## Greetings,

National Capital Presbytery and The Congregational Development Commission wants to support congregations through the reality of expanding your reach in ministry and worship through virtual and technology. We recognize this will vary from congregation to congregation. At this time, we have some funds that can go towards and subsidize tech support. In doing this, we want to make sure we have shared in conversations about what you are thinking and offer what can be best practices.

It is important that each congregation take time to look at setting up strong infrastructure for their virtual reach in ministry. This is the reality before us. We encourage congregations to get more than one opinion. If you want that support, we can offer it to you.

We recognize that for several of our congregations this is very new territory. We are here to support engaging you into this new territory through discussions, assessments, and some financial support. We suggest it is best to have these discussions with key leaders engaged in worship, outreach, education, and music.

In applying for the Tech Grant Support, please go over these questions and offer narrative responses or other bits of information that will be helpful for us to learn what you need and what will be most supportive.

- 1. How have you re-allocated budget needs towards the tech needs of the church for ministry?
- 2. What will it take for tech needs to become an amplified budget line item in your next year budget (think long term)?
- 3. Have you had an assessment with a contractor and or NCP Tech Team members? What have been the itemized estimates? (you can just share the estimate or offer a narrative)
- 4. Do you have internet access in the sanctuary? If so, what bandwidth speed are you receiving from your internet provider? (the answer is usually in megabytes per second, MB/s, like 10 mb/s, 50 mb/s, etc)
- 5. What is your current average attendance in virtual worship?
- 6. What virtual formats are you using now to meet with your congregation?
- 7. Do you have a team of people who can assist with tech support?

\*Please include the total of the estimate for tech support. The Tech Team will be assessing the request to provide, at most, up to half of the total request.

Thank you for your time in working with your congregation in responding to these questions.

Peace and Courage, Tech Team Church Development Committee