



ROCKVILLE PRESBYTERIAN CHURCH

JOB DESCRIPTION: Music Ministry Coordinator - Part-time (15-18 hours/week)

About Rockville Presbyterian Church:

Rockville Presbyterian Church (RPC) is committed to building community while living out the Love of God through mission. Located in the heart of downtown Rockville's historic district, RPC welcomes everyone without regard to race, color, national origin, gender, age, disability, or marital status. We embrace the full participation of LGBTQIA+ persons in every aspect of our congregation. Our aim is to reflect God's love for God's people by loving our neighbors as we love ourselves.

With the arrival of a new Pastor in 2022 and renewed energy in our community, we are seeking **a musician with the skills and vision to help focus and expand our music ministry**. While RPC's music program has been led by several paid leaders and faithful volunteers over the past decade, we are seeking an individual to help us imagine a music ministry that responds to the congregation's emerging needs and dreams.

Responsibilities/Duties:

- **Collaborate** with the Pastor to plan music for weekly worship and **lead music** each Sunday, as well as on Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve, and for the Blessing of the Animals.
- **Lead** and **nurture** a group of vocalists and/or instrumentalists who will participate in worship regularly. While there have been vocal choirs and handbell choirs in the past, we are currently without an ensemble and open to new models and possibilities
- **Invite** the congregation's participation in worship, engaging the breadth of music in our hymnal and diverse musical genres, ranging from classic to contemporary
- **Collaborate** with church staff to ensure the music ministry is copyright compliant and that the experience of music for online worshippers is consistent
- **Oversee** the maintenance of the church's musical resources, including a Baldwin grand piano, a Rodgers electronic pipe organ, three octaves of handbells, handchimes, and a collection of choral octavos, larger works, and anthem collections.

Essential Skills:

- **3-5 years** of experience in congregational music leadership
- Excellent **keyboard skills** (piano and/or organ)
- Strong **communication** and **planning** skills
- **Willingness to teach** and **support the musical participation** of the whole RPC community, including children and youth

Desired Skills (helpful but not required):

- Experience in Presbyterian or other mainline Protestant congregations
- Knowledge of and experience working with audio/visual and streaming technology
- Ability to arrange and compose

Salary and Benefits:

- Starting range of \$28,000 to \$35,000, commensurate with experience and qualifications
- Four weeks of paid vacation (including 4 Sundays)
- Budget for professional development/continuing education in discussion with Pastor
- In-kind teaching, rehearsal, and performance space

To apply, please submit the following by email to (musiciansearch@rockvillepres.org) with 'Musician Search Team' in the subject line:

1. Cover letter explaining your interest in the position and what about Rockville Presbyterian Church speaks to you;
2. Resume or curriculum vitae including two recent references, one of which must be a supervisor or head of staff;
3. Supporting musical materials (links to videos and recordings). The Search Team is eager to hear examples of the following:
 - Keyboard selections that help us appreciate your proficiency and musical interests
 - Ensembles (choirs, bands, other ensembles) you have led, demonstrating diversity of style
 - Additional materials that reflect the depth and breadth you bring to the position (i.e. compositions/arrangements, digital offerings, special musical skills or training, etc.)

Applicants must pass a criminal background check and sign our Child Protection Policy before being hired.

Rockville Presbyterian Church does not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin.

Application deadline: July 20, 2023, or until the position is filled