

Job Description: Choral Director (Part-Time, 6–10 hours/week)
Ten-month position (September–June), with summers off

About Colesville Presbyterian Church

Colesville Presbyterian Church (CPC) strives to be a beacon of light, love, faith, hope, joy, and service in the greater Colesville/Silver Spring community. Located on New Hampshire Avenue in Silver Spring, Maryland, CPC welcomes everyone as God’s children, without regard to race, color, national origin, gender, age, disability, or marital status. We fully embrace the participation of LGBTQIA+ people in every aspect of our congregation’s life.

Our congregation includes a dedicated volunteer choir that offers choral music twice per month on average. We are seeking a dynamic choral music professional to collaborate with us in expanding our music ministry. Our worship includes a diverse range of music — from traditional sacred repertoire to thoughtfully crafted contemporary pieces.

Responsibilities

- Collaborate with the Pastor and Worship & Music Committee to provide liturgically and/or thematically relevant choral music for a minimum of two Sundays per month, as well as additional special services during the Advent/Christmas and Lent/Easter seasons.
 - Lead and support CPC’s volunteer choir during twice-monthly Wednesday or Thursday evening rehearsals and Sunday morning warm-ups prior to service music with additional rehearsals and/or rehearsal retreats as needed for special services or seasons.
 - Direct the full choir for two to three services per month, emphasizing vocal technique, blend, and worshipful expression.
 - Become familiar with the church’s extensive choral library, selecting anthems that are purposeful, high quality, and reflective of diverse cultures and composers.
 - Exercise stewardship of a small choral music budget for new materials.
 - Actively encourage new choir members and cultivate a welcoming, joyful environment to retain current members with the goal of building choir participation.
 - Coordinate closely with the Organist/Accompanist/Music Coordinator to plan choral and instrumental collaborations. Schedule rehearsals accordingly. *Assist* with contacting contract musicians for Christmas and Easter offerings if instructed.
 - Attend all required planning and staff meetings and a once monthly Worship planning meeting on Zoom.
 - Communicate with the church office and tech team to ensure all choral materials are copyright compliant for broadcast.
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Essential Qualifications

- 1-4 years of experience in choral direction (or recent MM degree in Vocal Music or Choral Conducting, which may substitute for two years of experience). An active graduate student in Choral Music/ Conducting would be considered for our mentoring experience with compensation.
 - Strong skills in communication, collaboration, and planning.
 - Spiritual maturity, including comfort with praying aloud and offering compassionate ear to choir members as needed.
 - Demonstrated ability to lead with confidence, while fostering mutual respect with adult volunteers in a safe, positive, and joyful learning environment.
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Desired (But Not Required) Skills

- Experience in Presbyterian or other mainline Protestant congregations.
 - Bachelor's or Master's degree in music, with a focus on vocal performance or choral conducting.
 - Piano proficiency.
 - Familiarity with instrumental music and ensemble direction.
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Mentorship Opportunity

Because CPC is committed to nurturing the next generation of church musicians, graduate students or recent graduates in Vocal Performance or Choral Conducting are encouraged to apply. We offer the opportunity to work with skilled mentors in our congregation who will help support your transition into the church music environment.

Compensation & Benefits

- Ten-month position (September through June), with a starting salary of \$1,025/month.
 - Renewable annually. A cost-of-living increase may be available after four months of service.
 - Stipends for approved professional development and continuing education, in coordination with the Pastor and Worship Committee.
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See Application Process

Application Process

To apply, please send the following to **Office@ColesvillePresbyterian.Church** with the subject line **“Choir Director Search”**, or mail to:

Colesville Presbyterian Church
Attn: Personnel Committee
12800 New Hampshire Avenue
Silver Spring, MD 20904

Please include:

1. A cover letter describing your interest in the position and what draws you to Colesville Presbyterian Church.
2. A resume or CV, including two recent references who can speak to your musicianship and any church-related experience.
3. Optional: Links or files featuring videos of you directing a choral ensemble.

Applicants must pass a criminal background check prior to hiring.

Colesville Presbyterian Church does not discriminate against any employee or applicant on the basis of race, color, sex, gender identity, sexual orientation, or national origin.

Application Deadline: September 1, 2025, or until the position is filled.
