

**Stated Meeting
National Capital Presbytery
January 23, 2025**

Presbytery Reports

The reports in this section contain information about the work undertaken by the Presbytery’s committees, commissions, and officers. Items requiring action by the Presbytery have been included in the separate Presbytery Packet document.

Contents

Report of the Administrative Commission on Congregational Property	2
Report of the Stated Clerk.....	6
Commission on Preparation for Ministry	8
Minutes of the Leadership Council	9
Financial Statements	10

Report From the Administrative Commission on Congregational Property 1/16/2025

Important Information for Churches

G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order

a. Selling or Encumbering Congregational Property

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

b. Leasing Congregational Property

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

All leases executed by NCP Sessions must contain the following language:

"Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and (ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

If your church is considering leasing, selling, or encumbering real property please contact the Director of Business Affairs, Heather Deacon, hdeacon@thepresbytery.org.

No action has been taken since our last report.

COMMITTEE ON MINISTRY
REPORT to Presbytery
January 23, 2025

Exams

Pattipeilphy, Ferdinanda – sustained the examination of Rev. Ferry Pattipeilohy on November 11, 2024. Coordinating is accepting this examination for the purposes of preliminary examination for membership and referring to CPM in accordance with the policy for receiving members from other denominations. [eVote 11/14/24, ratification 11/19/24]

Contracts/Terms of Call

Maldarelli, Kris – approved the agreement for Commissioned Ruling Elder Relationship between the session of Gaithersburg Presbyterian Church and CRE Kris Maldarelli effective December 1, 2024 through May 31, 2025. [eVote 11/14/24, Ratification 12/5/2024]

Choi, Koonim – approved the Stated Supply Contract between the Session of Wheaton Community Church and Rev. Koonim Choi effective for one year beginning November 1, 2024. [eVote 11/14/24, Ratification 12/5/2024]

Cadwallader, J.C. – approved the Stated Supply Contract between Warner Memorial Presbyterian Church and the Rev. J. C. Cadwallader and requested that the Coordinating Commission waive the NCP Compensation Policy requirement for medical dues. [eVote 12/5/24, Ratification 1/9/2025]

Deacon, Chris – approved the Terms of Call between Chris Deacon and Laurel Presbyterian Church, effective February 10, 2025. [eVote 12/17/24, Ratification 1/9/2025]

Longbrake, Derek - approved the contract extension between Rev. Derek Longbrake and Boyds Presbyterian Church, effective January 1, 2025. [eVote 12/17/24, Ratification 1/9/2025]

Walker, Elizabeth – approved contract extension for Elizabeth Walker with exception for retirement dues. [1/9/2025]

Policy Exceptions

Cadwallader – approved the waiver of the NCP Compensation policy requirement for medical dues in the CTC-approved Stated Supply Contract between Warner Memorial Presbyterian Church and the Rev. J. C. Cadwallader. [eVote 12/17/24, ratification 1/9/25]

Peace, Dwight – approved the stated supply contract between the Rev. Dwight Peace and New Hope Presbyterian Church, for a period of four years, effective January 16, 2024, and subject to the following exceptions to NCP policy:

- A period of four years, exceeding the NCP policy limit of one year for stated supply contracts.

- Board of Pensions medical dues are waived, as the minister receives medical coverage through Tricare. (NCP Compensation Policy ordinarily requires medical benefits for a position with 20 or more hours per week. Under the Book of Order, medical benefits are required for installed pastors, but may be waived for ministers in temporary pastoral relationships.) [CTC eVote October 22, 2024, Ratification 11/19/24]

Moderators

Approved the appointment of the Rev. David Milam as moderator of the congregational meeting at Aldie Presbyterian Church on December 15, 2024. [11/19/2024]

Approved Rev. Nancy Neal to serve as moderator of the session of Faith Presbyterian Church for a called meeting held on January 2, 2025. [1/14/25]

Approved Rev. Nancy Neal to serve as moderator for the congregational meeting of Southminster Presbyterian Church on January 12, 2025. [1/14/25]

Approved Rev. John Molina-Moore to serve as moderator of the session of Grace Presbyterian Church in Lanham for a meeting to be held on January 14, 2025. [1/14/25]

Outside Bounds

Granted Permission to the Rev. Eunice Yang to labor outside the bounds of the Presbytery for a period of one year, beginning November 1, 2024, contingent upon her receiving the approval of Cherokee Presbytery to labor within their bounds. [11/19/2024]

COM Appointments

Concurred that the Rev. Laura Fitzgibbon be assigned to the Ministry Relations Team for 2024-2025. [11/19/24]

Retirements

Conferred upon the Rev. Catherine McCullough the status of Retired, effective January 1, 2025. [11/19/24]

Conferred upon the Rev. Hilaire Henthorne the status of Retired, effective October 1, 2024. [11/19/24]

Pulpit Supply

Approved Bill Brennan, under care of the National Capital Presbytery, to be added to the pulpit supply list. [11/19/24]

COM Motions

Exam Questions – adopted exam questions to be formally used in the exam process for formula of agreement churches. [11/19/24]

COM Funds – approved discretionary funds to be used to aid the CRE process with supporting LeaderWise evaluations. [11/19/24]

Administrative Commission – Approved a recommendation for an Administrative Commission for the First Presbyterian Church of Annandale and present it to the Presbytery. [1/14/25]

Administrative Commission – Approved a recommendation for an Administrative Commission for Northwood Presbyterian Church and present it to the Presbytery. [1/14/25]

Sacraments Policy – Approved Policy for Authorizing Ministers of Other Denominations to Celebrate the Sacraments and present it to the Presbytery. [1/14/25]

Patterson, Olivia – Approved the proposal to present the request from Rev. Patterson and Westminster Presbyterian Church's Session to the presbytery that it approve the exemption to allow her to become the installed associate pastor. [1/9/2025]

Ministry Crisis Fund

Request for \$8000 was approved as a loan [12/12/24]

Dismissals

Approved dismissal of Rev. Michael Parker to the Presbytery of Mid-Kentucky, effective May 5, 2024. [1/14/25]

Approved the dismissal of Rev. Dr. Perzavia Praylow to the Presbytery of Mid-Kentucky, effective January 6, 2025. [1/14/25]

2024 Specialized and At Large Annual Reports Received:

Rev. Carolyn Tilley

Rev. Timothy Cargal

Rev. Robert Allman

Rev. Scott Carlson

Rev. Denise Anderson

Rev. Brian Clark

Rev. David Jeltema

Rev. Pat Jackson

Rev. Crawford Brubaker

Rev. Michael Koppel

Rev. Jong Lee
Rev. Shawn MacDonald
Rev. Joyce Mercer
Rev. Larry Golemon
Rev. Matthew Hackworth
Rev. Todd Sutton
Rev. Jessica Tate
Rev. Eunice Yang
Rev. Carrie Yearick
Rev. John Yieh
Rev. John Yoo
Rev. Alice Ogden Bellis
Rev. Glen Benson
Rev. Heather Bobbitt

Rev. Mary Anne Collins-Stauffer
Rev. Charles Van Gorder
Rev. Anne Ellestad
Rev. Beverly Friedlander Ostrowski
Rev. Juan Guthrie
Rev. Maggie Hayward
Rev. Glenda Hoffman
Rev. Allison Lundeen
Rev. Craig Meek
Rev. Paul Phillips
Rev. Yeon-Ik Park
Rev. Jacob Rodawla
Rev. Robert Wellington
Rev. Grace Woodward

2025 Housing Allowance Requests Approved:

Baer, David \$50,000	Molina-Moore, John \$45,000
Bellis, Alice Ogden \$71,000	Park, Yeonik \$31,800
Cargal, Timothy \$36,000	Sutton, Todd \$72,000
Golemon, Larry \$38,000	Tate, Jessica \$20,000
Lee, Eunjee \$30,000	Yang, Eunice \$12,000
MacDonald, Shawn \$20,000	Yearick, Carrie \$55,525
McCabe, Tara Spuhler \$35,000	Yieh, John \$24,000
Mercer, Joyce \$50,000	Yoo, John \$46,800

Report of the Stated Clerk

The Stated Clerk reports the following as items of information. Items for action by the presbytery are included in the omnibus motion, which can be found in the Presbytery Packet.

Administrative Commissions

The Administrative Commission for Warner Memorial Presbyterian Church met at the church on Sunday, December 8, 2024. The Commission approved the examination and proceeded to install the church's officers elect at the congregation's service of worship,

which took place during the meeting of the commission. The following officers were ordained/installed:

- As active Ruling Elders, to the Session: Sharon Allen, Mark Eakin, Barbara Shaw, Chelsea Cook, Ruth Harvey, Susan Kline, Susan Burns, Kay Gorman, and Jim Breese.
- As active Deacons, to the Board of Deacons: Marc Henri Winter, Steve Dunn and Claudia Stalker.

In accordance with the Presbytery's action at the last Stated Meeting, the Administrative Commission was to be dismissed with the thanks of the Presbytery upon returning original jurisdiction to the session of Warner Memorial Presbyterian Church. As its final act, the Administrative Commission voted to return original jurisdiction to the newly installed session in the presence of the congregation, and the Commission is accordingly DISMISSED with thanks!

Book of Order Amendments

The Office of the General Assembly has released a [booklet](#) containing twelve proposed amendments to the Book of Order, and a proposed Episcopal-Presbyterian Agreement on Local Sharing of Ministries. Each item requires the affirmative votes of a majority of the presbyteries of the PCUSA in order to take effect. The Bills and Overtures Committee is presenting the first of these items, 24-A and 24-C, at the January Stated Meeting, and anticipates presenting the remaining items at the March Stated Meeting.

Rev. David A. Baer, NCP Stated Clerk

Commission on Preparation for Ministry

The Commission met on January 6, and reports that it has:

- Received Shawn Richmond as an Inquirer on August 11, 2024.
- Received Diane Maloney as an Inquirer on August 12, 2024.
- Received Jennifer Skidmore-Breece as an Inquirer on August 27, 2024.
- Received Paige Bach as an Inquirer on September 2, 2024.
- Received John Curran as an inquirer on September 4, 2024.
- Received Han Setiawan as an Inquirer on October 30, 2024.
- Received Briana Windhausen as an Inquirer on October 30, 2024.
- Certified Kristen Franke ready to receive a call on October 30, 2024.

Rev. Blair Moorhead, Chair

Minutes of the Leadership Council

Stated Meeting, November 6, 2024, via Zoom teleconference

In Attendance via Zoom: Rev. David Douthett, Rev. Dr. Diane Walton Hendricks, Elder Shani McIlwain, Rev. Mike Rankin, Rev. Mary Rodgers, Rev. Shelby Harasty, Rev. Nancy Neal, Rev. Dr. Sterling Morse, Elder Lou Durden, and Rev. Jeri Fields

Not in Attendance: Rev. Dr. Chris Deacon

Staff: Rev. David Baer, Rev. Tara Spuhler McCabe, Dina Bickel, Heather Deacon, and Tempest Davis; Not in attendance: Rev. John Molina-Moore

Called to Order (Jeri Fields)

Consensus Vote of Oct. 2nd, 2024, LC Meeting Minutes.

Devotion offered by Rev. Dr. Walton Hendricks

Action Items:

Motion (Tabled): for Next Blessing Fund Staffing**

Motion: Rev. Mike Rankin agrees to move the motion forward for Elder Mark Eakin as the Chair of the Bills and Overtures. **Motion carries by majority vote.**

Motion: That the Leadership Council present for approval by the Presbytery the following amendment to the Scholarship Fund description; Moved forward by Rev. Dr. Walton Hendricks, Seconded by Elder Durden, and Rev. Dr. Sterling Morse. **Motion carried unanimously.**

Motion: Affirm the eVote for January Stated Meeting Date; **Motion carried unanimously.**

Motion: Approve 2026 LC meeting schedule. Rev. Douthett and Rev. Walton Hendricks move the motion forward. **Consent to approve.**

Stated Clerk's Report by Rev. David Baer

Update about Missional Incubator from Rev. Spuhler McCabe, Rev. Dr. Walton Hendricks, and Elder Littlejohn

Update about Garden Memorial from Heather Deacon

New Business: Great news about Keep Awake Youth Camp reported from Rev. Spuhler McCabe; Elder Littlejohn reports a first-time Keep Awake attendee.

Closing: Rev. Jeri Fields

National Capital Presbytery, Inc.
Statement of Financial Position Summary
November 30

	2024
Assets	
Cash	
Presbytery Cash	\$ 330,113.51
General Directors Cash	1,005,067.13
Receiving Center Cash	109,819.72
Total Cash	1,445,000.36
Investments	
Presbytery	336,085.48
Garden	10,247.45
General Directors	188,783.37
PM	170,434.33
Resurrection	5,206,427.58
Other	1,861,825.59
Church Funds	7,049,647.13
New Growth	2,212,562.62
Scholarships	1,260,041.74
Total Investments	18,296,055.29
Receivables	
Office Security Deposit	9,477.08
General Directors - Loans Receivable	169,726.36
PCUSA - Mortgage Grants Receivable	34,300.00
Total Receivables	213,503.44
Fixed Assets	26,341.04
Total Assets	\$ 19,980,900.13
Liabilities & Net Assets	
Current Liabilities	
Taxes Payable	\$ 5,870.01
Annuity	1,554.27
Insurance Payable	1,079.52
FSA Payable	(3,200.10)
Total Current Liabilities	5,303.70
Other Liabilities	
Funds Held for Arlington - Presby Foundation	6,923,225.94
Funds Held - Arlington Collateral	125,899.92
Total Other Liabilities	7,049,125.86
Total Liabilities	7,054,429.56

National Capital Presbytery, Inc.
Statement of Financial Position Summary
November 30

	2024
Net Assets	
With Donor Restrictions	1,464,038.92
Without Donor Restrictions	
Board Designated	1,053,295.40
Prior Years' Net Balance	9,604,936.86
Current Year Net Balance	804,199.39
Total Without Donor Restrictions	11,462,431.65
Total Net Assets	12,926,470.57
Total Liabilities & Net Assets	\$ 19,980,900.13

Cash Available for General Operations	
Cash & Cash Equivalents	\$ 19,741,055.65
Less:	
Current Liabilities	5,303.70
Net Assets With Donor Restrictions	1,464,038.92
Net Assets With Board Designations	1,053,295.40
Total Unavailable	2,522,638.02
Total Cash Available for General Operations	\$ 17,218,417.63

National Capital Presbytery, Inc.
Statement of Activities Summary
For the 11 Months Ending November 30, 2024

	Current Month Actual	Year-to-Date Actual	Annual Budget	Budget Remaining	YTD Actual as % Annual Budget
OPERATING Income					
Operating Income	\$ 29,241	\$ 1,831,975	\$ 1,169,354	\$ (662,621)	157%
Transfers - Non-Revenue	-	-	271,558	271,558	0%
Total OPERATING ACTIVITY Income	29,241	1,831,975	1,440,912	(391,063)	127%
Expenses					
Per Capita / Assessments	4,605	257,896	287,369	29,473	90%
Office Expense	43,161	277,688	221,500	(56,188)	125%
Commission on Preparation for Ministry	8,262	57,672	53,050	(4,622)	109%
Care Team	1,000	1,788	3,000	1,212	60%
Transitions Team	-	53	500	447	11%
Relations Team	-	-	4,000	4,000	0%
Other	540	1,955	4,000	2,045	49%
Middle Governing Body	15,809	116,613	125,100	8,487	93%
Administrative Staff Costs	155,568	587,961	742,324	154,363	79%
Total Operating Expenses	228,945	1,301,627	1,440,843	139,215	90%
Change in Operating Net Balance	(199,704)	530,347	70	(530,278)	762870%
MISSIONS Income					
Missions Income	9,462	652,970	1,073,840	420,870	61%
Expenses					
New Things Team	56,832	355,449	393,332	37,883	90%
Intercultural Ministries	1,000	27,500	63,000	35,500	44%
Transforming Congregations	750	89,902	136,000	46,098	66%
CDC Resources	994	18,307	29,500	11,193	62%
Spiritual Formation Team	-	7,000	7,000	-	100%
Committee Support	150	393	1,500	1,107	26%
Local Ministry Congregational Vitality	-	19,020	24,500	5,480	78%
Presbytery Collaboration	-	83,500	88,000	4,500	95%
Network Support Global Mission	39,000	54,000	54,000	-	100%
Other Networks	(5,000)	14,750	27,000	12,250	55%
Other Missions	-	14,771	41,000	26,229	36%
Mission Staff Costs	(136,556)	192,950	209,008	16,058	92%
Total Operating Expenses	(42,830)	877,541	1,073,840	196,298	82%
Change in Missions Net Balance	52,292	(224,571)	-	(196,298)	N/A
OTHER ACTIVITIES					
Other Activities Income	-	969,401	-	(969,401)	N/A
Other Activities Expense	6,633	470,978	-	(470,978)	N/A
Change in Other Activities Net Balance	(6,633)	498,423	-	(498,423)	N/A
Combined Change in Net Balance	\$ (154,044)	\$ 804,199	\$ 70	\$ (1,224,999)	1156789%