

Job Description for Minister of Music
Church of the Redeemer, Presbyterian (USA)
1423 Girard St., NE
Washington, DC 20017

I. Overview

The Church of the Redeemer, Presbyterian, is looking for a part time Minister of Music. This position requires expertise in leading the church's music ministry, proficient internet and technology skills, and effective communication and organizational skills.

II. Key Job Responsibilities

- A. Responsible for the leadership of the church's music ministry (program coordination, administration, and recruitment)
- B. Understands how the Minister of Music's work relates to the mission of the church
- C. Directs and rehearses the choir for Sunday worship and Special Services
- D. Selects appropriate music and accompany the choir on piano and organ
- E. Coordinates with the Pastor and the Worship chair in the selection of music for services
- F. Communicates effectively and in a timely manner with Choir, church members and church staff
- G. Works with the Worship and Technology Committees to prepare virtual Sunday services
- H. Works with Worship Committee chair to develop annual Music Ministry budget

III. Requirements/Skills

- A. Plan and conduct Sunday services and special events- Easter, Christmas, Black History, etc.
- B. Conduct effective rehearsals
- C. Play the piano and organ, and sight-read music
- D. Use a variety of musical styles for services
- E. Knowledge of Microsoft Windows tools-PowerPoint, Word, etc.
- F. Knowledge of Internet, virtual platforms (i.e., Zoom, YouTube, etc.)
- G. Punctual and prepared, for rehearsals, Sunday services, and meetings

IV. Salary and Benefits

- A. Negotiable based on experience and background
- B. Two weeks paid vacation