

Contents

Report From the Administrative Commission on Congregational Property	2
Committee on Ministry	3
NCP Leadership Council Meeting Minutes	5
Financials.....	6

Report From the Administrative Commission on Congregational Property

11/18/2025

Important Information for Churches

G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order

Selling or Encumbering Congregational Property

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

Leasing Congregational Property

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

All leases executed by NCP Sessions must contain the following language: "Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and

(ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

If your church is considering leasing, selling, or encumbering real property please contact the Senior Director of Finance & Operations, Heather Deacon, hdeacon@thepresbytery.org.

No action has been taken since our last report.

**Committee on Ministry
Report to Presbytery
November 18, 2025**

Examinations

Core, Sharon -Sustained the examination of Rev. Sharon Core and recommend she be received as a minister member of National Capital Presbytery and that she be able to act as Interim Pastor of Lutheran Church of the Redeemer, McLean VA. [COM-10/2/2025; E-vote 10/07/2025]

Hong, Troy- Approved the examination of Rev. Troy Hong to be received as a minister of the word and sacrament into the National Capital Presbytery, with the provision of mentorship as Rev. Hong navigates his way into a new communion. [COM- 11/06/2025; E-Vote- 11/07/2025]

Contracts/ Terms of Call

Narcisse, Joshua- Approved the Terms of Call between Rev. Joshua Narcisse and the congregation of Gaithersburg Presbyterian Church effective 10/1/2025. [COM-10/20/2025]

PNCs

Westminster DC- Approved the Request of the Session of Westminster Presbyterian Church of DC to form a Pastoral Nominating Committee (PNC) and to receive a liaison from CTC. Motion Moved forward Approved unanimously. [CTC-11/06/2025]

Appointment of the following moderators:

Coordinating Commission- Approved Rev. David Renwick to moderate the session of Rockville Presbyterian Church while Rev. Susan Graceson is on leave. [09/16/2025]

Coordinating Commission- Approved Rev. Norm Gordon to moderate at Mizo on Sept. 21, 2025 [9/16/2025]

Coordinating Commission- Approved Rev. John Molina-Moore to moderate at Mizo on Sept.7, 2025 [retroactive: 9/16/2025]

COM Motions:

Horn, Emma Approved that All parties have been made aware of the request and the discernment process of Rev. Emma Horn to move from Stated Supply Pastor for Children and Youth at Immanuel Presbyterian Church to a called and installed Pastor for Children and Youth at Immanuel Presbyterian Church; Rationale: Both Kris and Henry have met with Rev. Horn. (Rev. Horn is requesting an exemption to ordinary practices relating to changes in pastoral role)

Ministry Crisis Fund- MRT Approved a \$10,000 grant from the crisis fund [11/10/2025]

Hall, Andy- Andy Hall (CRRC- Finished NCP's CPM process) Boston Presbytery is willing to approve Andy Hall's move from NCP to their presbytery as a validated ministry, but they would like for our presbytery to finish out the ordination process with him, and to ordain him. He's a member at Trinity Herndon. And he wants to seek ordination while he does PhD studies over the next several years so that he can serve churches, while he's also studying. And when the Teaching Elder Care and Nurture team met they thought it would be best for the Presbytery of Boston to approve. To refer this to the examination team examination for ordination, and then contingent on that to approve him for ordination to the Ministry of Word and Sacrament and dismiss him to the Presbytery of Boston. [CC: 09/16/2025]

Clergy Group Grant-TEC-N Approved the request from Rev. Rachel Pacheco for \$200 for a group of female pastors working within the presbytery. They are work through many settings including parish ministry, social justice advocacy, for the presbytery, and denomination, with gatherings monthly on zoom for mutual support. Will discuss books, go to day camps/ retreat centers. Sharing in community with one another. [TEC-N 9/09/2025]

Clergy Group Grant- TEC-N Approved the request from Rev. Amanda Kemery for \$766 for a worship planning retreat for accommodations for the group of female pastors in Western Loudon County Nov. 5-6th, 2025. [TEC-N 10/14/2025]

Background Check- Transitions Commission Approved an exception to NCP policy on shared payments for the cost of a background check[E-Vote:10/20/2025]; **Synonymously:** Transitions Commission Approved the Payment Plan invoice of \$76.20, 7 monthly installments totaling \$533.20. [11/06/2025]

NCP Leadership Council Meeting Minutes

10.08.2025 12:30 pm

Via Zoom

Attending: Rev. Jeri Fields, Rev. Dr. Chris Deacon, Rev. Dr. Diane Hendricks, Elder Jesy Littlejohn, Elder Lou Durden, Elder Shani McIlwain, Rev. Rachel Vaagenes, Rev. Shelby Ethridge Harasty

Staff: Dina Bickel, Heather Deacon, Rev. John Molina-Moore, Rev. Tara Spuhler McCabe, Tempest Davis

Devotional and Opening Prayer

Rev. Jeri Fields

Approval of Docket 10.08.25

Approval of Meeting Minutes 9.3.2025

Budget Update- The budget isn't ready just yet. There's a meeting with ECC today to discuss the mission budget. Per Capita will increase GA, and Synod per capita have increased.

Senior Director of Finance and Business Operations Heather Deacon

ACTION ITEMS:

Approval of Mark Gaskill as chair of MCC- Approved

No new Nominating Reports

Nominating Committee Discernment

Michael Rankin (Diane follow-up), Miriam Dewhurst (Diane follow-up), Le Quan Turner (Jeri follow-up), Juli Willson-Black (Shelby follow-up) 2 for Class of 2027; and 2 for class of 2028

Report from General Presbyter, Rev. John Molina-Moore

-6th Presbyterian Church

-Greenwich Update

Discernment to leave the denomination, property cost assessment to determine if they'll be leaving.

-Office of Stated Clerk Update

Elder Kris Malderelli is going to step into the role of Assist. To the Stated Clerk

Presbytery Evaluations Elders Lou Durden and Jesy Littlejohn

Report from the Senior Director of Finance and Business Operations- Heather Deacon

National Capital Presbytery, Inc.
Statement of Financial Position Summary
September 30

	2025
Assets	
Cash	
Presbytery Cash	\$ 447,794.66
General Directors Cash	853,827.09
Receiving Center Cash	172,649.49
Total Cash	<u>1,474,271.24</u>
Prepaid Expense	<u>-</u>
Investments	
Presbytery	277,622.51
Garden	11,438.92
General Directors	210,568.23
PM	177,713.06
Resurrection	5,740,766.45
Other	1,581,635.03
Church Funds	7,342,621.91
New Growth	2,050,857.74
Scholarships	1,306,757.36
Total Investments	<u>18,699,981.21</u>
Receivables	
Other Receivables	30,663.90
General Directors - Loans Receivable	146,313.47
PCUSA - Mortgage Grants Receivable	34,300.00
Total Receivables	<u>211,277.37</u>
Fixed Assets	<u>26,341.04</u>
Total Assets	<u>\$ 20,411,870.86</u>
Liabilities & Net Assets	
Current Liabilities	
Accounts Payable	\$ -
Taxes Payable	6,387.44
Annuity	517.62
Insurance Payable	-
FSA Payable	(4,114.31)
Total Current Liabilities	<u>2,790.75</u>
Other Liabilities	
Funds Held for Arlington - Presby Foundation	7,215,650.23
Funds Held - Arlington Collateral	101,457.12
Total Other Liabilities	<u>7,317,107.35</u>
Total Liabilities	<u>7,319,898.10</u>



National Capital Presbytery, Inc.
Statement of Financial Position Summary
September 30

	<u>2025</u>
Net Assets	
With Donor Restrictions	1,585,870.75
Without Donor Restrictions	
Board Designated	1,139,976.25
Prior Years' Net Balance	10,063,009.07
Current Year Net Balance	<u>303,116.69</u>
Total Without Donor Restrictions	<u>11,506,102.01</u>
Total Net Assets	<u>13,091,972.76</u>
Total Liabilities & Net Assets	<u><u>\$ 20,411,870.86</u></u>

Cash Available for General Operations	
Cash & Cash Equivalents	\$ 20,174,252.45
Less:	
Current Liabilities	2,790.75
Net Assets With Donor Restrictions	1,585,870.75
Net Assets With Board Designations	<u>1,139,976.25</u>
Total Unavailable	<u>2,728,637.75</u>
Total Cash Available for General Operations	<u><u>\$ 17,445,614.70</u></u>

National Capital Presbytery, Inc.
Statement of Activities Summary
For the 9 Months Ending September 30, 2025

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget
OPERATING					
Income					
Operating Income	\$ 49,541	\$ 853,450	\$ 1,148,219	\$ 294,769	74%
Transfers - Non-Revenue	-	163,985	187,537	23,552	87%
Total OPERATING ACTIVITY Income	49,541	1,017,435	1,335,756	318,321	76%
Expenses					
Per Capita / Assessments	11,785	176,701	290,277	113,576	61%
Office Expense	11,390	102,992	136,737	33,745	75%
Commission on Preparation for Ministry	(973)	36,828	57,323	20,495	64%
Care Team	-	500	3,000	2,500	17%
Transitions Team	-	-	500	500	0%
Relations Team	-	2,000	2,000	-	100%
Other	2,183	2,871	4,000	1,129	72%
Middle Governing Body	4,609	43,975	145,120	101,145	30%
Administrative Staff Costs	89,950	524,009	702,116	178,108	75%
Total Operating Expenses	118,945	889,876	1,341,073	451,197	66%
Change in Operating Net Balance	(69,404)	127,559	(5,317)	(132,876)	N/A
MISSIONS					
Income					
Missions Income	18,072	481,112	1,074,759	593,647	45%
Expenses					
Mission Coordination Committee	-	9,377	29,000	19,623	32%
Grants - General	3,500	72,545	190,000	117,455	38%
Grants - Specific	11,438	239,510	637,000	397,490	38%
Mission Staff Costs	-	109,248	218,759	109,511	50%
Total Operating Expenses	14,938	430,680	1,074,759	644,079	40%
Change in Missions Net Balance	3,135	50,432	-	(644,079)	N/A
OTHER ACTIVITIES					
Other Activities Income	-	5,725	-	(5,725)	N/A
Other Investment Income	198,873	963,670	6,000	(957,670)	16061%
Other Activities Expense	109,838	844,269	630,803	(213,466)	134%
Change in Other Activities Net Balance	89,036	125,126	(624,803)	(749,929)	N/A
Combined Change in Net Balance	\$ 22,766	\$ 303,117	\$ (630,121)	\$ (1,526,884)	N/A

National Capital Presbytery, Inc.
Statement of Activities
For the 9 Months Ending September 30, 2025

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget	Prior YTD Actual
MISSIONS ACTIVITY						
Missions Income						
37010 Unified Mission Giving (Benevolence Income)	18,063.12	251,485.21	363,288.39	111,803.18	69%	248,198.98
37020 Benevolence Interest	9.29	98.83	-	(98.83)	N/A	1,588.63
Total Missions Income	18,072.41	251,584.04	363,288.39	111,704.35	0.69	249,787.61
Missions Transfers - Non-Revenue						
38019 Resurrection Funds	-	74,156.00	148,312.00	74,156.00	50%	70,046.50
38029 DC Resurrection Funds	-	19,372.00	38,744.00	19,372.00	50%	19,634.00
38039 New Growth Fund - Investment	-	136,000.00	443,047.18	307,047.18	31%	292,000.00
38049 Mission Fund Balance	-	-	81,367.28	81,367.28	0%	-
Total Missions Transfers - Non-Revenue	-	229,528.00	711,470.46	481,942.46	32%	381,880.50
Total MISSIONS ACTIVITY Income	18,072.41	481,112.04	1,074,758.85	593,646.81	45%	631,468.11
Church Development Commission						
Mission Coordination Committee						
70610 Committee Support	-	592.04	2,000.00	1,407.96	30%	242.96
70610 Equipping Leaders Grants	-	-	12,000.00	12,000.00	0%	6,836.65
70420 Leadership Training Events	-	8,785.00	15,000.00	6,215.00	59%	3,840.00
71430 International Seminaries	-	-	-	-	N/A	-
71440 Congregation Partnership Grant	-	-	-	-	N/A	15,000.00
Total Mission Coordination Committee	-	9,377.04	29,000.00	19,622.96	32%	25,919.61
Grants - General						
70705 Grants for Individual Leaders	-	6,614.80	15,000.00	8,385.20	44%	-
70730 Grants for Congregations	3,500.00	65,930.00	175,000.00	109,070.00	38%	-
Total Grants - General	3,500.00	72,544.80	190,000.00	117,455.20	38%	-
Grants - Specific						
70110 NWC Coaching/Training	508.76	508.76	-	(508.76)	N/A	8,547.12
70129 Seed Money for New Projects	3,600.00	139,600.00	430,000.00	290,400.00	32%	289,394.88
70210 Intercultural Support	2,500.00	2,500.00	20,000.00	17,500.00	13%	5,000.00
70220 Fellowship Grants	-	-	40,000.00	40,000.00	0%	21,500.00
71229 Campus Ministry Support - Transfers	-	69,000.00	70,000.00	1,000.00	99%	61,500.00
70410 Transformation Grants	-	-	-	-	N/A	60,029.37
70430 Youth/Young Adult Ministries	4,231.03	4,269.60	30,000.00	25,730.40	14%	1,742.79
70620 Equipping Ministries Grants	-	-	-	-	N/A	8,176.06
70630 Research Services	598.00	7,771.00	-	(7,771.00)	N/A	2,300.66
70710 Scholarships	-	-	-	-	N/A	1,000.00
70720 Equipping Young Leaders	-	-	-	-	N/A	-
71010 Grants to Congregations Doing Mission	-	-	-	-	N/A	12,245.00
71020 Grants to DC Congregations Doing Mission	-	-	-	-	N/A	2,275.08
71030 Interfaith Partnerships	-	-	-	-	N/A	4,500.00
71410 Network Global Mission	-	-	-	-	N/A	-
71420 Mission Worker Matching Grant	-	-	-	-	N/A	-
71510 Earth Care Grants	-	-	-	-	N/A	13,000.00
71520 Emerging Needs	-	-	-	-	N/A	6,750.00
71710 Leadership Council Anti-Racism Team	-	9,860.80	35,000.00	25,139.20	28%	10,000.00
71720 Black Presbyterian Caucus	-	6,000.00	6,000.00	-	100%	1,303.04
71230 PCUSA Office of Public Witness	-	-	6,000.00	6,000.00	0%	-
Total Grants - Specific	11,437.79	239,510.16	637,000.00	397,489.84	38%	509,264.00
Total Church Development Commission	14,937.79	321,432.00	856,000.00	534,568.00	38%	535,183.61

National Capital Presbytery, Inc.
Statement of Activities
For the 9 Months Ending September 30, 2025

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget	Prior YTD Actual
Mission Staff Costs						
71810 Salaries	-	-	-	-	N/A	220,911.17
71820 Board of Pension	-	-	-	-	N/A	27,154.56
71840 Employer Payroll Taxes	-	-	-	-	N/A	8,856.30
71850 CE - Exempt Staff	-	59.00	-	(59.00)	N/A	523.87
71860 Personnel Costs	-	-	-	-	N/A	1,830.04
71870 Supplemental Expense	-	-	-	-	N/A	406.48
71880 Training / Staff Development	-	-	-	-	N/A	1,869.60
71890 Staff Recognition	-	-	-	-	N/A	348.80
71900 Calibration Correction	-	109,188.90	218,758.85	109,569.95	50%	-
Total Mission Staff Costs	-	109,247.90	218,758.85	109,510.95	50%	261,900.82
Total Mission Expense	14,937.79	430,679.90	1,074,758.85	644,078.95	40%	797,084.43
Change in Net Balance from CDC & MCC	3,134.62	50,432.14	-	(50,432.14)	N/A	(165,616.32)