

**Stated Meeting
National Capital Presbytery
March 25, 2025**

Presbytery Reports

The reports in this section contain information about the work undertaken by the Presbytery’s committees, commissions, and officers. Items requiring action by the Presbytery have been included in the separate Presbytery Packet document.

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Report From the Administrative Commission on Congregational Property 3/21/2025

Important Information for Churches

G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order

a. Selling or Encumbering Congregational Property

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

b. Leasing Congregational Property

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

All leases executed by NCP Sessions must contain the following language:

"Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and (ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

If your church is considering leasing, selling, or encumbering real property please contact the Senior Director of Finance & Operations, Heather Deacon, hdeacon@thepresbytery.org.

No action has been taken since our last report.

Committee on Ministry

Report to Presbytery

March 25, 2025

Exams

Chambers, Christina – approved Rev. Christina Chambers to be received as a minister member, contingent on her passing the February 7 examination as reported by the exam team. [2/7/25]

Hong, Troy - sustained the preliminary examination of Rev. Troy Hong who is seeking to continue in the process of becoming a minister member in the National Capital Presbytery. [3/19/25]

Contracts/Terms of Call

Park, Young – approved the stated supply contract between Chesterbrook Taiwanese Presbyterian Church and the Rev. Young Park, effective January 1, 2025 for one year. [eVote 2/3/25]

Chuang, Ya-Tang – approved the Stated Supply Contract between Chesterbrook Taiwanese Presbyterian Church and the Rev. Ya-Tang Chuang, effective January 1, 2025 through July 31, 2025. [eVote 2/3/25]

Guthrie, Juan – approved the Stated Supply Contract between Rev. Juan Guthrie and Faith Presbyterian Church, effective January 1, 2025 for one year. [eVote 2/3/25]

Nabinger, Matt – approved the stated supply contract between Oaklands Presbyterian Church and Rev. Matt Nabinger, effective February 1, 2025 for one year. [eVote 2/3/25]

Graceson, Susan – approved the stated supply contract between Rockville Presbyterian Church and Rev. Susan Graceson, effective January 1, 2025 for one year, and request that the Coordinating Commission waive the NCP Compensation Policy requirement for medical dues. [eVote 2/20/25]

Hackett/Kirkwood – approved the Terms of Call between Rev. Dr. J. Campbell Hackett and Kirkwood Presbyterian Church for 30 hours per week. [2/6/25]

Crawford/Chevy Chase – approved the Stated Supply Contract between Rev. Adele Crawford and Chevy Chase Presbyterian Church for the position of Stated Supply Associate Pastor, effective February 1, 2025 for a period of seventeen (17) months, expiring June 30, 2026, unless amended or terminated before then. [2/6/25]

Policy Exceptions

McCollum/Sargent Contract Exception: approved the exception to waive medical dues outlined in the NCP compensation policy. [2/6/25]

Graceson/Rockville Contract Exception: approved the waiver of the NCP compensation policy requirement for medical dues in the CTC-approved Stated Supply Contract between Rockville Presbyterian Church and Rev. Susan Graceson, effective January 1, 2025 for one year. [3/18/25]

Moderators

Approved the Rev. Todd Sutton to serve as moderator for the congregational meeting of Grace Presbyterian Church in Lanham held on January 26, 2025. [2/18/25]

Approved the Rev. David Baer to serve as moderator of the session of Grace Presbyterian Church in Lanham for a meeting held on February 11, 2025. [2/18/25]

Approved the Rev. Sun Mook Jhee to serve as moderator for the congregational meeting at the Korean Presbyterian Church of Rockville to be held on February 23, 2025. [2/18/25]

Approved the Rev. Dr. Deborah J. Kapp to serve as moderator of the session of Grace Presbyterian Church in Lanham on an ongoing basis, effective today. [2/18/25]

Validated Ministry

Approved the validated ministry of Rev. Denise Anderson as a chaplain in the U.S. Air Force Reserve Command. [2/11/25]

Sabbatical

Approved the sabbatical proposal from Rev. Emily D'Andrea [2/11/25]

COM Appointments

Approved by consensus the inclusion of Rev. Ben Trawick to join exam team [3/18/25]

Retirements

The Coordinating Commission CONFERED the status of Retired upon the Rev. Dr. Timothy Cargal, effective June 1, 2025. [3/18/25]

COM Motions

Approved support of the request that Lisa explore with National Presbyterian Church moving from Stated Supply to Installed. [2/6/25]

Healthy Boundaries – approved Safe Gatherings for individuals who cannot attend in-person gathering of Healthy Boundaries training. [2/13/25]

Little Falls – Pre-approved the formation of a PNC. [3/18/25]

Ministry Crisis Fund

Approved a loan of \$10,000 to be repaid within one year. [2/13/25]

Dismissals

Morgan, Neill – dismissed to Albany presbytery without pastoral charge, effective November 14, 2024. [2/18/2025]

Report of the Stated Clerk

The Stated Clerk reports the following as items of information. Items for action by the presbytery are included in the omnibus motion, which can be found in the Presbytery Packet.

Administrative Commissions

1. In accordance with the Presbytery's PNC/Session Handbook, the Stated Clerk has approved the formation of the following commission:
 - To install the Rev. Adrian Rodriguez as Associate Pastor at Vienna Presbyterian Church. (The Rev. Adrian Rodriguez, who was examined for ordination by NCP, was ordained to the Ministry of Word and Sacrament by his presbytery of care, Grace, on December 15, 2024, and immediately dismissed to NCP.)

Date and Time: March 30, 2025, 4:00 p.m.
Place: Falls Church Presbyterian Church
Members: Elder Lou Durden (Moderator), Rev. Dr. Hope Lee, Rev. Sung Lee, Elder Anna Nordseth (Vienna), Elder Marilyn Dorn (Christ)

2. In accordance with *Book of Order*, G-3.0109, the Administrative Commission for Northwood Presbyterian Church reports that it:
 - Held meetings on February 5, February 13, March 6, and March 13.
 - Elected the Rev. Leslie Klingensmith chair, and Elder Alison Crichton secretary.

- Assumed original jurisdiction from the session of Northwood Presbyterian Church and relieved them of their responsibilities with thanks.
 - Determined that the final regular worship service for the congregation would take place on March 2.
3. In accordance with *Book of Order*, G-3.0109, the Administrative Commission for the First Presbyterian Church of Annandale reports that it:
- Held meetings on January 29, February 5, February 18, February 25, and March 4.
 - Elected Elder Ako Cromwell (Fairfax) chair, and Elder David Nebhut (Providence) secretary.
 - Met with the session of First Presbyterian Church on February 23.
 - Has reviewed documents provided by the session.

Presbytery Statistical Report

I am pleased to report that annual statistical reports were received from 101 NCP churches. The summary reports can be found on the immediate following pages.

2024 Presbytery Statistical Report



Presbytery	National Capital		
Address	6700-A Rockledge Dr Suite 250, Bethesda, MD 20817		
Phone	240-514-5348	Fax	240-514-5349
Email	dbaer@thepresbytery.org		
Web Site	www.thepresbytery.org		

Membership

Prior Active Members	22407	Adjusted membership	22343
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Gains

Certificate	430
Youth Professions	194
Professions & Reaffirmations	511

Losses

Certificate	198
Deaths	301
Deleted for any Other Reason	1168

Total Gains	1135	Total Losses	1667
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Total Ending Active Members	21811
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Baptisms

Presented by Others	213
At Confirmation	41
All Other	40

Average Weekly Worship Attendance	11163
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Friends of the Congregation	4576
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Ruling Elders on Session	954
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Do you have Deacons? Yes / No	59 / 39
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Age Distribution of Active Members

17 & Under	1023
18 - 25	1709
26 - 40	3206
41 - 55	4380
56 - 70	5219
Over 70	5441

People with Disabilities

Hearing impairment	588
Sight impairment	188
Mobility impairment	672
Other impairment	622

Total Age Distribution	20978
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Gender Distribution

Women	11865
Men	8217
Non-Binary	40

Youth in Congregation

Age 4 and under	979
Elementary School (K-5th grade)	1667

Middle School (6th – 8th grade)	961
High School (9th – 12th grade)	1130

Total Youth	4737
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Racial Ethnic

Asian/Pacific Islander/South Asian	1284
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Native American/Alaska Native/Indigenous	19
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Black/African American/African	3064	White	13645
Middle Eastern/North African	75	Multiracial	222
Hispanic/Latino-a	271		
		Total Racial Ethnic	18580
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Budgeted Income	114,828,411		
Budgeted Expense	114,176,086		
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Receipts			
Regular Contributions	94,037,657	Bequests	3,125,769
Capital Building Fund	9,307,065	Other Income	13,245,636
Investment Income	9,656,576	Subsidy or Aid	711,287
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Expenditures			
Local Program	76,853,380	Investment Expenditures	2,363,033
Local Mission	14,718,448	Per Capital Apprt	1,099,166
Capital Expenditures	7,859,911	Other Mission	2,466,494

Commission on Preparation for Ministry

The Commission met on March 3, and reports the following:

- Bill Brennan was moved to candidacy with an effective date of 1/30/25
- Whitney Mallory was voted as an inquirer with an effective date of 2/27/25
- Rebekah Greniven was voted Certified Ready for a Call on 1/25/25
- If any former members of CPM would like to read ordination exams May 5-9, please contact Blair Moorhead at bmoorhead@ipcmclean.org today!
- Spring scholarship applications are going live, if you know someone pursuing ordination or becoming a CRE, please share the application – email Blair with questions

Rev. Blair Moorhead, Chair

Minutes of the Leadership Council

Leadership Council Meeting Minutes via Zoom 1.8.2024 12:30pm (Snow Day; LC Retreat Postponed)

In Attendance:

Rev. Jeri Fields

Rev. Dr. Sterling Morse

Rev. Dr. Diane Walton Hendricks

Elder Mike Rankin

Elder Lou Durden

Elder Jesy Littlejohn

Rev. Shelby Etheridge Harasty

Rev. David Douthett

Elder Shani McIlwain

Rev. Nancy Neal

Rev. Dr. Chris Deacon

Rev. Mary Rodgers

NCP Staff: Heather Deacon, Rev. John Molina-Moore, Rev. Tara Spuhler McCabe, Rev. David Baer, Dina Bickel, Tempest Davis

12:30 pm -Opening and Call to Order (Lighting of Christ candle) **Rev. Jeri Fields**

12:35pm -Discerning Gratefulness **Rev. Jeri Fields**

12:40 pm- Devotional and Prayer **Rev. Dr. Chris Deacon**

Introduction of a new motion (DRT) with a motion to amend the Meeting Agenda. **Approved by Leadership Council.** **Elder Jesy Littlejohn**

MOTION: Approval of 11/6/2024 Meeting Minutes with correction of Elder Mike Rankin's title to Elder. **Approved.**

MOTION: Create a task force for "Next Church Steps" and LC agreed to an eVote to (moved by Rev. Rodgers and seconded by Rev. Harasty) **Leadership Council: Unanimously voted to Approve this motion.**

MOTION: Ratification of the CPM scholarship fund for 2024. **Approved**

MOTION: Approval of the Snow date for Wednesday February 5th, 2025 10-2pm. **Approved.**

DRT adding new members from Leadership Council to roster specifically from Leadership Council

	Elder Jesy Littlejohn
Reading of November 2024 Presbytery Meeting Evaluations	Elder Lou Durden
Report of Stated Clerk	Rev. David Baer
Request of list of A.C.s	Rev. John Molina- Moore
Garden Memorial Update	Heather Deacon, NCP Treasurer/ Rev. John Molina- Moore
New Business	
Closing	

Leadership Council Retreat/ Business Meeting Minutes 2.5.2025

In attendance: Rev. Jeri Fields, Rev. Shelby Etheridge Harasty, Rev. Jeri Fields, Elder Mike Rankin, Rev. Mary Rodgers, Rev. Dr. Diane Walton Hendricks, Elder Lou Durden, Rev. Dr. Sterling Morse

Not in Attendance: Elder Jesy Littlejohn, Rev. Dr. Chris Deacon, Rev. David Douthett, Rev. Nancy Neal, Elder Shani McIlwain

NCP Staff: Rev. John Molina-Moore, Rev. Tara Spuhler McCabe, Rev. David Baer, Dina Bickel, Tempest Davis (Not Present) Heather Deacon

Retreat was opened by Rev. John Molina-Moore, the devotional was also done by Rev. Molina-Moore. General Presbyter Rev. John Molina-Moore leads Leadership Council in a Team Building exercise. Churches in transition. We are at 103 churches after the chartering of Emmanuel Indonesian Presbyterian Church as of right now, but Northwood PC will be closing soon so we will be back to 102 churches. We are looking to help with the “Next Steps” of our churches.

Rev. Jeri Fields Chair of Leadership Council call business meeting to order at 1:10pm lit Christ candle.

Opening Prayer Rev. Jeri Fields

Action Items:

Approve minutes from LC meeting minutes from 1/8/2025 Shelby moves to approve.

Motion: Permission of Emmanuel Indonesian to relocate to Church of the Covenant of Arlington; Mary Rodgers moved, Elder Lou Durden seconds. Approved by majority vote.

Motion: Members of Riverdale Presbyterian Church transferring to new congregation Rev. Mary Rodgers moves the motion Rev. Dr. Diane Walton Hendricks seconds. Approved by Leadership Council.

Update from Rev. Tara Spuhler McCabe on DRT
DRT are still interested in someone else or two people joining their team from the Leadership Council.

Update on Mission Budget from Rev. John Molina-Moore.

Elder Lou Durden reads evaluations from the January 2025 Presbytery Meeting.

Updates about First Pres. Annandale AC from the Stated Clerk Rev. David Baer

Updates about Garden Memorial Pres. Church from Rev. John Molina-Moore
Hearing March 14th, 2025

Updates about the Next Steps church initiative. Rev. John Molina-Moore
There are promising prospects, but we should have more information soon.

New Business: None from Rev. Jeri Fields

Rev. Tara Spuhler McCabe: Finding discernment for praying and intentionality for each other within the presbytery; And immigration procedures within NCP. Utilizing the hospitality agreements within churches.

Closing Prayer Rev. Dr. Diane Walton Hendricks

National Capital Presbytery, Inc.
Statement of Financial Position Summary
December 31

	2024
Assets	
Cash	
Presbytery Cash	\$ 715,488.56
General Directors Cash	933,264.04
Receiving Center Cash	125,690.55
Total Cash	1,774,443.15
Prepaid Expense	22,786.82
Investments	
Presbytery	334,661.82
Garden	10,091.36
General Directors	185,888.14
PM	170,044.66
Resurrection	5,036,899.87
Other	1,630,633.32
Church Funds	6,848,363.96
New Growth	2,093,581.91
Scholarships	1,195,152.02
Total Investments	17,505,317.06
Receivables	
Office Security Deposit	15,663.90
General Directors - Loans Receivable	169,726.36
PCUSA - Mortgage Grants Receivable	34,300.00
Total Receivables	219,690.26
Fixed Assets	26,341.04
Total Assets	\$ 19,548,578.33
Liabilities & Net Assets	
Current Liabilities	
Accounts Payable	\$ 56,665.70
Taxes Payable	6,192.83
Annuity	177.14
Insurance Payable	1,619.28
FSA Payable	615.45
Total Current Liabilities	65,270.40
Other Liabilities	
Funds Held for Arlington - Presby Foundation	6,721,886.91
Funds Held - Arlington Collateral	125,955.78
Total Other Liabilities	6,847,842.69
Total Liabilities	6,913,113.09

National Capital Presbytery, Inc.
Statement of Financial Position Summary
December 31

	2024
Net Assets	
With Donor Restrictions	1,448,560.52
Without Donor Restrictions	
Board Designated	997,948.93
Prior Years' Net Balance	9,604,936.86
Current Year Net Balance	584,018.93
Total Without Donor Restrictions	11,186,904.72
Total Net Assets	12,635,465.24
Total Liabilities & Net Assets	\$ 19,548,578.33

Cash Available for General Operations	
Cash & Cash Equivalents	\$ 19,279,760.21
Less:	
Current Liabilities	65,270.40
Net Assets With Donor Restrictions	1,448,560.52
Net Assets With Board Designations	997,948.93
Total Unavailable	2,511,779.85
Total Cash Available for General Operations	\$ 16,767,980.36

National Capital Presbytery, Inc.
Statement of Activities Summary
For the 12 Months Ending December 31, 2024

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget
OPERATING					
Income					
Operating Income	\$ 41,574	\$ 1,145,814	\$ 1,163,354	\$ 17,540	98%
Transfers - Non-Revenue	246,558	246,558	271,558	25,000	91%
Total OPERATING ACTIVITY Income	288,132	1,392,372	1,434,912	42,540	97%
Expenses					
Per Capita / Assessments	(1,395)	256,501	287,369	30,868	89%
Office Expense	24,084	240,267	220,800	(19,467)	109%
Commission on Preparation for Ministry	1,021	58,694	53,050	(5,644)	111%
Care Team	-	1,788	3,000	1,212	60%
Transitions Team	-	53	500	447	11%
Relations Team	-	-	4,000	4,000	0%
Other	-	1,955	4,000	2,045	49%
Middle Governing Body	(3,950)	112,663	125,100	12,437	90%
Administrative Staff Costs	81,701	669,662	742,324	72,661	90%
Total Operating Expenses	101,462	1,341,584	1,440,143	98,558	93%
Change in Operating Net Balance	186,670	50,788	(5,230)	(56,018)	N/A
MISSIONS					
Income					
Missions Income	260,560	913,530	1,073,840	160,309	85%
Expenses					
New Things Team	34,500	389,949	393,332	3,383	99%
Intercultural Ministries	-	27,500	63,000	35,500	44%
Transforming Congregations	61	89,963	136,000	46,037	66%
CDC Resources	1,167	19,474	29,500	10,026	66%
Spiritual Formation Team	-	7,000	7,000	-	100%
Committee Support	113	505	1,500	995	34%
Local Ministry Congregational Vitality	-	19,020	24,500	5,480	78%
Presbytery Collaboration	-	83,500	88,000	4,500	95%
Network Support Global Mission	-	54,000	54,000	-	100%
Other Networks	2,000	16,750	27,000	10,250	62%
Other Missions	20,928	35,699	41,000	5,301	87%
Mission Staff Costs	15,550	208,500	209,008	508	100%
Total Operating Expenses	74,319	951,861	1,073,840	121,979	89%
Change in Missions Net Balance	186,241	(38,331)	-	(121,979)	N/A
OTHER ACTIVITIES					
Other Activities Income	-	969,401	-	(969,401)	N/A
Other Investment Income	(106,829)	620,906	6,000	(614,906)	103
Other Activities Expense	486,262	1,018,745	700	(1,018,045)	145535%
Change in Other Activities Net Balance	(593,091)	571,562	5,300	(566,262)	N/A
Combined Change in Net Balance	\$ (220,180)	\$ 584,019	\$ 70	(744,259)	N/A