THURSDAY MAILING

National Capital Presbytery
MISSIONAL • PASTORAL • PROPHETIC

July 23, 2020
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Announcements

Ordination of Kaytlin Butler as Minister of Word and Sacrament
July 25

Socially Distanced “Fall Campaign” Webinar
Hosted by the Stewardship Committee of NCP
July 28

Hybrid Worship Proposal
Live Streaming

Microsite Services
Website (platform for live streaming)

DISMANTLING RACISM

“Bear public witness to the love, truth, and justice of God in Jesus Christ specifically in the areas of racism and reconciliation.”
Announcements:

Free Retreat: “Howard Thurman: The Writings of Jesus and the Disinherited”

“Howard Thurman: The Writings of Jesus and the Disinherited, “a self-directed online retreat, is being offered at no cost through the summer by the Shalem Institute for Spiritual Formation. The retreat leader is Dr. Lerita Coleman Brown, a spiritual director, author, and psychologist, who is passionate about the work and writings of Howard Thurman, African American mystic and theologian. The retreat is self-directed, so you’re able to schedule it at your own convenience. You must register. Link here or go to shalem.org, click on “Programs,” then click on “Online” offerings. Scroll down to the retreat “Howard Thurman: The Writings of Jesus and the Disinherited.” If you have any questions, please email info@shalem.org.

“Storytelling for Survival: The Hebrew Bible and Formative Stories” - Online Lecture, sponsored by New York Avenue Presbyterian Church

- Dr. Judy Fentress-Williams, a biblical scholar, professor at Virginia Theological Seminary, and minister on staff at Alfred Street Baptist Church, will speak Saturday July 25 morning at 10:00 am on “Storytelling for Survival: The Hebrew Bible and Formative Stories.” Lecture is free and open to all.
- Register here to receive the link for the Saturday lecture.

Director of Business Affairs Position - National Capital Presbytery is searching for a Director of Business Affairs. NCP comprises 104 Presbyterian (USA) churches in the Greater Washington DC region committed to service, education, and worship which is missional, pastoral and prophetic, all to the glory of God. The Director of Business Affairs is the primary advisor and coordinator of Presbytery financial matters and, as such, advises Presbytery leaders and members on financial opportunities, risks, policies, procedures and practices. The Director will serve as Treasurer of National Capital Presbytery. The Director reports to the General Presbyter as part of a collegial, 8 person staff. The Director administers procedures to maintain Presbytery financial, property and legal records and for the investment of Presbytery funds. The Director works collaboratively with staff and serves as a resource to several Presbytery committees. Full position description found on www.thepresbytery.org under “calls & jobs”. Direct link here.

NCP churches looking to transition from Zoom/Facebook live/etc. into live streaming services from their sanctuaries we want to help take some of the guess work out of where to start. The proposal, “Hybrid Worship Proposal” included in this TM, is from Zeke Dowty. He has produced ALL NCP videos for more than 7 years (mission highlights, INSIDE with the GP, tribute videos), all found on NCP’s YouTube Channel and his wife, the Rev. Dana Olson, is a minister member of our Presbytery. Zeke has worked with several churches in our Presbytery, all very happy with his work. What Zeke is offering is designed to be easy to operate and can be done by any leader/volunteer in your congregation. This isn’t intended to be the ONLY option for live streaming, but it is one we in the NCP office are fully confident in supporting.

We are also offering our congregations information on web support through NCP’s provider, Tomahawk. Included in this TM is a proposal for services offering the ability to add streaming services for live church sermons, events and other social events.

For congregations that might find these options a financial burden we have resources to help. Contact John Molina-Moore or Tara Spuhler McCabe.
Ordination of Kaytlin Butler as a Minister of Word and Sacrament

Kaytlin Butler will be ordained as a Minister of Word and Sacrament in the PCUSA on July 25th at 2pm, hosted by National Capital Presbytery.

Kaytlin is being ordained into her chaplaincy position at Mt. Sinai Hospital in New York City.

Read more about Kaytlin’s incredible work during COVID-19 [here](#).

As Kaytlin’s home church, APC is the local congregation to host the ordination service.

*Registration is required to attend the service.*

Click on this [link](#) to register. Please register by Friday at 5pm.

Let us celebrate Kaytlin, beloved child of God, called to serve as a Minister of Word and Sacrament.

Thanks be to God.
This year everything’s different.

A full return to worship may happen for most of us some time in 2021. So how do we do stewardship for the remainder of this year?

Join us as we address some of the challenges and some ideas for this year’s campaign. Agenda:

- What’s different this year?
- What’s the same?
- Calendar of ideas for the fall.

WEBINAR - Register [HERE](#)

Date: Tuesday, July 28
Time: 11:30am

PRESENTERS:

Olanda Carr is the Presbyterian Foundation’s Senior Ministry Relations Officer serving the East Region. He works with congregations to create a culture of generosity, offers seminars and workshops, develops gifts and fundraising plans for ministries, and provides coaching to finance, stewardship and endowment committees.

Karl Mattison. Karl is the Chair of the Stewardship Committee for the National Capital Presbytery and serves as VP for planned giving resources at the Presbyterian Foundation.
National Capital Presbytery
Hybrid Worship Proposal

June 20, 2020

OVERVIEW

This proposal outlines the hardware and software needed for live streaming. It also provides for a phased approach to developing a versatile, user-friendly system in a logical manner.

PARTNERS

This proposal is a blanket offering for hardware, training, and support for Churches and Congregations within National Capital Presbytery.

GOALS & PURPOSE

National Capital Presbytery is providing the following recommended list of equipment to help Churches and Congregations expand their worship offerings beyond the single device solutions of Zoom or Skype that have been in use the past few months during this time of social distancing. The installation, setup, and training which are offered at a group rate for members of National Capital Presbytery will enable Churches and Congregations to get up to speed without the need of individual research.

SCOPE OF PROJECT

This proposal is written in a phased context. Beginning with the tools necessary for producing a live-switched hybrid worship service to incorporate cameras in the sanctuary with Zoom participants.
LEVEL I

The immediate needs for any Live Streaming is the development of their backbone for multicamera/multidevice switching and encoding to a web streaming service. Considerations have been made for future expansion of capabilities to include additional cameras and devices.

**Switcher:**
- BlackMagic Design ATEM Mini Pro HDMI Live Stream Switcher
  - $595.00
  - Can take up to 4 HDMI sources (camera/laptop/etc.)
    - Enables quick deployment with existing cameras
    - Enables future-proofing for expansion beyond LEVEL I
  - One button push to Live Stream (Facebook/YouTube)
  - One button push record to USB device
  - Technical Specs: BlackMagic ATEM (B&H)

* The switcher will require a computer or laptop and an HDMI monitor for setup.

**Camera (recommended):**
- Sony HXR-MC88 Full HD Camcorder
  - $1,298.00
  - HDMI output (with embedded audio)
  - Analog audio input (for connecting to existing house audio system)
  - Technical Specs: Sony Camcorder (B&H)
- Magnus VT-4000 Tripod System with Fluid Head
  - $159.95
  - Technical Specs: Magnus Tripod System (B&H)
- Kramer HDMI Cable
  - $58.40
  - Technical Specs: Kramer HDMI Cable (B&H)
- Kopul 100’ XLR (to connect to existing house audio system)
  - $29.99
  - need 2
  - Technical Specs: Kopul 100’ XLR (B&H)
Audio (optional - separate from house audio system):
- Sennheiser XSW-D Lavaliere/Handheld Microphone Kit
  - $966.70
  - 2x wireless lavaliere microphones
  - 1x wireless handheld microphone plug-on
  - 1x handheld microphone
  - Connectors for directly into switcher or camera
  - Technical Specs: Sennheiser XSW-D Kit (B&H)

LEVEL II
Expansion of camera capabilities and multiple devices. It also includes upgrading the presentation software for all graphics and roll-ins.

Additional Camera(s) (recommended):
- Sony HXR-MC88 Full HD Camcorder
  - $1,298.00
  - HDMI output (with embedded audio)
  - Analog audio input (for connecting to existing house audio system)
  - Technical Specs: Sony Camcorder (B&H)
- Magnus VT-4000 Tripod System with Fluid Head
  - $159.95
  - Technical Specs: Magnus Tripod System (B&H)
- Kramer HDMI Cable
  - $58.40
  - Technical Specs: Kramer HDMI Cable (B&H)

Graphics/Playback: (software)
- ProPresenter
  - $399 (first year)
  - Playback of all video clips
  - Fullscreen Graphics
  - Lower thirds/graphic overlays
  - Technical Specks: ProPresenter
LEVEL III

Upgrade of switcher, expansion of camera capabilities, to include remote control of robotic cameras. It also includes upgrading the presentation software from powerpoint for all graphics and roll-ins.

Switcher:
- BlackMagic Design ATEM Television Studio HD
  - $995.00
  - Can take both HDMI and HD/SDI Cameras
    - Enables quick deployment with existing cameras
    - Enables future-proofing for expansion beyond PHASE I
    - Able to take audio from existing house system
  - Technical Specs: BlackMagic ATEM (B&H)

Encoder/Recorder:
- Teradek Cube 655 h.264 Encoder
  - $1,990.00
  - One button push for Live Streaming
  - Technical Specs: Teradek Cube (B&H)

PTZ Camera(s):
- PTZOptics 20x-SDI Gen2 Live Streaming Camera
  - $1,699.00
  - Technical Specs: PTZOptics (B&H)
- Kopul Premium Series 3G-SDI Cable (100’)
  - $72.95
  - Technical Specs: Kopul SDI Cable (B&H)
    *number of cables depends on distance needed for each camera
- Pearstone Cat 6a Snagless Patch Cable (100’)
  - $15.99
  - Technical Specs: Pearstone Cat 6a Cable (B&H)
    *number of cables depends on distance needed for each camera
**PTZ Control:**
- PTZOptics 4D IP Joystick Controller (IP-based control)
  - $695.00
  - Multiple Camera Control via Cat-5/6
  - Video Signal via HD/SDI (BNC)
  - Will need network switch for multiple cameras
  - Technical Specs: [PTZOptics Control (B&H)](http://example.com/ptzoptics)
- Netgear ProSafe 5-Port Gigabit Desktop Switch
  - $29.99
  - Technical Specs: [Netgear Switch (B&H)](http://example.com/netgear)

**Graphics/Playback:** (software)
- ProPresenter
  - $399 (first year)
  - Playback of all video clips
  - Fullscreen Graphics
  - Lower thirds/graphic overlays
  - Technical Specs: [ProPresenter](http://example.com/pp)

**Video Distribution:**
- A-Neuvideo 1x8 HDMI Splitter and Extender over Cat5e/6 System
  - $481
  - Video distribution for multiple monitors in sanctuary/worship space
  - Technical Specs: [A-Neuvideo HDMI Splitter/Extender (B&H)](http://example.com/aneuvideo)
- Kopul Premium Series 3G-SDI Cable (3’)
  - $18.95
  - Technical Specs: [Kopul SDI Cable (B&H)](http://example.com/kopul)
  - *number of cables depends on number of monitors*
- Pearstone Cat 6a Snagless Patch Cable (100’)
  - $15.99
  - Technical Specs: [Pearstone Cat 6a Cable (B&H)](http://example.com/pearstone)
  - *number of cables depends on number of monitors and distance needed for each monitor*
INTEGRATION/TRAINING

We will provide 2 technicians to integrate all equipment needed for Live Streaming. They will assist with setup and provide training on use of the equipment.

We recommend at least 2 lay members of the Church or Congregation to be available for the training session, as well as at least one representative of Staff.

**Integration/Training:**
- 2 Technicians
  - $600
  - Up to 5 hours of integration/training
  - At least 2 lay members available for training
  - At least 1 staff member available for training

**Ongoing Support**
- Phone support
  - A phonecall is always free, if you should have an issue, please do not hesitate to call or email
- On-site support
  - $75 / hour
  - Should you need on-site support, we will send a technician out to assist, please don’t hesitate to call or email

**QUESTIONS**

For any questions you may have, please contact Zeke Dowty:
zeug.dowty@gmail.com
703.581.5046
Overview

The goal and objective in creating Microsite Services is to give small churches the ability to create and maintain an online presence that can easily be managed by congregational staff.

Goals

1. Create simple WordPress websites with easy to add themes.
2. The ability to add streaming services for live church sermons, events and other social events.
3. Cost effective monthly hosting and domain services if needed.
Specifications

**Website Design**
With simple easy to use template based websites you can start creating your website with a few button clicks. Limited to 4 pages.

**Hosting**
Tomahawk hosts all of our client sites on HostGator Services. With HostGator, you take advantage of a scalable, reliable, and secure global computing infrastructure.

**Live Streaming**
Tomahawk recommends using a live streaming service that is not only cost effective but easy to manage. That is why we feel BoxCast is the right platform for Microsites Services.

BoxCast is an end-to-end live video streaming solution that delivers HD video from anyone with an event to everyone, everywhere. It's simple. It's reliable. It's affordable. More information and pricing can be viewed at [https://www.boxcast.com/pricing](https://www.boxcast.com/pricing)

If BoxCast is not the right fit there are many other streaming services we can work with to make adding live streaming services to your website easy.

Live Streaming services will be a third-party integration and is subject to it’s own pricing policy independent from Tomahawk Web.
Setup Pricing

<table>
<thead>
<tr>
<th>Service</th>
<th>Description</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Website development:</td>
<td>One time setup free of $1000.00</td>
<td>$1000.00</td>
</tr>
<tr>
<td>Hosting</td>
<td>Monthly Cost</td>
<td>$45.00</td>
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**TOTAL:** $1045.00

Optional Services

- Domain Hosting
- Logo Design
- Website Maintenance
- Project Strategy
- Email Management