

Director of Youth Ministry
Leesburg Presbyterian Church
207 W. Market Street
Leesburg, VA 20176
www.LPCVA.org

Leesburg Presbyterian Church (“LPC”) in Leesburg, VA is seeking a part-time Director of Youth Ministry (“DYM”). This is a salaried position that requires an average of 12–15 hours per week, with occasional extended hours for retreats and mission activities. Founded over 200 years ago, LPC is a vibrant congregation of 300 members, worshipping in its historical sanctuary in downtown Leesburg, located about 40 miles northwest of Washington, DC.

The Director of Youth Ministry oversees the Youth Ministry (grades 6-12) at LPC and provides guidance, vision, accountability, consistency, and training to the youth and the volunteers.

Responsibilities:

1. Organization, coordination, and communication.

The DYM will organize and plan all aspects of the youth program to achieve the goals of LPC’s Youth ministry, under the supervision of the head pastor and supported by adult volunteers. This will involve communicating regularly with volunteers, youth and their families, the church, including the Christian Education Committee and responsible Elders, and other ministries of the church. The DYM will spend a portion of their time on-site to be present for youth and families, participate in staff meetings, meet weekly with the head pastor, and coordinate with staff and other ministries of the church.

2. Weekly planning, preparation, leadership of, and full participation in youth group and other activities that further the goals of the youth ministry.

The DYM will play a hands-on role in all aspects of youth group and other activities. This will involve planning an overall approach for meeting goals with youth group and other activities, as well as the careful planning in advance of and participation in each group meeting or event. A committed team of adult volunteers will support the DYM in carrying out these plans. LPC welcomes creativity and new approaches for meeting the goals. The DYM may also identify ways for youth to participate meaningfully in leadership and decision-making.

3. Selection and implementation of an appropriate curriculum for youth that helps to deepen knowledge and understanding of Christian faith.

To establish young believers who love God, know God's word, and serve God, and to deepen understanding of what it means to be a Christian and how the Bible is relevant to the lives of youth today, the DYM will select and implement a published curriculum, in consultation with the head pastor, Christian Education committee, and adult leaders of youth group.

4. Identification and planning of mission and service opportunities.

The DYM will identify, organize, and plan opportunities for the youth and/or their families to participate in mission work and service to others. The DYM can work collaboratively with youth, adult leaders, and other ministries of the church to identify these opportunities. The DYM is responsible for reaching out to community organizations, seeing to the details of the mission/service opportunity, identifying ways to raise funds, and enlisting volunteer support from families, adult leaders, and other church volunteers.

5. Identification and planning of positive shared experiences throughout the year for youth. The DYM will work with youth, adult leaders, and families to identify and plan shared activities that deepen the relationships that youth have with one another. These can include summer mission trips or conferences (e.g., Massanetta or Montreat), as well as other trips, retreats, or activities. The youth director is expected to attend any retreats or conferences with the youth.

6. Involvement in Sunday Worship.

The DYM will take an active role in worship services so as to be seen by youth, parents, and the congregation. This may include occasionally serving as liturgist, delivering the children's message, or otherwise as directed by the pastor.

Work Schedule:

This part-time salaried position is for 12-15 hours per week. Of those hours, we expect an average of 3 hours will be spent in the office at LPC on a weekday to participate in staff meetings and to have available office hours. Each week will include attendance at worship, except for those occasional Sundays associated with holidays (e.g. the Sunday after Thanksgiving or Christmas, Labor Day, Memorial Day, and at youth group activities.

Requirements

- A personal relationship with Jesus Christ with an active desire to grow deeper in faith.
- A calling to minister to youth.
- A demonstrated ability to teach scripture and a solid understanding and commitment to abide with and be guided by the values, vision and mission of LPC.
- Excellent communication skills.
- Demonstrated conflict management skills.
- Leadership experience with a team.
- Experience working with volunteers and paid staff.
- A Bachelor's Degree in related field or an associate degree with 2 years' experience in youth ministry (Equivalent Experience will be considered) OR be actively pursuing a degree in ministry having previous experience in youth ministry.
- Flexibility to work daytime, evening, and weekend hours.
- Must be able to commit a minimum of one full week in the summer to attend retreats (two full weeks ideally during the summer).
- Regularly attend worship services and other church activities.
- Submit to and pass a Criminal Background check.
- References- Professional and Personal will be required.

Compensation:

- Salary: \$28,000 per year paid in monthly installments
- Paid leave: 2 weeks (taken in one or two-week increments)
- Additional unpaid leave: 2 weeks (taken in one or two-week increments)
- Paid expenses for continuing education in order to attend conferences or training pertaining to youth ministry: \$1000 per year
- \$500 for approved professional expenses

Please send your resume and a brief personal statement of faith to Leesburgpersonnel@gmail.com