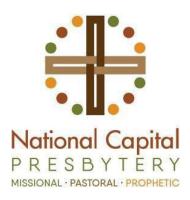
Approved by National Capital Presbytery



# GUIDANCE ON HONOR ARIA FOR: PULPIT SUPPLY, TEMPORARY SUPPLY, & MODERATING SESSION

Updated 2023

### Guidance on Honoraria for Pulpit Supply, Temporary Supply, and Moderating Session

## Pulpit Supply:

- 1. The minimum honorarium for pulpit supply for one (1) service is \$250.00 plus the current IRS mileage. For two (2) services, the fee is \$275 plus the current IRS mileage.
- 2. When a minister is specifically invited from outside the area, transportation, and lodging, if appropriate, should be covered in addition to the honorarium.
- 3. Ministers candidating for another pulpit in the area should have their expenses reimbursed by the interested church or churches. The host church should bear no expense.

# **Temporary Supply:**

The Committee on Ministry will assist churches in obtaining Temporary Supply when the church is without a pastor or when the pastor is incapacitated or absent for some reason.

The following are the honoraria for such Temporary Supply arrangements:

- 1. When the responsibilities are limited to pulpit supply, the honoraria listed above for "Pulpit Supply" shall be used.
- 2. Additional activities, such as attending committee meetings and moderating session meetings, shall be compensated at the Presbytery minimum effective salary which for is \$55.00/hour (This is a normalized rate for the entire Presbytery if a localized rate is desired, please send a request to comadmin@thepresbytery.org.)
- 3. In addition to compensation, out-of-pocket expenses and travel costs should be paid.

### *Moderators:*

Moderators will be reimbursed at the hourly rate of \$55.00 plus the current IRS mileage rate (please see the note under temporary supply if a localized rate is desired).

### PNC Liaisons:

When PNC Liaisons attend committee meetings, they will be reimbursed at the current IRS rate. Also, they will be reimbursed for reasonable out-of-pocket expenses when request with receipts is presented to the PNC.

Questions? Email the Administrator to the Committee on Ministry at comadmin@thepresbytery.org.