

National Capital Presbytery
Operating Budget
2023 - *DRAFT*

Based on 2021 Total Active Members: 24,744

General Assembly	\$9.85	\$ 243,728.40
Synod of Mid Atlantic	\$1.15	\$ 28,455.60
National Capital Presbytery	\$36.13	\$ 894,000.72
Total Assessment	\$47.13	\$ 1,166,184.72

Operating Budget
2022 Budget with 2023 *Proposed*

		<u>Approved 2022</u>	<u>Proposed 2023</u>
Per Capita / Other Income			
01-410000-00	Assessments/Per Capita	\$ 1,097,173.71	\$ 1,166,184.72
01-410001-00	Prior Years Assessments/Per Capita	\$ 30,000.00	\$ 22,000.00
01-410003-00	Interest Earned on Accounts	\$ 2,000.00	\$ 400.00
01-410004-00	Grandin Fund Admin Fee	\$ 800.00	\$ -
01-410003-10	Investment/Dividend Income	\$ -	\$ -
	Total Per Capita / Other Income	\$ 1,129,973.71	\$ 1,188,584.72
Other Sources (Transfers Non Revenue)			
01-410002-11	Operating Reserve Funds	\$ -	\$ -
01-410002-00	Income Transfers - Office Funds	\$ 175,000.00	\$ 175,000.00
01-410002-10	Retreat Funds	\$ 20,000.00	\$ 12,458.50
01-410002-12	CPM Seminary Scholarships	\$ 40,098.00	\$ 42,862.00
	Total Transfers	\$ 235,098.00	\$ 230,320.50
	Total Income / Transfers	\$ 1,365,071.71	\$ 1,418,905.22
Assessment Payments			
01-500001-00	General Assembly Assessments/Per Capita	\$ 230,902.74	\$ 243,728.40
01-500002-00	Synod Assessments/Per Capita	\$ 29,569.95	\$ 28,455.60
01-500003-00	Allowance for Unpaid Per Capita 2023	\$ 35,000.00	\$ 30,000.00
	Total Payments Assessment/ Per Capita	\$ 295,472.69	\$ 302,184.00
	Total Anticipated for Office Operations	\$ 1,069,599.02	\$ 1,116,721.22

		<u>Approved 2022</u>	<u>Proposed 2023</u>
Office Expense			
01-500010-00	Utilities	\$ _____	\$ _____
01-500020-00	Postage	\$ 700.00	\$ 700.00
01-500030-00	Copier Lease & Maintenance charges	\$ 10,000.00	\$ 10,000.00
01-500040-00	Copier Paper	\$ _____	\$ _____
01-500050-00	Office Insurance	\$ 12,500.00	\$ 12,500.00
01-500060-00	Audit Fees	\$ 12,500.00	\$ 12,500.00
01-500080-00	Office Supplies	\$ 5,000.00	\$ 3,000.00
01-500090-00	Office Equipment Purchases	\$ 2,000.00	\$ 4,000.00
01-500100-00	Office Equipment Maintenance	\$ 2,500.00	\$ 2,500.00
01-500200-00	Telephone Service	\$ 6,000.00	\$ 4,800.00
01-500300-00	Computer Programs Subscriptions	\$ 20,580.00	\$ 19,500.00
01-500300-01	Cablecast Internet Internet Service	\$ 5,000.00	\$ 4,800.00
01-500300-02	Credit Card Processing Fees	\$ 200.00	\$ 1,000.00
01-500400-00	Computer Maintenance Contracts	\$ 9,000.00	\$ 9,000.00
01-500600-00	Office Rent	\$ 120,500.00	\$ 126,500.00
01-500700-00	Staff Parking	\$ 5,000.00	\$ 5,000.00
01-500700-01	Visitor Parking	\$ 250.00	\$ _____
01-500800-00	Depreciation Expense	\$ -	\$ -
01-500900-00	Investment Management Fees	\$ 1,000.00	\$ 1,000.00
Total Office Expense		\$ 212,730.00	\$ 216,800.00

Commission on Preparation for Ministry

01-510010-00	Career Counseling	\$ 6,500.00	\$ 5,370.00
01-510030-00	Administrative Costs	\$ 200.00	\$ _____
01-510040-00	Committee Training	\$ 200.00	\$ 500.00
01-510050-00	Travel Reimbursement	\$ 1,100.00	\$ _____
01-510060-00	CPM Scholarships	\$ 40,098.00	\$ 42,862.00
Total Commission on Preparation for Ministry		\$ 48,098.00	\$ 48,732.00

Committee on Ministry

Care Team

01-520120-00	Retreats / Workshops	\$ 20,000.00	\$ 15,000.00
01-520130-00	Clergy / Educator Peer Groups Clergy Support	\$ 1,500.00	\$ 2,000.00
01-520130-10	Listening Team/Care Giving	\$ 750.00	\$ _____
01-520100-00	Clergy Coaching Clergy Coaching/Spiritual Direction	\$ 1,000.00	\$ 1,000.00
01-520110-00	Spiritual Direction	\$ 1,000.00	\$ _____

Transitions Team

01-521000-00	Liaison Expenses	\$ -	\$ 500.00
01-521010-00	Interim Training	\$ 500.00	\$ 1,000.00
01-521020-00	Interim Support Group	\$ 2,000.00	\$ 2,000.00
01-521030-00	Psychological Testing	\$ _____	\$ -
01-521040-00	Holy Cow Consulting	\$ _____	\$ _____

		<u>Approved 2022</u>	<u>Proposed 2023</u>
	Relations Team		
01-522000-00	Workshops/Training	\$ 1,305.00	\$ 3,000.00
01-520010-00	Conflict Mediation Training	\$ 500.00	\$ -
01-520010-01	New Ordained Support Groups	\$ 1,500.00	\$ 1,000.00
	Specialized Mission Team		
01-522200-00	Committee Support	\$ -	\$ -
	Other		
01-523010-00	Administration	\$ -	\$ -
01-523020-00	Background Checks	\$ 700.00	\$ 500.00
01-523030-00	COM Discretionary	\$ 500.00	\$ 500.00
01-523040-00	Examinations Team Expense	\$ 150.00	\$ -
01-523040-01	Translation Services	\$ -	\$ -
NEW GL	Committee Training	\$ -	\$ 1,000.00
	Total Committee on Ministry	\$ 31,405.00	\$ 26,500.00
	Middle Governing Body		
01-530010-00	Governing Body	\$ 1,000.00	\$ 1,000.00
01-530020-00	Permanent Judicial Commission	\$ 250.00	\$ 250.00
01-530020-01	Investigating Committee	\$ 250.00	\$ 250.00
01-530030-00	Legal Fees	\$ 10,000.00	\$ 12,000.00
01-530040-00	Response Training	\$ 5,000.00	\$ 5,000.00
01-530050-00	Communication	\$ 20,000.00	\$ 19,600.00
01-530060-00	Stewardship & Interpretation	\$ 6,000.00	\$ 5,000.00
01-530070-00	Worship & Theology Committee	\$ 6,900.00	\$ 4,000.00
01-530080-00	Leadership Council	\$ 4,000.00	\$ 2,000.00
	Total Middle Governing Body	\$ 53,400.00	\$ 49,100.00
	Administrative Staff Costs		
01-550010-00	Staff Salaries	\$ 530,605.00	\$ 541,995.00
01-550020-00	Annuity & Health Insurance (BOP)	\$ 147,739.74	\$ 182,268.86
01-550020-01	Supplemental Medical Coverage	\$ 9,681.30	\$ 10,423.90
01-550030-00	Social Security Expense	\$ 40,591.28	\$ 41,069.41
01-550040-00	Continuing Education - Non Exempt	\$ 1,750.00	\$ 1,750.00
01-550050-00	Continuing Education & Travel - Exempt	\$ 4,375.00	\$ 24,000.00
01-550060-00	Travel	\$ 13,223.70	\$ -
01-550080-00	Personnel Costs	\$ 5,000.00	\$ 4,000.00
01-550080-05	Staff Recognition	\$ 5,000.00	\$ 4,000.00
01-550080-10	Supplemental Expenses	\$ 1,500.00	\$ 1,500.00
01-550080-30	Training/Staff Development	\$ 4,500.00	\$ 4,500.00
01-550080-40	Mission Staff Apportionment	\$ (40,000.00)	\$ (40,000.00)
	Total Administrative Staff Costs	\$ 723,966.02	\$ 775,507.17
	Total Operating Expenses	\$ 1,069,599.02	\$ 1,116,639.17
	Current Surplus / Deficit	\$ -	\$ 82.05