

Position Description

Worship Leader and Technology Coordinator (WLCT)

Part-Time (15 - 20 hrs/week)

Purpose: To provide contemporary music, technology and spiritual leadership and programming to support the Contemporary *Worship Service*.

Accountability: Accountable to the Pastor as Head of Staff and is directly supervised by the Associate Pastor responsible for coordinating the Contemporary *Worship Service*.

Responsibilities:

- Select and prepare, in consultation and with approval of the pastoral staff, a wide variety of music for the Contemporary *Worship Service* on Sunday morning.
- Lead PPC Band and conduct weekly rehearsals.
- Include devotional time and time to review the previous week's set.
- Grow worship team members in leadership, both spiritually and musically, rotating leadership tasks for devotionals and worship on Sundays.
- Build up the worship team relationally as well as musically and spiritually.
- Provide music and words for all band/worship team members.
- Introduce new songs regularly.
- Prepare demo CDs or provide other electronic media to enable band members to learn songs more quickly.
- Ensure that PPC is in compliance with all licensing and copyright laws when using music and other materials for the service.
- Continually recruit volunteers who might be called to be a part of the band/technology team.
- Arrange for substitute leaders for rehearsal and direction of PPC Band during absences.
- Coordinate with Children's Music Leaders to ensure that choirs have opportunities to participate in the contemporary service.
- Oversee all technology needs of the contemporary service, including lyric projection, video projection, sound system needs, etc. In addition, the WLCT will develop and train a volunteer technology team to support the service.

Pay Schedule: Position is part-time (15-20 hours per week) and compensated on a 12-month basis.

Relationships: Relates to the Associate Pastor as the direct supervisor, the Pastor as Head of Staff, and *Worship Committee*.

Evaluation: Performance reviews will be conducted annually by the Associate Pastor and reviewed by the Pastor as Head of Staff and the Personnel Committee. The Personnel Committee will periodically review the adequacy of compensation.