

National Capital Presbytery  
Operating Budget  
2024 - DRAFT

Based on 2022 Total Active Members: 23,504

General Assembly	\$9.80		\$ 230,339.20
Synod of Mid Atlantic	\$1.15		\$ 27,029.60
National Capital Presbytery	\$37.61		\$ 883,985.44
<b>Total Assessment</b>	<b>\$48.56</b>		<b>\$ 1,141,354.24</b>

Operating Budget  
2023 Budget with 2024 Proposed

		<u>2023</u>	<u>Proposed 2024</u>
<b>Per Capita / Other Income</b>			
01-410000-00	Assessments/Per Capita	\$ 1,166,184.72	\$ 1,141,354.24
01-410001-00	Prior Years Assessments/Per Capita	\$ 22,000.00	\$ 22,000.00
01-410003-00	Interest Earned on Accounts	\$ 400.00	\$ 1,400.00
01-410003-10	Investment/Dividend Income	\$ -	\$ 4,600.00
<b>Total Per Capita / Other Income</b>		<b>\$ 1,188,584.72</b>	<b>\$ 1,169,354.24</b>
<b>Other Sources (Transfers Non Revenue)</b>			
01-410002-00	Income Transfers - Office Funds	\$ 175,000.00	\$ 200,000.00
01-410002-10	Retreat Funds	\$ 12,458.50	\$ 25,000.00
01-410002-12	CPM Seminary Scholarships	\$ 42,862.00	\$ 46,558.00
<b>Total Transfers</b>		<b>\$ 230,320.50</b>	<b>\$ 271,558.00</b>
<b>Total Income / Transfers</b>		<b>\$ 1,418,905.22</b>	<b>\$ 1,440,912.24</b>
<b>Assessment Payments</b>			
01-500001-00	General Assembly Assessments/Per Capita	\$ 243,728.40	\$ 230,339.20
01-500002-00	Synod Assessments/Per Capita	\$ 28,455.60	\$ 27,029.60
01-500003-00	Allowance for Unpaid Per Capita 2024	\$ 30,000.00	\$ 30,000.00
<b>Total Payments Assessment/ Per Capita</b>		<b>\$ 302,184.00</b>	<b>\$ 287,368.80</b>
<b>Total Anticipated for Office Operations</b>		<b>\$ 1,116,721.22</b>	<b>\$ 1,153,543.44</b>

		<u>2023</u>	<u>Proposed 2024</u>
<b>Office Expense</b>			
01-500020-00	Postage	\$ 700.00	\$ 1,000.00
01-500030-00	Copier Lease & Maintenance charges	\$ 10,000.00	\$ 5,400.00
<del>01-500050-00</del>	<del>Office Insurance</del>	<del>\$ 12,500.00</del>	
<del>01-500060-00</del>	<del>Audit Fees</del>	<del>\$ 12,500.00</del>	
01-500080-00	Office Supplies	\$ 3,000.00	\$ 4,000.00
01-500090-00	Office Equipment Purchases	\$ 4,000.00	\$ 5,000.00
01-500100-00	Office Equipment Maintenance	\$ 2,500.00	\$ 2,500.00
01-500200-00	Telephone Service	\$ 4,800.00	\$ 5,500.00
NEW LINE	Office Relocation Expense		\$ 25,000.00
01-500300-00	Computer Programs Subscriptions	\$ 19,500.00	\$ 18,000.00
01-500300-01	<del>Comcast Internet</del> -Internet Service	\$ 4,800.00	\$ 5,200.00
01-500300-02	Credit Card Processing Fees	\$ 1,000.00	\$ 1,200.00
01-500400-00	Computer Maintenance Contracts	\$ 9,000.00	\$ 9,000.00
01-500600-00	Office Rent	\$ 126,500.00	\$ 132,000.00
01-500700-00	<del>Staff</del> Parking	\$ 5,000.00	\$ 7,000.00
01-500900-00	Investment Management Fees	<u>\$ 1,000.00</u>	<u>\$ 700.00</u>
<b>Total Office Expense</b>		<b>\$ 216,800.00</b>	<b>\$ 221,500.00</b>
<b>Commission on Preparation for Ministry</b>			
01-510010-00	Career Counseling	\$ 5,370.00	\$ 5,992.00
01-510040-00	Committee Training	\$ 500.00	\$ 500.00
01-510060-00	CPM Scholarships	<u>\$ 42,862.00</u>	<u>\$ 46,558.00</u>
<b>Total Commission on Preparation for Ministry</b>		<b>\$ 48,732.00</b>	<b>\$ 53,050.00</b>
<b>Committee on Ministry</b>			
<b>Care Team</b>			
<del>01-520120-00</del>	<del>Retreats / Workshops</del>	<del>\$ 15,000.00</del>	\$ -
01-520130-00	Clergy Support	\$ 2,000.00	\$ 2,000.00
01-520100-00	Coaching/Spiritual Direction	\$ 1,000.00	\$ 1,000.00
<b>Transitions Team</b>			
01-521000-00	Liaison Expenses	\$ 500.00	\$ 500.00
<del>01-521010-00</del>	<del>Interim Training</del>	<del>\$ 1,000.00</del>	\$ -
<del>01-521020-00</del>	<del>Interim Support Group</del>	<del>\$ 2,000.00</del>	\$ -
<b>Relations Team</b>			
01-522000-00	Workshops/Training	\$ 3,000.00	\$ 3,000.00
01-520010-01	Support Groups	\$ 1,000.00	\$ 1,000.00
<b>Other</b>			
01-523020-00	Background Checks	\$ 500.00	\$ 1,000.00
01-523030-00	COM Discretionary	\$ 500.00	\$ 3,000.00
01-523040-02	<del>Committee Training</del>	<del>\$ 1,000.00</del>	<u>\$ -</u>
<b>Total Committee on Ministry</b>		<b>\$ 26,500.00</b>	<b>\$ 11,500.00</b>

		<u>2023</u>	<u>Proposed 2024</u>
<b>Middle Governing Body</b>			
01-530010-00	Governing Body	\$ 1,000.00	\$ 1,000.00
NEW LINE	Continuing Education Retreat		\$ 25,000.00
NEW LINE	Presbytery Events		\$ 2,500.00
NEW LINE	Professional Expenses		\$ 25,000.00
01-500050-00	Office Insurance		\$ 14,500.00
01-500060-00	Audit Fees		\$ 12,500.00
01-530020-00	Permanent Judicial Commission	\$ 250.00	\$ 250.00
01-530020-01	Investigating Committee	\$ 250.00	\$ 250.00
01-530030-00	Legal Fees	\$ 12,000.00	\$ 10,000.00
01-530040-00	Response Training	\$ 5,000.00	\$ 4,000.00
01-530050-00	Communication	\$ 19,600.00	\$ 18,100.00
01-530060-00	Stewardship & Interpretation	\$ 5,000.00	\$ 4,000.00
01-530070-00	Worship & Theology Committee	\$ 4,000.00	\$ 6,000.00
01-530080-00	Leadership Council	\$ 2,000.00	\$ 2,000.00
	<b>Total Middle Governing Body</b>	<b>\$ 49,100.00</b>	<b>\$ 125,100.00</b>
<b>Administrative Staff Costs</b>			
01-550010-00	Staff Salaries	\$ 541,995.00	\$ 544,875.00
01-550020-00	Annuity & Health Insurance (BOP)	\$ 182,268.86	\$ 170,954.16
01-550020-01	Supplemental Medical Coverage	\$ 10,423.90	\$ 6,258.60
01-550030-00	Social Security Expense	\$ 41,069.41	\$ 41,682.94
01-550040-00	Continuing Education & Travel - Non Exempt	\$ 1,750.00	\$ 2,400.00
01-550050-00	Continuing Education & Travel - Exempt	\$ 24,000.00	\$ 21,600.00
01-550080-00	Personnel Costs	\$ 4,000.00	\$ 4,000.00
01-550080-05	Staff Recognition	\$ 4,000.00	\$ 4,000.00
01-550080-10	Supplemental Expenses	\$ 1,500.00	\$ 1,500.00
01-550080-30	Training/Staff Development	\$ 4,500.00	\$ 4,500.00
01-550080-40	Mission Staff Apportionment	\$ (40,000.00)	\$ (59,446.78)
	<b>Total Administrative Staff Costs</b>	<b>\$ 775,507.17</b>	<b>\$ 742,323.92</b>
	<b>Total Operating Expenses</b>	<b>\$ 1,116,639.17</b>	<b>\$ 1,153,473.92</b>
	<b>Current Surplus / Deficit</b>	<b>\$ 82.05</b>	<b>\$ 69.52</b>