

National Capital Presbytery  
Operating Budget  
2022 DRAFT

Based on 2020 Total Active Members: 25,713

General Assembly	\$8.98	\$	230,902.74
Synod of Mid Atlantic	\$1.15	\$	29,569.95
National Capital Presbytery	\$32.54	\$	836,701.02
<b>Total Assessment</b>	<b>\$42.67</b>	<b>\$</b>	<b>1,097,173.71</b>

Operating Budget  
2021 Budget with 2022 Proposed

	<u>2021</u>	<u>Proposed 2022</u>
<b>Per Capita / Other Income</b>		
01-410000-00 Assessments/Per Capita	\$ 1,145,902.85	\$ 1,097,173.71
01-410001-00 Prior Years Assessments/Per Capita	\$ 30,000.00	\$ 30,000.00
01-410003-00 Interest Earned on Accounts	\$ 2,000.00	\$ 2,000.00
01-410004-00 Grandin Fund Admin Fee	\$ 800.00	\$ 800.00
01-410003-10 Investment/Dividend Income	\$ -	\$ -
<b>Total Per Capita / Other Income</b>	<b>\$ 1,178,702.85</b>	<b>\$ 1,129,973.71</b>
<b>Other Sources (Transfers Non Revenue)</b>		
<del>01-410002-11 Operating Reserve Funds</del>	<del>\$ 8,661.73</del>	<del>\$ -</del>
01-410002-00 Income Transfers - Office Funds	\$ 175,000.00	\$ 175,000.00
01-410002-10 Retreat Funds	\$ 20,000.00	\$ 20,000.00
01-410002-12 CPM Seminary Scholarships	\$ 41,004.00	\$ 40,098.00
<b>Total Transfers</b>	<b>\$ 244,665.73</b>	<b>\$ 235,098.00</b>
<b>Total Income / Transfers</b>	<b>\$ 1,423,368.58</b>	<b>\$ 1,365,071.71</b>
<b>Assessment Payments</b>		
01-500001-00 General Assembly Assessments/Per Capita	\$ 241,157.90	\$ 230,902.74
01-500002-00 Synod Assessments/Per Capita	\$ 30,883.25	\$ 29,569.95
01-500003-00 Allowance for Unpaid Per Capita 2020	\$ 35,000.00	\$ 35,000.00
<b>Total Payments Assessment/ Per Capita</b>	<b>\$ 307,041.15</b>	<b>\$ 295,472.69</b>
<b>Total Anticipated for Office Operations</b>	<b>\$ 1,116,327.43</b>	<b>\$ 1,069,599.02</b>

### Office Expense

01-500010-00	Utilities	\$ 100.00	\$ -
01-500020-00	Postage	\$ 1,600.00	\$ 700.00
01-500030-00	Copier Lease & Maintenance charges	\$ 10,000.00	\$ 10,000.00
01-500040-00	<del>Copier Paper</del>	<del>\$ 1,200.00</del>	<del>\$ -</del>
01-500050-00	Office Insurance	\$ 12,500.00	\$ 12,500.00
01-500060-00	Audit Fees	\$ 12,500.00	\$ 12,500.00
01-500080-00	Office Supplies	\$ 5,000.00	\$ 5,000.00
01-500090-00	Office Equipment Purchases	\$ 2,000.00	\$ 2,000.00
01-500100-00	Office Equipment Maintenance	\$ 4,000.00	\$ 2,500.00
01-500200-00	Telephone Service	\$ 5,000.00	\$ 6,000.00
01-500300-00	Computer Programs Subscriptions	\$ 20,580.00	\$ 20,580.00
01-500300-01	<del>Comcast Internet</del> Internet Service	\$ 3,000.00	\$ 5,000.00
01-500300-02	Credit Card Processing Fees	\$ 100.00	\$ 200.00
01-500400-00	Computer Maintenance Contracts	\$ 9,000.00	\$ 9,000.00
01-500600-00	Office Rent	\$ 116,000.00	\$ 120,500.00
01-500700-00	Staff Parking	\$ 7,560.00	\$ 5,000.00
01-500700-01	Vistor Parking	\$ 1,000.00	\$ 250.00
01-500800-00	Depreciation Expense	\$ -	\$ -
01-500900-00	Investment Management Fees	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
<b>Total Office Expense</b>		<b>\$ 212,140.00</b>	<b>\$ 212,730.00</b>

### Commission on Preparation for Ministry

01-510010-00	Career Counseling	\$ 5,000.00	\$ 6,500.00
01-510030-00	Administrative Costs	\$ 200.00	\$ 200.00
01-510040-00	Committee Training	\$ 200.00	\$ 200.00
01-510050-00	Travel Reimbursement	\$ 1,000.00	\$ 1,100.00
01-510060-00	CPM Scholarships	<u>\$ 41,004.00</u>	<u>\$ 40,098.00</u>
<b>Total Commission on Preparation for Ministry</b>		<b>\$ 47,404.00</b>	<b>\$ 48,098.00</b>

### Committee on Ministry

#### Care Team

01-520120-00	Retreats / Workshops	\$ 20,000.00	\$ 20,000.00
01-520130-00	Clergy / Educator Peer Groups	\$ 2,000.00	\$ 1,500.00
01-520130-10	Listening Team/Care Giving	\$ 750.00	\$ 750.00
01-520100-00	Clergy Coaching	\$ 1,000.00	\$ 1,000.00
01-520110-00	Spiritual Direction	\$ 1,000.00	\$ 1,000.00

#### Transitions Team

01-521000-00	<del>Liaison Expenses</del>	<del>\$ 1,500.00</del>	<del>\$ -</del>
01-521010-00	Interim Training	\$ 1,200.00	\$ 500.00
01-521020-00	Interim Support Group	\$ 2,500.00	\$ 2,000.00
01-521030-00	<del>Psychological Testing</del>	<del>\$ 1,200.00</del>	<del>\$ -</del>
01-521040-00	<del>Holy Cow Consulting</del>	<del>\$ 2,500.00</del>	<del>\$ -</del>

<b>Relations Team</b>			
01-522000-00	Workshops/Training	\$ 1,305.00	\$ 1,305.00
01-520010-00	Conflict Mediation Training	\$ 500.00	\$ 500.00
01-520010-01	New Ordained Support Group	\$ 1,500.00	\$ 1,500.00
<b>Specialized Mission Team</b>			
<del>01-522200-00</del>	<del>Committee Support</del>	<del>\$ 300.00</del>	<del>\$ -</del>
<b>Other</b>			
<del>01-523010-00</del>	<del>Administration</del>	<del>\$ 200.00</del>	<del>\$ -</del>
01-523020-00	Background Checks	\$ 700.00	\$ 700.00
01-523030-00	<del>Committee Training</del> COM Discretionary	\$ 245.00	\$ 500.00
01-523040-00	Examinations Team Expense	\$ 150.00	\$ 150.00
<del>01-523040-01</del>	<del>Translation Services</del>	<del>\$ 1,000.00</del>	<del>\$ -</del>
<b>Total Committee on Ministry</b>		<b>\$ 39,550.00</b>	<b>\$ 31,405.00</b>
<b>Middle Governing Body</b>			
01-530010-00	Governing Body	\$ 2,000.00	\$ 1,000.00
01-530020-00	Permanent Judicial Commission	\$ 1,000.00	\$ 250.00
01-530020-01	Investigating Committee	\$ 800.00	\$ 250.00
01-530030-00	Legal Fees	\$ 10,000.00	\$ 10,000.00
01-530040-00	Response Training	\$ 3,600.00	\$ 5,000.00
01-530050-00	Communication	\$ 20,000.00	\$ 20,000.00
01-530060-00	Stewardship & Interpretation	\$ 8,000.00	\$ 6,000.00
01-530070-00	Worship & Theology Committee	\$ 8,900.00	\$ 6,900.00
01-530080-00	Leadership Council	<u>\$ 6,000.00</u>	<u>\$ 4,000.00</u>
<b>Total Middle Governing Body</b>		<b>\$ 60,300.00</b>	<b>\$ 53,400.00</b>
<b>Administrative Staff Costs</b>			
01-550010-00	Staff Salaries	\$ 520,518.74	\$ 530,605.00
01-550020-00	Annuity & Health Insurance (BOP)	\$ 184,325.14	\$ 147,739.74
01-550020-01	Supplemental Medical Coverage	\$ 9,963.52	\$ 9,681.30
01-550030-00	Social Security Expense	\$ 38,110.47	\$ 40,591.28
01-550040-00	Continuing Education - Non Exempt	\$ 1,750.00	\$ 1,750.00
01-550050-00	Continuing Education - Exempt	\$ 4,375.00	\$ 4,375.00
01-550060-00	Travel	\$ 22,175.00	\$ 13,223.70
01-550080-00	Personnel Costs	\$ 4,215.56	\$ 5,000.00
NEW LINE	Staff Recognition		\$ 5,000.00
01-550080-10	Supplemental Expenses	\$ 5,000.00	\$ 1,500.00
01-550080-30	<del>Training/Bonus</del> Training/Staff Development	\$ 6,500.00	\$ 4,500.00
01-550080-40	Mission Staff Apportionment	<u>\$ (40,000.00)</u>	<u>\$ (40,000.00)</u>
<b>Total Administrative Staff Costs</b>		<b>\$ 756,933.43</b>	<b>\$ 723,966.02</b>
<b>Total Operating Expenses</b>		<b>\$ 1,116,327.43</b>	<b>\$ 1,069,599.02</b>
<b>Current Surplus / Deficit</b>		<b>\$ -</b>	<b>\$ -</b>