

**Report From the Administrative Commission on Congregational Property**  
9/14/2022

***Important Information for Churches***

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**G-4.0206 Selling, Encumbering, or Leasing Church Property from the Book of Order**

**a. Selling or Encumbering Congregational Property**

A congregation shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the congregation.

**b. Leasing Congregational Property**

A congregation shall not lease its real property used for purposes of worship, or lease for more than five years any of its other real property, without the written permission of the presbytery transmitted through the session of the congregation.

**All leases executed by NCP Sessions must contain the following language:**

"Notwithstanding anything contained in this Lease/License to the contrary, in the event that the Landlord as a religious organization is dissolved, Lessee or the National Capital Presbytery may terminate this Lease/License, provided that notice of such dissolution is provided to Lessee at least ninety (90) days prior to the anticipated date of dissolution, and (ii) the Lease/License shall not terminate for ninety (90) days after the date of such dissolution unless otherwise agreed by the Parties."

The Presbytery has empowered the Administrative Commission on Congregational Property with the powers of an Administrative Commission to consider and approve requests from churches to lease, sell or encumber the real property of a church. Any action in this regard by a congregation without the Presbytery's permission will not be recognized as legally valid.

**If your church is considering leasing, selling or encumbering real property** please contact the Director of Business Affairs, Heather Deacon, [hdeacon@thepresbytery.org](mailto:hdeacon@thepresbytery.org).

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- Bradley Hills Presbyterian Church (Bethesda, MD) – April 26, 2022

Approved a request to enter into a 20-year power purchasing agreement which includes the installation of a solar panel system as follows:

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **approves** Bradley Presbyterian Church's request to enter into a 20-year power purchase agreement with Skyview Ventures, to include the installation of a solar panel system on the church roof by Aurora Energy, with final approval for installation of the system to be contingent upon a positive roof engineering assessment by Skyview Ventures and Aurora Energy and agreement by Skyview Ventures to arrange for removal of the panel system at no charge at the end of the 20-year term of the contract unless the BHPC agrees to extend the contract and/or retain the system.

- Warner Memorial Presbyterian Church (Kensington, MD) – July 28, 2022

Approved a request to enter into a 20-year power purchasing agreement which includes the installation of a solar panel system as follows:

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **approves** Warner Memorial Presbyterian Church's request to enter into a 20-year power purchase agreement with Skyview Potomac, to include the installation of a solar panel system on the church roof.

- Capitol Hill Presbyterian Church (Washington, D.C.) – July 28, 2022

Approved a request to sell their non-worship property (manse) located at 314 A Street, SE, Washington, D.C. as follows:

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **approves** Capitol Hill Presbyterian Church to sell their non-worship property located at 314 A Street, SE, Washington DC. This approval is contingent upon receipt and review of all closing documents as outlined in the ACCP Manual.

- Clarendon Presbyterian Church (Arlington, VA) – July 28, 2022

Approved request to enter into a Memorandum of Understanding with Arlington

Partnership for Affordable Housing (APAH) stating their intent to redevelop their worship and non-worship property for the purpose of affordable housing as follows:

Under its authority as an Administrative Commission of National Capital Presbytery (NCP), the Administrative Commission on Congregational Property (ACCP) **approves** Clarendon Presbyterian Church to enter into an memorandum of understanding (MOU) with Arlington Partnership for Affordable Housing (APAH) stating their intent to redevelop their worship and non-worship property for the purpose of affordable housing. ACCP authorizes NCP Director of Business Affairs/Treasurer to sign said MOU. *This approval and authorization is contingent upon receipt of congregational approval authorizing said action.*